



Making a difference...together

**Minutes of the Beddis Water Service Commission
Held Thursday, 10 March 2011
Fulford Hall, Shaw Room
2591 Fulford-Ganges Road, Salt Spring Island, BC**

Present: Charles Belknap, James Sharp, Don Church
CRD Electoral Area Director: Garth Hendren
CRD: Ted Robbins, Senior Manager, Water Management; Janice Poncelet, Senior Financial Analyst; Colwyn Sunderland, Local Services Engineering Coordinator; Lorrie Siemens (Recorder)

Regrets: Frank Moore

Public: 14 members of the public

1. Call to Order

Charles Belknap called the meeting to order at 3 p.m.

2. Approval of Agenda

MOVED by Director Hendren, **SECONDED** by Jim Sharp that the agenda of the Beddis Water Service Commission meeting of 10 March 2011 be approved as distributed.

CARRIED

3. 2011 Operating and Capital Budget

2.624 Beddis Water (SSI)

Staff presented the section of the staff report regarding the 2011 operating budget and the 2011 operating budget document.

Questions from commission members and the public were addressed by staff throughout the presentation.

MOVED by Director Hendren, **SECONDED** by Jim Sharp that the Beddis Water Service Commission approve the 2011 operating budget as presented.

CARRIED

Staff presented the section of the staff report referring to the 2011 Capital Plan and the 2011 - Five-Year Capital Plan documents.

Questions from commission members and the public were addressed by staff throughout the presentation.

MOVED by Charles Belknap, **SECONDED** by Director Hendren that before a contract for the strategic asset management plan is prepared, that the Beddis Water Service Commission be given the opportunity to review the scope of work.

CARRIED

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MOVED by Don Church, **SECONDED** by Director Hendren that the Beddis Water Service Commission approve the 2011 Items in the 5-Year Capital Plan as follows:

- Strategic Asset Management Plan (\$10,000)
- Treatment Plant scope and cost refinement to establish loan authorization (\$18,000)
- Referendum (\$10,000)

CARRIED

MOVED by Charles Belknap, **SECONDED** by Director Hendren to reduce the 2011 budget transfer to reserve fund by the amount required to pay out the remaining balance of the 1994 provincial loan.

CARRIED

The commission requested that the transaction line item report be provided to the Beddis Water Service Commission on a monthly basis.

MOVED by Charles Belknap, **SECONDED** by Director Hendren that the 2010 actual surplus be balanced on the 2011 transfer to reserve.

4. Adjournment

The meeting was adjourned at 4:35 p.m.