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**Minutes of a Meeting of the Beddis Water Service Commission
Held Tuesday, May 8, 2012 at Salt Spring Island Parks and Recreation, Portable Meeting
Room, 145 Vesuvius Bay Road, Salt Spring Island, BC
Video Conference – CRD Integrated Water Services, 479 Island Highway, Victoria, BC**

PRESENT: **Committee Members:** Director W. McIntyre, J. Sharp (Chair), S. Wheeler
Staff: M. Harper, Manager, Saanich Peninsula and Gulf Islands Operations; S. Mason, Manager, Regional Infrastructure; T. Robbins, Senior Manager, Water Management; K. Ruurs, Senior Manager, Salt Spring Island Operations; R. Waters, Salt Spring Island Engineer, L. Siemens (recorder)

The meeting was called to order at 2:30 p.m.

1. Approval of Agenda

The following item was added to the agenda:

- Add New Business as Item #6 - Explanation of parcel tax and comparison to other service areas.
- Move Item #4 to Item #2

MOVED by Director McIntyre, **SECONDED** by S.Wheeler,
That the agenda be approved as amended.

CARRIED

2. Water Upgrade Project RFP

Staff advised the commission that the RFP for the water upgrade project closed on May 7, 2012 with only one proposal received. Staff noted that the proposal was well above budget and would not recommend accepting it. The staff recommendation was to go back to a proposal call.

3. 2012 Water System Upgrade Project – Phase 1 – Capital Reserve Funding

T. Robbins presented a written report. The commission deferred the recommendation on the report to a future meeting, after the project consulting budget is known.

4. Request to Withdraw Property from the Beddis Water Service Area

T. Robbins presented a written report.

MOVED by S. Wheeler, **SECONDED** by J. Sharp,
That the Beddis Water Service Commission recommend to the CRD Board that Bylaw No. 3835, Beddis Water Service Establishment Bylaw No. 1, 2004, Amendment Bylaw No. 1, 2012, be introduced, and read a first time, read a second time and read a third time, to withdraw the subject property from the Beddis Water Service Area.

CARRIED

MOVED by S. Wheeler, **SECONDED** by J. Sharp,
That prior year parcel tax would not be reimbursed to the owners, but the owners will
reimbursed the 2012 parcel tax.

CARRIED

5. Correspondence

Staff received correspondence requesting a property be removed from the service area and advised that, in order to consider the request, Vancouver Island Health Authority (VIHA) approval for an alternate water source would be required. Staff noted that, in most cases where there is a community water service in place, it is unlikely that VIHA would approve the request.

Staff advised that if further similar requests are received, CRD will advise that they be forwarded to VIHA prior to submitting a request to the CRD.

Staff agreed to contact VIHA to confirm acceptability of an alternate water source, then advise the owner of the property.

6. New Business

The commission advised that an explanation to property owners of what the parcel tax is used for would be useful. The commission agreed to draft a notice and forward it to staff for review.

7. Adjournment

The meeting was adjourned at 3:53 pm.