



Making a difference...together

Additional Circulation: J. Lam D. Lokken R. Lapham N. Chan R. Sharma M. Sing P. Sullivan A. Boyd
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ARTS COMMITTEE

Notice of Meeting on **Wednesday, September 21, 2016 at 4:00 p.m.**
Meeting Room 107, 625 Fisgard Street, Victoria, BC

C. Plant (Chair)	M. Brame	B. Fallot	K. Kahakauwila	J. Loveday
T. Ney	K. Roessingh	D. Screech	B. Desjardins (Board Chair, ex-officio)	

AGENDA

1. Approval of Agenda

2. Minutes:

Adoption of the Arts Committee Minutes of the June 22, 2016

Recommendation: That the Arts Committee minutes of June 22, 2016 be adopted.

3. Chair's Remarks

4. Arts Advisory Council Chair's Remarks

5. Presentations / Delegations

6. Committee Business:

6.1 Arts Plan Update: Arts Strategies Consultation
Presentation Inga Petri & Patricia Huntsman, Strategic Moves

Recommendation: That the Arts Committee receive the presentation update for information.

6.2 Update on CRD Arts Service Bylaw No. 2884, proposed amendment to Group 2 contribution

Recommendation: That the Arts Committee recommend staff draft an amendment to bylaw 2884 that defines Group 2 membership to begin with an initial contribution equal to 10% of the Group 1 level increasing in equal annual increments over five years to reach a contribution equal to 30% of the Group 1, with the option to increase to the 30% level in any given year.

6.3 Verbal Update on Royal McPherson Theatre Society & Capital Regional District governance

6.4 Creating an Arts presentation for CRD municipalities that are not a part of the service - discussion

To ensure quorum, please advise Allison Boyd 250.360.3009 or aboyd@crd.bc.ca if you cannot attend.



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6.5 A regional Public Art Policy - discussion

7. Correspondence:

- July 19, 2016 William Head on Stage Theatre Society
- August 8, 2016 Belfry Theater
- August 8, 2016 BC Accordion Society
- August 15, 2016 Art Gallery of Greater Victoria
- August 16, 2016 Story Theatre

Recommendation: That the correspondence be received for information.

8. New Business

10. Adjournment

Next meeting: October 26, 2016 at 4:00 p.m. Meeting Room 107



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Meeting Minutes Arts Committee

Wednesday, June 22, 2016

4:00 p.m.

Room 107

PRESENT: **Committee Members:** C. Plant (Chair), M. Brame, B. Fallot, K. Kahakauwila (4:11), J. Loveday, K. Roessingh, D. Screech (4:09)
Guests: M. Sing, Chair, and P. Sullivan, Funding Chair, Arts Advisory Council (AAC); I. Petri and P. Huntsman, Strategic Moves; D. Jarvis, Executive Director, ProArt Alliance
Staff: J. Lam, Manager, Arts Development; A. Boyd, Senior Administrative Secretary (recorder)
Regrets: T. Ney

Chair Plant called the meeting to order at 4:03 p.m.

1. Approval of Agenda

**MOVED by Member K. Roessingh, SECONDED by Member M. Brame,
That the agenda be approved as amended.
CARRIED**

2. Minutes

Minutes of the May 11, 2016 Arts Committee

**MOVED by Member K. Roessingh, SECONDED by Member J. Loveday,
That the Arts Committee minutes of March 9, 2016 be adopted as amended.
CARRIED**

3. Chair's Report

Chair Plant noted that the process for the Strategic Plan implementation planning is underway. He looks forward to further conversations with B. Smith and L. Fitzsimonds of the Royal McPherson Theatre and thanked the Arts Advisory Committee for their work in the adjudication grant process. He also noted that there is no Arts Committee meeting in July, but will consider one for August 24.

Member D. Screech entered the meeting at 4:09 p.m.

J. Lam provided an update on Royal McPherson Theater Society (RMTS). He noted that a meeting with the CAO of the CRD, D. Lokken, J. Lam and Legislative Services Manager took place. D. Lokken was tasked to determine a process through which the RMTS could be engaged in the annual budget process. Chair Plant will connect with D. Lokken to discuss, and bring back to the Arts Committee for further discussion.

Member K. Kahakauwila entered the meeting at 4:11 p.m.

Chair Plant noted that the proposed changes to the bylaw with regards to group 2 participation are intended to provide clarity for all parties with regard to the requirements to join the Arts Service.

Discussion ensued on:

- why a previous bylaw revision with a revised group 2 structure was not approved by the CRD Board
- ensuring that the majority of service partners are in approval of the revised bylaw

Member B. Fallot noted that a recent majority of Sidney Council did not support the proposal.

Further discussion ensued on:

- a revised bylaw that could grandfather current members, or, possibly proceed without the participation of the Township of Sidney
- making the case to the Township of Sidney at a public meeting

The bylaw approval process requires:

- a revised bylaw requiring 2/3 agreement by the Arts Committee
- approval by CRD Board (1st, 2nd and 3rd reading) for circulation to participating municipalities
- 2/3 agreement by participating municipalities
- review and approval by the Lieutenant Governor, a minister or the inspector of Municipalities
- CRD Board final adoption

Staff was directed to proceed with drafting a revised bylaw as per the motion approved at the May 2016 Arts Committee meeting.

4. Arts Advisory Council Chair's Report

Chair M. Sing thanked Chair Plant for recognizing the work of Council on the recent grant adjudications. In response to a question she noted she will complete her role as Chair in November but will continue on the AAC until the end of her term in March 2017.

5. Presentations / Delegations

There were no presentations or delegations.

6. Committee Business:

6.1 IDEA Grant Recommendations from the May 2016 deadline

Member K. Roessingh declared a conflict of interest with IDEA Grant Applications from Congregation Emanu-El, Friends of Music Society and Metchosin International Summer School of Arts.

**MOVED by Member K. Kahakauwila, SECONDED by Member J. Loveday,
That the Arts Committee May 2016 IDEA Grant Applications from Congregation Emanu-El, Friends
of Music Society and Metchosin International Summer School of Arts be considered separately.
CARRIED**

J. Lam provided a summary of his staff report on the IDEA Grant program and recommendations.

P. Sullivan, Funding Chair, AAC, provided a brief overview of the applicants.

**MOVED by Member K. Kahakauwila, SECONDED by Member J. Loveday,
That the Arts Committee approve the following May 2016 IDEA Grant recommendations
as presented:**

- Pacific Peoples' Partnership Association
- Pandora Arts Collective
- Shake Festival Society
- Sir James Douglas Out of School Club Society
- Victoria Disability Resource Centre
- Victoria Immigrant & Refugee Centre Society

CARRIED

Member K. Roessingh left the meeting at 4:36 p.m.

**MOVED by Member K. Kahakauwila, SECONDED by Member M. Brame,
That the Arts Committee approve the following May 2016 IDEA Grant Recommendations
as presented:**

- Congregation Emanu-El
- Friends of Music Society
- Metchosin International Summer School of Arts

CARRIED

Member K. Roessingh entered the meeting at 4:38 p.m.

6.2 Project Grant Recommendations from May 2016 deadline

J. Lam provided a summary of his staff report on the Project Grant program process and recommendations.

P. Sullivan, Funding Chair, AAC, provided a brief overview of the applicants and projects.

In response to a question it was noted that the West Shore Arts Council is located in the District of Metchosin.

In a discussion around the William Head on Stage application it was noted:

- Inmates are unpaid
- There is no requirement to apply to specific Arts Development programs based on budget size

**MOVED by Member M. Brame, SECONDED by Member K. Kahakauwila,
That the Arts Committee approve the May 2016 Project Grant recommendations as
presented.**

CARRIED

6.3 Arts Plan Strategic Implementation Strategies Update – Inga Petri & Patricia Huntsman, Strategic Moves

Strategic Moves presented and reviewed the scope of the Arts Plan Implementation Strategies project. Discussion ensued on:

- Updates to the timeline
- The project team
- Goals, objectives, and communication tools
- Transparency, engagement processes, and information gathering
- Feedback from the Committee

7. Correspondence:

- April 29, 2016, Pacific People’s Partnership
- December 4, 2015, Community Association of Oak Bay

**MOVED by Member D. Screech, SECONDED by Member K. Roessingh,
That the correspondence be received for information.
CARRIED**

8. New Business

Chair Plant noted that he will raise the topic of public art at the next Committee meeting and that the Arts Committee will consider meeting at the end of August.

9. Adjournment

**MOVED by Member J. Loveday, SECONDED by Member K. Kahakauwila,
That the meeting adjourn at 5:43 p.m.
CARRIED**

CHAIR

RECORDER



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**REPORT TO ARTS COMMITTEE
MEETING OF WEDNESDAY, SEPTEMBER 21, 2016**

SUBJECT **Update - CRD Arts Service Bylaw No. 2884, proposed amendment to Group 2 contribution**

ISSUE

Additional context for the proposed bylaw revision to Group 2 contributions

BACKGROUND

The motion to change Group 2 contribution levels in the Arts Service bylaw reads as follows:

That staff provide wording and bylaw amendments for a recommendation that would set the point of entry for Group 2 participation at a minimum of 10% of a participant's Group 1 level and require an increase to 30% within 5 years.

Arts Service and finance staff have examined the motion and the sections of the bylaw defining Group 2 participation. Finance staff note that implementing the wording contained in the motion would allow a wide variety of payment options by a municipality requiring the development of individual annual agreements or negotiation as well as require the annual revisiting of the contribution level by each council.

Staff recommend that a standard schedule of incremental increases be established in the bylaw, beginning with an initial contribution equivalent to 10% of the Group 1 level and increasing in equal annual increments over five years to reach a contribution equal to 30% of the Group 1 level. A municipality could opt to increase to the 30% level in any given year.

ALTERNATIVES

That the Arts Committee recommend:

1. That staff draft an amendment to bylaw 2884 that defines Group 2 membership to begin with an initial contribution equal to 10% of the Group 1 level increasing in equal annual increments over five years to reach a contribution equal to 30% of the Group 1, with the option to increase to the 30% level in any given year.
2. That this report be received for information.

FINANCIAL IMPLICATIONS

Implementation of the recommendation will provide a structure that will help inform predictable annual budgeting for Group 2 municipalities and the Service.

CONCLUSION

A standardized series of incremental increases defining Group 2 contributions will provide clearer expectations for prospective municipalities as well as a predictable budgeting structure. It will significantly reduce the administrative burden for staff in municipalities and the CRD and eliminate the need for annual revisiting and approval of the contribution on the part of councils.

RECOMMENDATION(S)

That the Arts Committee recommend staff draft an amendment to bylaw 2884 that defines Group 2 membership to begin with an initial contribution equal to 10% of the Group 1 level increasing in equal annual increments over five years to reach a contribution equal to 30% of the Group 1, with the option to increase to the 30% level in any given year.

Submitted by:	James Lam, Manager Arts Development Service
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RECEIVED

JUL 19 2016



William
Head on
Stage
Theatre
Society

6000 William Head Road Victoria, British Columbia V9C 0B5

Producing Captivating Performances since 1981.

July 19, 2016

Heather Heywood
Administrative Assistant
CRD Arts Development Service

Re: CRD Grant Award

Hi Heather,

On behalf of the board of directors, I wish to express our deep gratitude for the CRD's landmark investment of \$15,500 in our production for 2016. The investment signals the premium value placed on the WHoS brand and raises expectations for this year's play. We plan to deliver the highest quality production for our growing fan base in the surrounding municipalities.

We look forward to continuing our partnership in the promising months and years ahead.

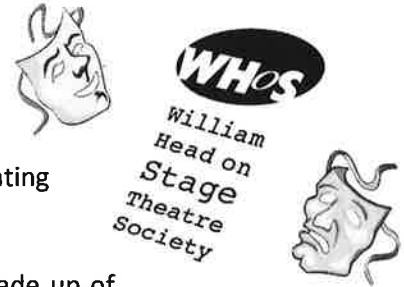
Best Regards,

Vernon
WHoS Board Member

Sleeping Giants: A Prison Play

A Provocative Preview by the 2016 WHoS Board of Directors

As the only prison theatre company operating in Canada, William Head on Stage (WHoS) Theatre Society has been producing captivating performances behind prison walls since 1981. After three and half decades of demonstrating our ability to carry out successful productions, our primary mandate continues to be focused on showcasing the liberating power of theatre.



Through our annual productions performed in front of live audiences made up of people from the local communities on Vancouver Island, WHoS is proudly in the business of breaking down fear-based stereotypes of prisoners by revealing vulnerable dudes willing to express themselves through the medium of art. In this way, WHoS reaches out to the local community to dramatically co-sustain a healthy and vibrant border-crossing relationship.

This summer, we begin production work on our 56th live theatre play. *Sleeping Giants: A Prison Play* will be co-produced with director Kathleen Greenfield and her SNAFU Dance Theatre company. This is Greenfield's debut directorship with WHoS and she intends to make a name for herself. She's off to a good start too, helping WHoS receive its largest grant in history. This past June, the Capital Regional District (CRD) announced its landmark investment of \$15,500 for this year's production, signalling the premium value placed on the WHoS brand and raising expectations for this year's show. And we plan to deliver!

The Concept

Drawing on *Sleeping Beauty* and *Rip Van Winkle* among other well-known fables for inspiration, *Sleeping Giants* will seek to whimsically give creative expression to the issue of long-term incarceration through the metaphors of sleeping, dreaming, and awakening. This will be an original devised play that you won't be able to see anywhere else in the country.

Throughout the summer, director Greenfield will lead devising workshops that will invite WHoS dudes and SNAFU artists alike to engage in theatre and dance exercises designed to draw out personal stories about sleeping, dreaming, and awakening. A special focus will be on encouraging WHoS dudes to envision and share their dreams of leading life-affirming lives beyond the prison gates. In this way, director Greenfield will not only strive to create cutting-edge art in prison. With daring optimism, she seeks to harness the power of art to actually transform incarcerated lives here and now!

The Production Team

Director Greenfield has assembled an all-star team of talented veterans and rookies to help us deliver a smash hit. Erin Crowley returns as stage management mentor, Poe Limkul will head up set and light design, Ingrid Hansen returns to handle costume design and lead choreography, and our startlet trio will include Anne Cirillo, Jeni Luther, and the newest member of the WHoS community, Emma Zabloski. Alongside the startlet trio, director Greenfield plans to cast 10 WHoS dudes to play starring roles in *Sleeping Giants*.

What to Look Out For

This will be Emma Zabloski's first ever WHoS production and she intends to shake things up by facilitating workshops on stilt walking and tango dancing! If that's not enough, director Greenfield has hinted at taking some serious creative risks with the set design. At this time, she foresees the show happening "in the round" surrounded by A-frame ladders making for a cylindrical set design. Throw in some sleeping giants roaming about on stilts and you're in for a surreal theatrical experience!

If you dare to awaken and witness *Sleeping Giants*, check out our 12 performances scheduled for October 6, 7, 14, 15, 21, 22, 28, 29, and November 3, 4, and 5 from 7:30 to 9:30 p.m. in the prison gym of William Head Institution. Who knows, you may find yourself sitting beside Prime Minister Trudeau and his Liberal entourage. Keep your eyes and ears open for when tickets go on sale in the fall!

RECEIVED
AUG 16 2016

August 8, 2016

CRD Arts Development Service
625 Fisgard St.
PO Box 1000
Victoria, BC
V8W 2S6

Attn: James Lam

Dear Committee and Advisory Members

On behalf of the Belfry Theatre, our artists, volunteers, staff, and patrons, thank you for your continued support of the Belfry. We believe we play a leading role in the cultural life of our region; the support of the CRD Arts Service is both recognition of our value, and a crucial demonstration of the value of the arts in maintaining the quality of life in our communities.

Please accept our deepest appreciation for the work the committee, advisory and staff contribute to securing a healthy ecology for the arts.

Sincerely,



Ivan Habel
Executive Director

Encl.: copy of Mayor & Council Letter

RECEIVED
AUG 16 2016

August 8, 2016

Dear Mayor & Council,

We have recently received our 2016 CRD Arts Development Operating Grant. On behalf of the artists, volunteers, staff and patrons of the Belfry we would like to offer our sincere appreciation to your municipality and in particular the commitment that you and your fellow councillors have in keeping the arts a vibrant part of life in our region. The Belfry's patrons come from all communities in the Capital Regional District, and in the case of the municipalities listed below, approximately 7110 households are regular patrons of the Belfry.

It is particularly gratifying for us to offer this thank you to your community as one of the eight contributing municipalities.

Thank you for your support and for your service to your community and to the region.

Sincerely,



Ivan Habel
Executive Director

cc: Mayors and Councils of Esquimalt, Highlands, Metchosin, Oak Bay, Saanich, Sidney, Victoria & View Royal

BC Accordion Society

RECEIVED

AUG 16 2016

1169 Munro Street, Victoria, BC, V9A 5P5
contact@bcaccordion.ca tel: 778 402-8151

CRD Arts Development Service
625 Figard Street
PO Box 1000
Victoria BC
V8W 2S6
ATTN: James Lam

August 8, 2016

Re: January 2016 Project Grant Application

Thank you for your generosity by supporting the BC Accordion Society with a grant for our 10th Victoria International Accordion Festival, July 26-31, 2016.

The festival was very successful, thanks to our sponsors. You made it possible for us to showcase amazing soloists and ensembles from New Zealand, China, Europe, North and South America.

The BC Accordion Society is a non-profit organization with a mission to promote the beauty of this instrument to the public as well as to inspire young accordionists with opportunities to learn from international world renowned artists. This year we attracted students from Canada, USA, Chile, China, and Europe to our city of Victoria.

Enclosed is our festival program outlining all of the festival events.

We are very grateful for your support.
Our reports are being finalized and will be sent in the near future.
Accordionly,



Mary Ross-Klektau
BC Society President

1040 Moss Street T 250.384.4171
Victoria, BC F 250.361.3995
Canada V8V 4P1 aggv.ca

RECEIVED
AUG 18 2016

August 15, 2016

James Lam
Manager, CRD Arts Development Service
625 Fisgard Street
Victoria, BC V8W 2S6

Dear James,

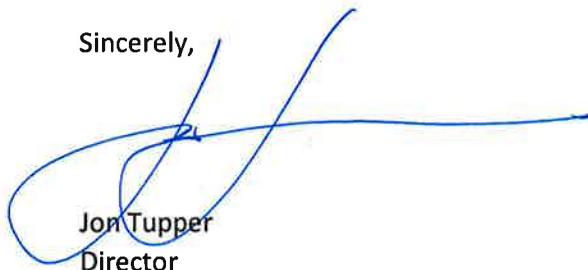
I acknowledge receipt of your letter dated August 1, 2016 and the cheque in the amount of \$440,500 representing full payment of our CRD 2016-2017 operating grant. On behalf myself and our Board of Directors, we thank the Arts Development Service and the CRD for these greatly appreciated funds.

This grant allows us to continue to present high caliber exhibitions and further expand and develop programming to inspire the community through excellence in visual arts presentation, education, research and preservation.

The CRD Arts Development Service will continue to be recognized in our print materials and on our website for the Art Gallery's support by regional government.

Please do not hesitate to contact me if you have any questions concerning our programming initiatives or our operations.

Sincerely,



Jon Tupper
Director



RECEIVED

AUG 16 2016

August 10, 2016

Dear James, CRD Arts Committee, Arts
Advisory Council, & everyone involved,

On behalf of the thousands
of elementary students who will
benefit from our shows, the
emerging and professional artists,
designers, technicians, staff and
board of Story Theatre, thank
you for once again putting your
faith in the work we all
do together,
all the best,
Pat.