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**Minutes of the Regular Meeting
of the Beddis Water Service Commission
Held December 10, 2013, 2591 Fulford Ganges Road, Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
 Commission Members: Simon Wheeler (Chair), Nancy Hamilton, Ruth Waldick
 Staff: Karla Campbell, Senior Manager; Brian MacDonald, Manager Financial Planning and Treasury Corporate Services; Ted Robbins, GM Integrated Water Services; Dan Robson, Manager of Operations Integrated Water Services Saanich Peninsula and Gulf Islands; Peter Sparanese, Senior Manager Infrastructure Operations; Sarah Shugar, Recording Secretary

Chair Wheeler called the meeting to order at 5:15 pm.

1. Approval of Agenda

MOVED by Commissioner Waldick, **SECONDED** by Director McIntyre,
That the agenda be adopted as presented.

CARRIED

2. Approval of Minutes – December 6, 2012, March 14, 2013 and March 26, 2013

MOVED by Director McIntyre, **SECONDED** by Commissioner Hamilton,
That the minutes of December 6, 2012 Regular Meeting be approved as presented.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Commissioner Hamilton,
That the minutes of March 14, 2013 Regular Meeting be approved as presented.

CARRIED

MOVED by Director McIntyre, **SECONDED** by Commissioner Hamilton,
That the minutes of March 26, 2013 Special Meeting be approved as presented.

CARRIED

3. Update for the Beddis Water Treatment Plant Completion and Distribution System Upgrade Project

Staff reviewed the Update for the Beddis Water Treatment Plant Completion and Distribution System Upgrade Project report dated December 10, 2013. It was noted that the treatment plant is fully fenced.

MOVED by Chair Wheeler, **SECONDED** by Director McIntyre,
That the Beddis Water Service Commission receive the Update for the Beddis Water Treatment Plant Completion and Distribution System Upgrade Project report for information.

CARRIED

4. 2014 Operating and Capital Budget report dated December 10, 2013

- There was discussion regarding the increase to parcel tax and Commission would like to discuss other options.
- There was discussion about distribution system failure and a Strategic Asset Management Plan (SAMP) can provide a plan for gradual replacement. There will be collaboration with the Commission regarding levels of service such as fire protection when developing a Strategic Asset Management Plan.
- It was agreed to schedule a budget meeting in the New Year.

MOVED by Director McIntyre, **SECONDED** by Commissioner Waldick,
That the Beddis Water Service Commission accept the draft 2014 Beddis Water budget, subject to further review.

CARRIED

5. New Business

There were no new business items at this time.

6. Adjournment

MOVED by Director McIntyre, **SECONDED** by Chair Wheeler,
That the meeting be adjourned at 5:35 pm.

CARRIED