



Making a difference...together

**Minutes of a Meeting of the ARTS COMMISSION  
Held November 17, 2021, in Room 651 & Electronically, 625 Fisgard St., Victoria, BC**

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EP = Electronic Participation

**Present: Members:** J. Loveday (Chair); **(via EP):** W. Gardner, L. Hundleby, G. Lemon, C. Plant, K. Roessingh

**Staff:** C. Gilpin, Manager, Arts & Culture Support Service; V. Jeevanandam, Community Outreach Coordinator; N. More, Senior Administrative Secretary (recorder)

**Also Present: Arts Advisory Council (via EP):** C. Heiman, Chair, R. Ditor, Finance Chair

**Absent:** S. Epp, C. Green, D. Lajeunesse

The meeting was called to order at 4:00 pm.

**1 Territorial Acknowledgement:** Chair Loveday gave the Territorial Acknowledgement.

**2 Approval of Agenda**

**MOVED** by Member Roessingh, **SECONDED** by Member Hundleby,  
That the agenda be approved as circulated.

**CARRIED**

**3 Adoption of Minutes**

**MOVED** by Member Hundleby, **SECONDED** by Member Lemon,  
That the minutes of the September 22, 2021, Arts Commission meeting be adopted as read.

**CARRIED**

**4 Chair's Remarks**

Chair Loveday remarked on the presence of Cris Caravaca, via electronic participation, to provide an update on the Equity, Diversity and Inclusion Sub-Committee of the Arts Advisory Council, and the importance of the work this body has committed to undertake. Chair Loveday also noted this meeting was the last one of the year, and thanked staff, members of the Arts Advisory Council and of the Arts Commission for their work over the past year in supporting arts and culture and the regional arts ecosystem.

**5 Presentations/Delegations**

**5.1 Cris Caravaca, Chair, Equity, Diversity, Inclusion Sub-Committee (Arts Advisory Council)**

C. Caravaca provided a summary of her experience and education, and why she is involved with equity and inclusion. She mentioned her degree in art and her musicianship. During the pandemic, she has been able to pursue further formal education in equity and inclusion.

C. Caravaca's verbal presentation included the following points:

- the Equity, Diversity and Inclusion (EDI) Sub-Committee has met twice
- there was enthusiasm from the Arts Advisory Council members for the work and a large number of volunteers from the Council to be on the Sub-Committee

- the CRD strategic plan for the Arts and Culture Support Service was a driver for forming the Sub-Committee to look at how to apply equity and inclusion in both operations and granting
- each meeting of the Sub-Committee would start with a territorial acknowledgement that is personalized and relevant, as well as an equity statement
- the Terms of Reference would receive ongoing and watchful review of their relevance
- the reason and purpose of the EDI work
- next steps and a facilitating session in December on how to make the arts accessible; what is the path and the defined outcome
- the Sub-Committee will provide updates to the Council and the Arts Commission and respond to feedback and direction

The Commission received clarification on several points:

- To support the work, be present leaders, review, give early feedback on what needs to be accomplished.
- On the question of EDI in the operations of the organizations funded by the Arts and Culture Operating grant program, the application questions do not specifically address EDI considerations.
- The number of AAC members on the EDI Sub-Committee determines the number of external representatives that can be added; there is opportunity to pursue additional, diverse members.

Chair Loveday expressed the gratitude and support of the Arts Commission to the members of the EDI Sub-Committee and Arts Advisory Council for their work and acknowledged the work on equity, diversity and inclusion was critical to the Arts Commission moving forward.

## **6 Commission Business**

### **6.1 Arts Advisory Council Update**

#### **6.1.1 Arts Advisory Council Chair's Report (Verbal)**

Chair Heiman reported adjudication was taking place, and the Council will bring forward recommendations for operating grants in early 2022. There were more applications to review, due to multi-year grants, which have an intake once every three years. Overall, it appeared organizations are in a good place at this particular time due to government support; at the same time, there was concern about how quickly audiences would return.

In 2022, Chair Heiman will be a regular member rather than Chair, as her appointment to the Council draws to a close. She experienced the Commission as supportive of the work of the Council.

### 6.1.2 Arts Advisory Council Minutes for Information

#### 6.1.3 Arts Advisory Council *Activities by Council Summary*

**MOVED** by Member Roessingh, **SECONDED** by Member Hundleby,  
That the Arts Advisory Council Chair's report, minutes of October 5, 2021, and *Activities by Council Summary* of October 5, 2021, be received for information.

**CARRIED**

### 6.2 Terms of Reference for Equity, Diversity, Inclusion Sub-Committee

C. Gilpin provided highlights of the report. He clarified that the Sub-Committee could add more members.

**MOVED** by Member Lemon, **SECONDED** by Member Roessingh,  
That the Terms of Reference for Equity, Diversity, Inclusion Sub-Committee be received for information.

**CARRIED**

### 6.3 Outreach Update – Verbal

V. Jeevanandam reported on arrangements for the Arts Champions Summit:

- Registration for the Summit events opened earlier in the month.
- The events celebrate some of the people and organizations leading the progression of equity and diversification in the region's arts, while highlighting the role CRD arts funding plays in supporting this work.
- Several avenues of promotion have been undertaken.

C. Gilpin reported on fielding enquiries from two arts organizations that had never yet applied for CRD arts grants. It showed an increased visibility of the arts granting programs of the Arts & Culture Support Service.

**MOVED** by Member Roessingh, **SECONDED** by Member Hundleby,  
That the verbal Outreach Update be received for information.

**CARRIED**

## 7 Correspondence

### 7.1 Greater Victoria Youth Orchestra, 29 Sept. 2021, re: Arts & Culture Operating Grant

**MOVED** by Member Roessingh, **SECONDED** by Member Hundleby,  
That the correspondence from the Greater Victoria Youth Orchestra be received for information.

**CARRIED**

## 8 New Business

There was no new business.

The Commission briefly discussed the opening up of in-person events in the face of COVID-19 protocols for audiences and for performers.

**9 Adjournment**

**MOVED** by Member Hundleby, **SECONDED** by Member Roessingh,  
That the meeting be adjourned at 4:54 p.m.

**CARRIED**

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CHAIR

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RECORDER