



Making a difference...together

**Minutes of a meeting of the Arts Advisory Council**  
**Tuesday, June 2, 2015, 5pm in Room 107, 625 Fisgard Street, Victoria, BC**

**PRESENT:**

**Members -** L. Abram, A. Carson, J. Carson, A. Ippersiel, S. Ives, T. Kouk, , M. Sing (Chair)  
P. Sullivan, R. Thompson, D. Thorpe  
**Regrets -** R. Nicholson  
**Staff -** J. Lam (Manager), H. Heywood (Recording Secretary)

Chair Sing called the meeting to order at 5:00 p.m.

**1. Approval of Agenda**

**MOVED** by P. Sullivan, **SECONDED** by S. Ives, that the agenda be approved as distributed.

**CARRIED**

**2. Adoption and Receipt of Minutes**

**Adoption of Minutes from Arts Advisory Council meeting of May 5, 2015**

**MOVED** by D. Thorpe, **SECONDED** by R. Thompson, the Minutes of the CRD Arts Advisory Council meeting, held on May 5, 2015, be adopted as amended.

**CARRIED**

**Receipt of Minutes from Arts Committee meeting of May 13, 2015**

**MOVED** by S. Ives, **SECONDED** by D. Thorpe, the Minutes of the CRD Arts Committee meeting held on May 13, 2015, be received for information.

**CARRIED**

In response to a question regarding opportunities for AAC members to participate with Break Out West preparations, J. Lam advised members that contact information would be circulated to those members who had expressed interest.

**3. ABC'S (Activity By Council Summary)**

A list of events attended by AAC members was distributed and reviewed for information.

**4. Chair's Report**

M. Sing passed on thanks from the Arts Committee to the AAC sub-committee members' for their work and recommendations regarding Project and Operating grant policy.

She noted that Blue Bridge Theatre made a presentation to the Arts Committee however the Arts Committee decision to revoke their 2015/16 operating funding remained unchanged.

A recent meeting between ProArt representatives, AC Chair D. Screech, AC member C. Plant, J. Lam and M. Sing focused on how to raise awareness of the arts. ProArt indicated

their intention to be proactive in a variety of initiatives and that they plan to hold a joint meeting in Fall 2015. AC and AAC members will be advised as plans develop.

#### 5. IDEA Grant Recommendations

J. Lam reviewed the staff report, outlining the difference between the IDEA and Project grant programs for the benefit of new members. P. Sullivan, Chair of the adjudication committee, answered questions and after discussion it was,

**MOVED** by P. Sullivan, **SECONDED** by A. Carson, to approve the IDEA grant recommendations totaling \$13,200 as presented and forward these to the Arts Committee for review and final approval.

**CARRIED**

J. Lam noted the last intake for IDEA grants in the current three-year cycle of the program will be May 2016. He expected the Arts Committee would request that the Advisory Council review and make recommendations for the future of the program.

#### 6. Project Grant Recommendations

J. Lam reviewed the staff report for Project grant recommendations, noting these will disburse the remaining available funds of \$66,000. D. Thorpe, Chair of the adjudication committee, thanked members of the committee for their work and answered questions. After discussion, it was then,

**MOVED** by D. Thorpe, **SECONDED** by S. Ives, to approve the May 2015 Project Grant recommendations totaling \$66,000 and forward these to the Arts Committee for review and final approval.

**CARRIED**

#### 7. Interviews and Research (tabled from Operating Grant Plenary)

P. Sullivan reviewed work done to date, noting outstanding items for discussion arising from the 2014 plenary, as follows:

Research – J. Lam advised that the work plan for the Arts Service Strategic Plan 2015-18 is currently being developed; research has been included as one of the means to fulfill some of the goals. The AAC will be called upon as needed.

Interviews – P. Sullivan reviewed the interview process and introduced some points for discussion, including purpose, value, structure and transparency. After a lengthy discussion, it was

**MOVED** by D. Thorpe, **SECONDED** by S. Ives to eliminate the interview component of the operating grant adjudication process on a trial basis, to be reviewed and assessed following the 2015 plenary.

**CARRIED**

**A. Carson, R. Thompson, A. Ippersiel OPPOSED**

**8. Governance Practices (tabled from March AAC meeting)**

Tabled to the September AAC meeting.

**9. Operating Grant MIA**

The operating grant MIA form was not circulated at this time due to changes in Operating Grant adjudication procedures.

**10. Correspondence**

None

**11. New Business**

None.

**Adjournment**

**MOVED** by P. Sullivan that the meeting be adjourned.

**CARRIED**

The next regular meeting is scheduled for Tuesday, September 8, 2015, 5pm at CRD Headquarters.

---

CHAIR



Making a difference...together

**Minutes of a meeting of the Arts Advisory Council  
Tuesday, September 8, 2015, 5pm in Room 107, 625 Fisgard Street, Victoria, BC**

**PRESENT:**

**Members -** L. Abram, A. Carson, J. Carson, A. Ippersiel, S. Ives, T. Kouk, R. Nicholson, M. Sing (Chair), P. Sullivan, D. Thorpe

**Regrets -** R. Thompson

**Staff -** J. Lam (Manager), H. Heywood (Recording Secretary)

Chair Sing called the meeting to order at 5:00 p.m.

**1. Approval of Agenda**

**MOVED** by A. Ippersiel, **SECONDED** by L. Abram, that the agenda be approved as distributed.

**CARRIED**

**2. Adoption and Receipt of Minutes**

**Adoption of Minutes from Arts Advisory Council meeting of June 2, 2015**

**MOVED** by D. Thorpe, **SECONDED** by P. Sullivan, the Minutes of the CRD Arts Advisory Council meeting, held on June 2, 2015, be adopted.

**CARRIED**

**Receipt of Minutes from Arts Committee meeting of June 10, 2015**

**MOVED** by R. Nicholson, **SECONDED** by L. Abram, the Minutes of the CRD Arts Committee meeting held on June 10, 2015, be received for information.

**CARRIED**

In response to a question, J. Lam reviewed the mandate of the Arts Service Reserve Fund. Staff will provide information to the AAC on the status of the fund at the next meeting.

**3. ABC'S (Activity By Council Summary)**

A list of events attended by AAC members was distributed and reviewed for information.

**4. Chair's Report**

M. Sing thanked P. Sullivan and L. Abram for participating in the working group to develop TOR for the Regional Arts Plan. Two meetings were held over the summer. The TOR will now go to the Arts Committee for approval. If approved the next step is formation of a steering committee of stakeholders whose task will be to advise a consultant.

**5. Operating Grant Update**

J. Lam reviewed revisions to the application schedule and noted that members will assess changes to the application process following this fall's adjudication.

The 'MIA' form will be circulated by email; P. Sullivan will assign leads for the discussion of each application and asked that members declare any 'conflicts of interest'. Members were asked to plan for a November meeting.

**6. Governance Practices (tabled from June AAC meeting)**

A working group will be formed in January to develop recommendations related to best practices for Boards of Directors of organizations applying for CRD Arts Service grants.

**7. RANC definitions for Project and IDEA grants**

Staff will draft definitions for the 2016 Project and IDEA grant RANC forms, based on those developed for the Operating grant program. A draft will be circulated at the January 2016 AAC meeting.

**8. Correspondence**

Correspondence from Victoria Brain Injury Society; Other Guys Theatre; Community Arts Council of the Saanich Peninsula, Victoria International Kite Festival; P. Fleck; Art Gallery of Greater Victoria, Victoria International Buskers Festival Society, and Victoria Philharmonic Choir was received for information.

**9. New Business**

Copies of an article from the Times Colonist regarding Blue Bridge Repertory Theatre were distributed for information.

**Adjournment**

**MOVED** by S. Ives that the meeting be adjourned.

**CARRIED**

The next regular meeting is scheduled for Tuesday, October 6, 2015, 5pm at CRD Headquarters.

---

CHAIR