



Making a difference...together

**Minutes of a meeting of the Arts Advisory Council
Tuesday, September 2, 2014, 5pm in Room 107, 625 Fisgard Street, Victoria, BC**

PRESENT: Members - A. Carson, J. Carson, A. Ippersiel, R. Nicholson C. Plant, M. Sing (Chair),
P. Sullivan, R. Thompson
Regrets - T. Kouk, D. Thorpe, L. Tomaszewska
Staff - J. Lam (Manager), H. Heywood (Recording Secretary)

Chair Sing called the meeting to order at 5:05 p.m.

1. Approval of Agenda

MOVED by P. Sullivan, **SECONDED** by R. Nicholson, the agenda be approved as distributed.

CARRIED

2. Adoption and Receipt of Minutes

MOVED by J. Carson, **SECONDED** by A. Ippersiel, the Minutes of the CRD Arts Advisory Council meeting held on June 3, 2014, be adopted as distributed. **CARRIED**

MOVED by R. Nicholson, **SECONDED** by R. Thompson, that the Minutes of the CRD Arts Committee meeting held on June 11, 2014, be received.

In response to a question, J. Lam provided an overview of the 2014 Arts Summit, facilitated by the BC Alliance for Arts & Culture, which he attended in June.

3. ABC'S (Activity By Council Summary)

A list of events attended by AAC members was distributed and reviewed for information.

4. Chair's Report

Chair M. Sing advised members of J. Van der Veen's recent resignation from the AAC, as well as C. Plant's intent to run for Saanich Council and request to take a two month leave. Another person is required for the Operating Grant review process; staff will contact previous AAC members regarding availability.

J. Lam advised members that Jeannette Allan has been hired in the grants coordinator position beginning September 10.

5. Working Group: Funding Policy Notes and Recommendations

Funding Chair R. Nicholson reviewed the recommendations as follows, providing background and rationale for each:

1. New applicants should be evaluated by the entire AAC in order to establish basic agreement on eligibility.
2. Give greater attention to RANC scores throughout the adjudication process and ensure the reconciliation of recommendations and scores support funding and potential defunding decisions.
3. Using the Canada Council policies as examples, develop policies that will document and provide notice to organizations about deficiencies and provide timeframes related to remediation or defunding.
4. Develop a proposal that would identify the need and conditions under which Project Grants could provide "small operating" for organizations.

A partial draft for the RANC score definitions was circulated for consideration. Working groups will be formed to continue this work in 2015. Members were particularly referred to recommendation 2 during the current operating grant adjudication. After further discussion it was,

MOVED by C. Plant, **SECONDED** by R. Thompson, to accept the recommendations as presented.

CARRIED

6. Operating Grant Update

Items were covered in previous discussions. Operating Grant assignments will be provided at the October meeting.

7. Correspondence

Letters from Fifty Fifty Arts Collective, Victoria Baroque Players, and Via Choralis were received for information.

8. New Business

C. Plant thanked AAC members for allowing him to take a two month leave.

9. Adjournment

MOVED by C. Plant, **SECONDED** by J. Carson, that the meeting be adjourned.

CARRIED

The next regular meeting is scheduled for Tuesday, October 7, 2014, 5pm at CRD Headquarters.

CHAIR



Making a difference...together

Minutes of a meeting of the Arts Advisory Council
Tuesday, Jan 6, 2015, 5pm in Room 107, 625 Fisgard Street, Victoria, BC

PRESENT: Members - A. Carson, J. Carson, A.Ippersiel, M. Sing, P. Sullivan, R. Thompson, D. Thorpe,

Regrets - R. Nicholson, L. Tomaszewska

Absent - T. Kouk

Staff - J. Lam (Manager), H. Heywood (Recording Secretary)

Mr. Lam called the meeting to order at 5:01 p.m.

1. Approval of Agenda

MOVED by M. Sing, **SECONDED** by R. Thompson, the agenda be approved as distributed.

CARRIED

2. (a) Nominations and Election of AAC Chair

J. Lam reviewed the procedure for elections and then called for nominations for Chair of the CRD Arts Advisory Council. P. Sullivan nominated M. Sing. M. Sing accepted.

J. Lam called for a second and third time and there being no other nominations, M. Sing was acclaimed as Chair.

(b) Nominations and Election of AAC Vice Chair

Chair Sing called for nominations for Vice-Chair of the Arts Advisory Council for a first time.

D. Thorpe nominated R. Thompson. R. Thompson accepted.

A. Ippersiel nominated A. Carson. A. Carson accepted.

Chair Sing called for nominations a second and third time; no further nominations received.

Ballots were distributed and collected by H. Heywood. The ballots were counted by J. Lam and H. Heywood. J. Lam declared R. Thompson Vice Chair. The ballots were destroyed.

c) Nominations and Election of Funding Committee Chair

Chair Sing called for nominations for Chair of the CRD AAC's Funding Committee for a first time.

J. Carson nominated P. Sullivan.

Chair Sing called for nominations a second and third time. There being no other nominations, P. Sullivan was acclaimed as Funding Committee Chair.

d) Nominations and Election of Funding Committee Deputy Chair

Chair Sing called for nominations for Funding Committee Deputy Chair.

A. Carson nominated D. Thorpe.

Chair Sing called for nominations a second and third time. There being no other nominations, D. Thorpe was acclaimed as Deputy Chair.

3. Adoption and Receipt of Minutes**Adoption of Minutes from Arts Advisory Council meeting of October 7, 2014**

MOVED by P. Sullivan, **SECONDED** by D. Thorpe, the Minutes of the CRD Arts Advisory Council meeting held on October 7, 2014, be adopted as distributed.

CARRIED**Receipt of Minutes from Arts Committee meeting of September 10, 2014**

In response to a question, J. Lam provided a timeline for the Arts Development budget process noting this will be for a 4 year cycle. He also noted that Arts Committee appointments are made on January 14th.

MOVED by R. Thompson, **SECONDED** by A. Ippersiel that the Minutes of the Arts Committee meeting held September 10, 2014 be received for information.

CARRIED**4. ABC'S (Activity By Council Summary)**

A list of events attended by AAC members was distributed for information.

5. Chair's Report – no report

Chair Sing thanked AAC members for their hard work on the Operating Grant adjudication. The first regular meeting of the Arts Committee will be in February.

6. Sub-Committees for 2015

As per previous AAC minutes, the three topics for discussion are as follows:

1. Fair Notice
2. Merit of creating "small operating" grants through Project Grants
3. RANC definitions

Chair Sing requested that all members participate on one of the sub-committees. Two new members expected in March will be placed at that time. In the absence of current and yet-to-be-appointed members, the following sub-committees were formed:

1. Robert, Lara, Randy and new member
2. Marilyn, Arlene, Thomas and new member
3. Jerri, Diane, Aimee, Patti

Sub-committees 1 & 2 will meet after new members have been appointed. It was decided that topics arising from the Plenary will be tabled to the regular meeting in February.

7. Operating Grant Recommendations

J. Lam spoke to his report and to the adjudication procedures and recommendations. After discussion it was,

MOVED by A. Carson, **SECONDED** by R. Thompson, that the recommendations be approved as presented and forwarded to the Arts Committee for their meeting in February.

CARRIED**8. Joint Planning Meeting with Arts Committee**

J. Lam advised members that the meeting is expected to be scheduled at the end of February or early March, on a Saturday morning. Members discussed dates in relation to appointment of new members. J. Lam will discuss this with the AC Chair. The meeting date will be confirmed following the February AC meeting.

9. Capital Region Music Awards

J. Lam advised members of the Arts Committee support of the Western Canada Music Awards. One of the conditions is CRD representation on the host committee. A. Carson and J. Carson indicated their interest if an Arts Advisory member is required.

10. Correspondence – Letters from the Art Gallery of Greater Victoria and the Victoria Symphony were received for information.

11. New Business

P. Sullivan advised members of the 'Art Battle' coming up on January 9th at the Victoria Event Centre.

Adjournment

The meeting adjourned at 5:50 pm.

The next regular meeting is scheduled for Tuesday, February 3, 2015, 5pm at CRD Headquarters.

CHAIR