



Making a difference...together

**Minutes of the Regular Meeting of the Beddis Water Service Commission
Held December 15, 2015, at the Salt Spring Island Public Library, 129 McPhillips Avenue,
Salt Spring Island, BC**

DRAFT as amended

Present: **Director:** Wayne McIntyre
Commission Members: Simon Wheeler (Chair), Ruth Waldick, Geoff Bartol
Staff: Keith Wahlstrom, Manager, Engineering Salt Spring Electoral Area,
Karla Campbell, Senior Manager, Peggy Dayton, CRD Finance, Tracey
Shaver, Recording Secretary

The Chair called the meeting to order at 10:05 am.

1. Approval of Agenda

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Bartol,
That the Beddis Water Service Commission agenda of December 15, 2015 be approved with
the addition of Item 5.1 New Commission Member.

CARRIED

2. Adoption of Minutes of September 14, 2015

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Waldick,
That the Beddis Water Service Commission minutes of September 14, 2015 be amended
and approved by adding Karla Campbell, Senior Manager to those present at the meeting.

CARRIED

3. Chair and Director Reports

3.1 Chair

- The Chair reported that after a review of the 2016 Operating and Capital Budget submitted at the September 14, 2015 meeting, the Commission submitted correspondence outlining proposed changes to the budget.
- Chair Wheeler and Keith Wahlstrom are in process of negotiating safe access to the Lautman Reservoir tank for the purposes of dismantling the tank and accessing the existing pump station.

3.2 Director

- New CRD Board Chair for 2016 will be Barbara Desjardins and the Vice Chair is David Howe from the Southern Gulf Islands Electoral Area.
- Grant in Aid program being set up with the Salt Spring Island Water Council to assist property owners with rain water collection systems.
- Capital Regional Hospital District Board (CRHD) and the CRD will be working on a strategy to combine funding sources that will connect regional housing projects with health initiatives. The focus will be on homes creating health.

4. Reports

4.1. 2016 Operating and Capital Budget

The commission discussed several operating concepts for future consideration.

- Dismantling timeline for the Lautman reservoir tank, in particular the Commissioners emphasized the need to complete this project in 2016 if the 2016 capital expenditures are low enough to accommodate the dismantling, but in any case no later than the end of 2017.
- Conversion of water treatment waste into useful end products to offset operating costs.
- Determining the level of service for a small stand-alone water utility.
- Operational considerations that impact the design of rebuilding the pressure control system for Creekside station; staff report to be presented early in 2016 for Commission's consideration.
- Chlorine injection process from plant treatment to end user.
- Referendum costs for capital projects are the same regardless of the amount to be borrowed.
- Booster pump construction at Lower Sky Valley reservoir; planning, project costs and presentation to utility users.

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Wheeler,

That the Beddis Water Service Commission recommend that the Capital Regional District Board:

1. Approve the revised 2016 operating and capital budget for the Beddis Water Service as presented and amended by moving the capital project of dismantling the Lautman Reservoir to the fiscal year of 2017;
2. Approve the 2016 parcel tax of \$550.00 and user charge of \$561.10 and consumption charge rates as presented; and
3. Balance the 2015 actual revenue and expenditures on the 2015 transfer to capital reserve fund.

CARRIED

5. New Business

5.1 New Commission Member

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Bartol,

That the Beddis Water Service Commission recommend to the Capital Regional District Board that Doreen Hewitt be nominated as a Beddis Water Service Commission member.

CARRIED

Karla Campbell leaves the room at 11:08 am.

6. Outstanding Business

A question arose concerning the chlorine issue that was mentioned at the 2014 Annual General Meeting in September 2015.

The Commission would like to continue to work with staff to better understand chlorine use within the system, including seasonal fluctuations.

7. Adjournment

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Waldick,
That the meeting be adjourned at 11:13 am.

CHAIR

SENIOR MANAGER