



Making a difference...together

**Minutes of a Special Meeting of the ARTS COMMISSION**  
**Held SATURDAY, FEBRUARY 29, 2020, in Room 652, 625 Fisgard St., Victoria, BC**

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**Present:** **Members:** J. Loveday (Chair), M. Brame, S. Epp, W. Gardner, D. Lajeunesse, T. Ney, C. Plant, K. Roessingh  
**Staff:** James Lam, Manager, Arts Development; J. Nichols, Community Outreach Coordinator, Arts Development; H. Heywood, Administrative Assistant (recorder)  
**Invited Guests: Arts Advisory Council Members:** P. Sullivan (Chair), E. Beaton, M. Heinz, S. Ives, and D. Thorpe; **Strategy Session Facilitator:** E. Mattson  
**Absent:** (Arts Advisory Council) T. Craig, D. Etsten, C. Heiman, B. McLean and J. Verano (Arts Commission) G. Lemon

Chair Loveday called the meeting to order at 9:01 a.m.

**1 Territorial Acknowledgement**

**2 Approval of Agenda**

**MOVED** by Member Roessingh, **SECONDED** by Member Brame,  
That the agenda be approved as circulated.

**CARRIED**

**3 Chair's Remarks**

Chair Loveday welcomed all to the meeting and noted the opportunity to meet together with Arts Advisory Council members, Arts Commission members and staff, to reflect and to look ahead. He noted changes such as the new grant programs, municipal participants, and enhanced communications through the new position in the Arts & Culture Support Service office. All were thanked for the work they do and for attending the meeting.

**4 Presentations/Delegations:** None

**5 Strategic Planning Session**

Chair Loveday spoke to the Arts Strategic Plan update session objectives and invited those present to introduce themselves around the table.

Erica Mattson, consultant, then facilitated the strategic planning session, including segments on:

1. Situational analysis
2. Strategic plan foundations (mission, vision, goals, impacts)
3. Pre-session survey results on strategic plan implementation
4. Strategic action planning
5. Next steps

Chair Loveday wrapped up the planning session. The 2020-2023 Arts Strategic Plan will be brought forward to the next Commission meeting for review.

**6 New Business:** There was no new business.

**7 Adjournment**

**MOVED** by Member Roessingh, **SECONDED** by Member Brame,  
That the meeting be adjourned at 1:10 p.m.

**CARRIED**

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CHAIR

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RECORDER