



Making a difference...together

**Minutes of the Annual General Meeting of the Beddis Water Service Commission
Held June 21, 2016 at the Portlock Portable Meeting Room, 145 Vesuvius Bay Road, Salt
Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
 Commission Members: Simon Wheeler (Chair), Geoff Bartol, Doreen Hewitt
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Keith Wahlstrom,
 Manager, Engineering SSI Electoral Area; Dan Robson, Manager, Saanich
 Peninsula and Gulf Islands Operations; Peggy Dayton, Senior Financial
 Analyst; Kyu-Chang Jo, Financial Analyst 2; Tracey Shaver, Recording
 Secretary
 Absent: Ruth Waldick

1. Call to Order

The Chair called the meeting to order at 11:23 pm.

2. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Wheeler,
That the Beddis Water Service Commission Annual General Meeting Agenda of June 21,
2016 be approved.

CARRIED

3. Adoption of Minutes of 2014 Annual General Meeting held September 14, 2015

MOVED by Commissioner Wheeler, **SECONDED** by Commissioner Bartol,
That the Beddis Water Service Commission minutes of September 14, 2015 be approved
with the following amendments: correct the spelling of the word “drought” under item 4.1;
insert under item 6.1 a statement to reflect an issue brought to staff’s attention from the
audience “A Beddis Water subscriber expressed concern over the levels of chlorine in the
water he was receiving and questioned the decision not to incorporate the planned chlorine
contact chamber when the new plant was installed”.

CARRIED

4. Chair and Director Reports

4.1 Chair

Chair Wheeler provided a brief report.

- Lower lake levels with drought conditions
- Subscribers significantly reduced consumption
- Unplanned electrical control work. Expense covered by Capital Reserve Funds.
- Per Ruth Waldick: Water temperature rising = increased growth season for algae =
increased treatment = increased undesirable by-products

4.2 Commissioner Hewitt

Commissioner Hewitt provided a brief report

- Lake and rain measurements
- Lake in and out flows
- Lake temperature
- Grant funded restoration of vegetation at St Mary and Cushion lake

5. Reports

5.1 Annual Report for 2015 Fiscal Year

Karla left the meeting at 11:33 am

Staff reviewed the various sections of the report including purpose, water production, quality, operations, capital improvements, and financials.

Karla returned to the meeting at 11:40 am

- request for extra funds to be included in 2017 Budget for repeat water testing when abnormal levels are found
- 2 out of 3 capital projects completed-Creekside pressure control station moved to 2016
- CRD is encouraging all surpluses to be transferred to capital or maintenance reserves
- New Toll Free Numbers for general enquires and reporting emergencies

6. Election of Officers

Commissioners Bartol and Wheeler agreed to stand for an additional term. No other nominations or objections were brought forward. Commissioners Bartol and Wheeler were nominated by acclamation for terms which begin in 2017.

7. New Business

The CRD will be inserting water conservation notices in the next billing cycle and developing roadside messages as reminders to visitors and all island residents.

8. Adjournment

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Hewitt,
That the meeting be adjourned at 12:30 pm.

CHAIR

SENIOR MANAGER