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**Minutes of the Beddis Water Service Commission  
Held Friday, March 2, 2012  
Fulford Hall, Andersen Room  
2591 Fulford-Ganges Road, Salt Spring Island, BC**

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**Present:** James Sharp, Simon Wheeler, Don Church  
CRD: Ted Robbins, Senior Manager, Water Management; Scott Mason, Manager,  
Regional Infrastructure, Margaret Montague (Recorder)  
Vancouver Island Health Authority: Erwin Dyck, Craig Nowakowski

**Public:** 31 members of the public

**1. Call to Order**

The meeting was called to order at 10:03 a.m.

**2. Election of Chair**

Ted Robbins, Senior Manager, Water Management called for nominations for the position of Chair of the Beddis Water Service Commission for 2012.

- James Sharp was nominated and agreed to stand.

Ted Robbins called for nominations a second and third time, and hearing none, declared James Sharp elected by acclamation as Chair of the Beddis Water Service Commission for 2012.

James Sharp assumed the Chair and called for nominations for the position of Vice-Chair of the Beddis Water Service Commission for 2012.

- Simon Wheeler was nominated and agreed to stand.

James Sharp called for nominations a second and third time, and hearing none, declared Simon Wheeler elected by acclamation as Vice-Chair of the Beddis Water Service Commission for 2012.

**3. Approval of Agenda**

**MOVED** by Simon Wheeler, **SECONDED** by Wayne McIntyre,  
that the agenda of the Beddis Water Service Commission meeting of March 2, 2012 be approved.

**CARRIED**

**4. Adoption of Minutes of December 13, 2011**

**MOVED** by Wayne McIntyre, **SECONDED** by Simon Wheeler,  
that the minutes of the Beddis Water Service Commission meeting of December 13, 2011 be adopted.

**CARRIED**

**5. Beddis Water System Capital Upgrades –Phasing and Funding**

Ted Robbins and Scott Mason made a presentation on the Beddis Water System Capital Upgrades – Phasing and Funding.

Ted Robbins reported that a *Drinking Water Protection Act Compliance Order* has been received from Dr. Stanwick, the Chief Medical Health Officer ordering the Capital Regional District (CRD) to comply with the Beddis Water System operating permit conditions by March 31, 2013. With this order, the CRD is obligated to complete the treatment works and it is the intent of the CRD to proceed with the Phase 1 works outlined in the staff report presented on this date.

The commission was advised that, with the order, the CRD would be seeking the approval of the Inspector of Municipalities for the Beddis water service to incur a liability (loan) up to \$460,000 to fund the Phase 1 work. The commission was advised that under the *Regional District Liabilities Regulation* and the *Local Government Act*, elector approval is not required for this purpose, and with the order, eliminating the requirement to undertake a referendum process for Phase 1 works only. Staff also advised that Capital Reserve Funds were available to offset the loan amount. Through the discussion, it was suggested that \$60,000 in reserve funds could be allocated to the project but would require commission approval.

A discussion was held followed by questions and comments from the public. Don Church read a letter to CRD Integrated Water Services, and specifically Mr. T. Robbins and Mr. S. Mason, at the end of which he resigned as a commissioner of the Beddis Water Service Commission. He provided the recorder with a copy of the letter for the files.

**6. 2012 Capital Budget**

**MOVED** by James Sharp, **SECONDED** by Simon Wheeler,  
That the 2012 capital budget include the Phase 1 work, as presented by CRD staff, and be accepted with the following conditions:

- through all phases of the project every attempt will be made by the CRD to reduce and minimize costs;
- the CRD will implement a cost accounting procedure that properly tracks expenditures against the budget and a monthly cost report shall be issued to the commission; and
- a commissioner, or other suitable representative, will be allowed to provide input through all phases of the work and this input will be considered in the decisions that are taken.

**CARRIED**

**7. Adjournment**

The meeting was adjourned at 12:01 p.m.