



Making a difference...together

**Minutes of the Regular Meeting of the Beddis Water Service Commission  
Held March 12, 2015 Public Library Meeting Room, 129 McPhillips Avenue, Salt Spring  
Island, BC**

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**Present:** **Director:** Wayne McIntyre  
**Commission Members:** Simon Wheeler (Chair), Ruth Waldick  
**Staff:** Karla Campbell, Senior Manager; Keith Wahlstrom, Manager of Engineering Salt Spring Island, Dan Robson, Manager of Operations Integrated Water Services Saanich Peninsula and Gulf Islands, Peggy Dayton, CRD Finance; Tracey Shaver, Recording Secretary

The Chair called the meeting to order at 10:02am with a round table introduction of participants.

**1. Approval of Agenda**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Waldick,  
That the agenda be approved as presented.

**CARRIED**

**2. Approval of Minutes of the Regular Meeting held on October 30, 2014.**

**MOVED** by Commissioner Waldick, **SECONDED** by Director McIntyre,  
That the Minutes of the October 30, 2014 meeting be approved.

**CARRIED**

**3. Chair and Director Reports**

Director McIntyre reported on recent community activities:

- Electoral Area Recycling Services - the CRD Board agreed to extend the Multi Material BC funding shortfall for depot collection of packaging and printed paper in the Electoral Areas until April 30, 2019 to coincide with the length of the curbside collection contract.
- Southern Gulf Islands - meetings and partnerships surrounding economic development for the Southern Gulf Islands have spurred interest in the possibilities of combining budget items for infrastructure improvements.

**4. Reports**

**4.1 2015 Operating and Capital Budget Report**

Staff reviewed the various operating and capital funds which provide the basis for the 2015 budget and participated in a series of questions and answers:

- Increase in electricity budget has evolved over a few years with the development and then operation of the new plant along with the hike in BC Hydro user rates.
- Sludge and liquid waste disposal charges have increased. Commissioners urge CRD to consider long-term sustainable options such as reed beds and or lagoons to dispose of the liquid waste coming from the new DAF plant.
- Labour charges and contingencies are being adjusted to track and reflect the type of work being done. North Salt Spring Water District (NSSWD) has a base operations

and maintenance contract with an additional amount set aside in other operating expenses for emergency work and the potential need for contingency funds. Recommendation is to use surplus funds to build up a maintenance reserve fund.

- Plans for capital projects over the next several years were reviewed. Issues with the intake pipe were explored and short term versus long term approach to fixing the pipe discussed. Commissioners placed emphasis on actively seeking alternatives to improve and reduce operating costs and be better managers of the system.
- Commissioners did not agree with the recommendation of raising the user fees by 77% and provided an alternative recommendation to increase the user charges by 25% from \$2.00, \$4.50 and \$6.00 per cubic meter to \$2.50, \$5.625 and \$7.50 per cm. Set user charge to \$453 per SFE. Remaining surplus balance be transferred to maintenance reserve fund.

**MOVED** by Commissioner Wheeler, **SECONDED** by Commissioner Waldick,  
That the Beddis Water Service Commission recommends that the Capital Regional District Board:

1. Approve the 2015 operating and capital budget for the Beddis Water Service as amended;
2. Approve the 2015 parcel tax of \$550.00 and user charge of \$453.00 and consumption charge rates increased by 25% for the Beddis Water Service; and
3. Carry forward \$11,890 as revenue to 2015 and transfer the remaining 2014 surplus to the maintenance reserve fund.
4. Transfer \$1,972 from the New Waterworks Project Fund to the Capital Reserve Fund.

**CARRIED**

**5. Adjournment**

**MOVED** by Director McIntyre, **SECONDED** by Commissioner Waldick,  
That the Regular Meeting be adjourned at 11:07am.

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**CHAIR**

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**SENIOR MANAGER**