



Making a difference...together

**Minutes of a meeting of the Arts Advisory Council
Tuesday, June 3, 2014, 5pm in Room 107, 625 Fisgard Street, Victoria, BC**

PRESENT: Members - A. Carson, J. Carson, A. Ippersiel, T. Kouk, C. Plant, M. Sing (Chair),
P. Sullivan, R. Thompson, J. Van der Veen
Regrets - R. Nicholson, D. Thorpe, L. Tomaszewska
Staff - J. Lam (Manager), H. Heywood (Recording Secretary)

Chair Sing called the meeting to order at 5:02 p.m.

1. Approval of Agenda

MOVED by J. Carson, **SECONDED** by C. Plant, the agenda be approved as distributed.

CARRIED

2. Adoption and Receipt of Minutes

Adoption of Minutes from Arts Advisory Council meeting of May 6, 2014.

MOVED by C. Plant, **SECONDED** by A. Carson, the Minutes of the CRD Arts Advisory Council meeting held on May 6, 2014, be adopted as distributed.

CARRIED

No Arts Committee meeting in May 2014.

3. ABC'S (Activity By Council Summary)

A list of events attended by AAC members was distributed and reviewed for information.

4. Chair's Report

As noted during the ABC discussion, Chair Sing attended the Community Roundtable on Cultural Policy, hosted by ProArt on behalf of the Alliance for Arts & Culture, Vancouver, BC. J. Lam will be attending the Arts Summit on June 20th.

5. IDEA Grant Report & Recommendations

J. Lam reviewed his report, providing a brief background of the process. A. Carson, representing the funding committee, answered questions and after discussion, it was,

MOVED by P. Sullivan, **SECONDED** by C. Plant, to approve the IDEA Grant recommendations totaling \$13,500 and to present these to the Arts Committee at their next meeting on June 11, 2014.

CARRIED

6. Project Grant Report & Recommendations

J. Lam reviewed his report, providing a brief background of the process. P Sullivan, representing the funding committee, presented a summary of the recommendations and answered questions. After discussion, it was,

MOVED by R. Thompson, **SECONDED** by J. Van der Veen, to approve the Project Grant recommendations totaling \$90,000 and to present these to the Arts Committee at their next meeting on June 11, 2014.

CARRIED

The second recommendation, to examine whether proposals resembling small-scale operating Budgets should be more readily accommodated under Project Grant or other programs, will be added to the agenda for the sub-committee to discuss this summer.

7. TOR: Working Group to consider new applicants, failing organizations and fair notice.

The TOR was reviewed and it was noted the examination of the Project Grant program to accommodate small operating budgets will be added to the discussion.

The following AAC members volunteered to participate on the sub-committee: R. Nicholson, A. Ippersiel, R. Thompson, C. Plant, and P. Sullivan. J. Lam will circulate possible meeting dates and include all members should any additional AAC members wish to attend. The goal will be to bring forward recommendations in September.

8. Correspondence - none**9. New Business**

- a) **Grants Officer** – J. Lam distributed copies of a job description for a Grants Officer, required to assist with Operating Grants in September. AAC members were asked to forward names to J. Lam of anyone they felt may be suitable for the position.

Adjournment

The meeting adjourned at 6:10 pm.

The next regular meeting is scheduled for Tuesday, September 2, 2014, 5pm at CRD Headquarters.

CHAIR