



Making a difference...together

Additional Circulation: J. Lam D. Lokken R. Lapham N. Chan R. Sharma M. Sing P. Sullivan A. Boyd
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**ARTS COMMITTEE**

Notice of Meeting on **Wednesday, November 23, 2016 at 4:00 p.m.**  
Meeting Room 107, 625 Fisgard Street, Victoria, BC

C. Plant (Chair)	M. Brame	B. Fallot	K. Kahakauwila	J. Loveday
T. Ney	K. Roessingh	D. Screech	B. Desjardins (Board Chair, ex-officio)	

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**SUPPLEMENTARY AGENDA ITEM**

6. Committee Business:

- 6.1 Restructuring of Arts Committee to a Commission  
Appendix B: Draft Bylaw 4143, CRD Arts And Cultural Grants Commission

**Next meeting: December 28, 2016 at 4:00 p.m. Meeting Room 107 \*at the call of the Chair**

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To ensure quorum, please advise Allison Boyd 250.360.3009 or [aboyd@crd.bc.ca](mailto:aboyd@crd.bc.ca) if you cannot attend.

**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4143**

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**A BYLAW FOR THE ESTABLISHMENT OF AN ARTS AND CULTURAL GRANTS  
COMMISSION**  
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**AND WHEREAS** by Bylaw No. 2884, the Capital Regional District (CRD) established a service for the provision of assistance in relation to the arts and culture for the purpose of benefiting the community or an aspect of the community to be known as the Arts and Culture Support Service Establishment Bylaw;

**AND WHEREAS** by Bylaw No. 2884, the Board of the CRD have the authority to establish one or more committees to advise the Board on matters regarding the service and manage the administration and operation of the service;

**NOW THEREFORE** the Board of the Capital Regional District in an open meeting assembled enacts as follows:

**1. MEMBERSHIP AND TERMS OF OFFICE**

(a) A Commission to be known as the “Arts and Cultural Grants Commission” is hereby established and shall consist initially of the current CRD Arts Committee members appointed, whose terms will expire November 30, 2018 and thereafter shall consist of one member from each of the participating areas, as defined by Bylaw No. 2884 as amended, to be nominated by the participating area Council on or before November 30, for a term as follows:

- i. where the nominee is a CRD Director, the term of office shall be for a four-year term,
- ii. where the nominee is a not a CRD Director, the term of office shall be for a two-year term,

to be accepted and appointed by resolution of the Regional Board.

(b) No member may serve more than eight consecutive years after adoption of this bylaw.

- i. At the request of the CRD participant area Councils, under unique circumstances, the Regional Board may extend the aforementioned terms.

(c) In the event of the death, resignation or disqualification of a member of the Commission, the Regional Board shall appoint a successor for the remainder of the term.

(d) Each of the participant area Councils who nominate a non CRD Board Member

may nominate an alternate member, to be accepted and appointed by the Regional Board, to attend the Commission in the absence of the Council's appointed representative.

- (e) The CRD Board Chair shall appoint the Commission chair:
  - i. firstly, from amongst the members of the Commission who are CRD Directors.
  - ii. secondly, from amongst the council members of the Commission.

## **2. PROCEDURE**

- (a) A quorum of the Commission is a majority of the members appointed from time to time.
- (b) The rules of procedure for the Commission shall be consistent with those of the Regional Board.
- (c) In voting on the Commission all members shall have one vote each.

## **3. DUTIES**

- (a) The Commission shall work with the Arts Development staff in the carrying out of the duties of the Commission.
- (b) The Commission shall coordinate policy for support programs and facility development for the arts in the region.
- (c) The Commission shall receive advice from the Arts Advisory Council on policies to foster and promote:
  - i. support of the arts in the community.
  - ii. public awareness of and involvement in the arts.
  - iii. the creation, exhibition and performance of artistic works: and
  - iv. the development of artistic and other requisite skills and measures to be conducive to those ends.
- (d) The Commission is hereby delegated the authority of the Regional Board to award arts and cultural grants to organizations benefiting the participant municipalities, after receiving advice on these grants from the Arts Advisory Council.
- (e) The Commission shall, as soon as practicable, advise the CRD Board of the organizations which have been awarded Arts and Culture Grants, and the amounts of those awards.

- 4. In September of each and every year, the Commission shall forward to the Regional Board a proposed annual budget which shall include estimates for arts and cultural grants, administration, operation and other expenses, together with estimates for expected revenues, for the approval of the Regional Board and for inclusion in the

Regional Board's provisional and annual budgets.

5. This Bylaw may be cited as “Capital Regional District Arts Commission Bylaw No. 1, 2017”

READ A FIRST TIME THIS                      day of                      2017

READ A SECOND TIME THIS                      day of                      2017

READ A THIRD TIME THIS                      day of                      2017

ADOPTED THIS                      day of                      2017

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CHAIRPERSON

SECRETARY

DRAFT