



Making a difference...together

Minutes of a Meeting of the ARTS COMMISSION
Held Wednesday, February 28, 2018, in Room 107, 625 Fisgard St., Victoria, BC

Present: **Members:** C. Plant (Chair), M. Brame, E. Bremner-Mitchell, J. Loveday, T. Ney, J. Rogers

Staff: James Lam, Manager, Arts Development; J. Nichols, Community Outreach Coordinator, Arts Development; N. More, Senior Administrative Secretary (recorder)

Also Present: P. Sullivan, Chair, and C. Heiman, Funding Chair, Arts Advisory Council

Absent: K. Kahakauwila, K. Roessingh

The meeting was called to order at 4:00 pm.

1 Approval of Agenda

MOVED by Member Brame, **SECONDED** by Member Rogers,
That the agenda be approved as circulated.

CARRIED

2 Adoption of Minutes

E. Bremner-Mitchell passed out a map of public art in Sidney.

MOVED by Member Rogers **SECONDED** by Member Brame,
That the minutes of the January 31, 2018, Arts Commission meeting be adopted as previously circulated.

CARRIED

3 Chair's Remarks

Chair Plant welcomed Sidney Councilor Bremner-Mitchell as a newly-appointed member of the Commission. He drew the Commission's attention to item 5.5 on the agenda. With the adoption of the bylaw, the Southern Gulf Islands Electoral Area is now part of the Arts Commission. The Town of Sidney could potentially begin the process of withdrawing from the service, as per their Council's stated views on the bylaw. Chair Plant remarked on his visit with members of the Sooke Arts Council to present information on the Arts Development Service.

4 Presentations/Delegations: There were none.

5 Commission Business

5.1 Arts Advisory Council Update

5.1.1 Arts Advisory Council Chair's Report (Verbal)

P. Sullivan reported that the Advisory Council had adjudicated Project Grants, and recommendations would be brought forward to the next Arts Commission meeting. She remarked on the topic of deficits. The next adjudications will be in June.

MOVED by Member Loveday **SECONDED** by Member Brame,
That the Arts Advisory Council Verbal Update be received for information.

CARRIED

5.2. Draft Guidelines for Equity Grants

J. Lam provided highlights of the report. Chair Plant invited questions. The Commission sought clarification on the following points:

- the language around including groups that could be in danger of exclusion
- criteria about the society being resident within a participating jurisdiction
- taking the Open House sessions to the participating municipalities
- use of acronyms in the material
- clarifying the process for inclusion of First Nations
- whether part of the program could include help with partnering with sponsors under the eligibility criteria
- whether the sponsorship language could be expanded to explain implications for sponsor organizations own grant-seeking
- what sort of outreach is planned
- what sort of self-identification form is planned

The Commission discussed that this is an iterative process where the first deadline will provide scenarios that can be addressed at the second and later deadlines, potentially with amendments to the guidelines. Then, on the motion below, the Commission discussed implications for sponsoring groups, and the tie-in with the arts implementation strategy.

MOVED by Member Brame, **SECONDED** by Member Ney,

That the Arts Commission approve the guidelines for Equity Grants with additional language to allow arts organizations to apply as sponsors and not be precluded from project grants.

MOVED by Member Rogers, **SECONDED** by Member Loveday,

That the motion be amended to add that organizations sponsoring an equity-grant applicant be limited to two sponsorships.

DEFEATED

Brame, Bremner-Mitchell, Ney, Plant Opposed

MOVED by Member Brame, **SECONDED** by Member Ney,

That the Arts Commission approve the guidelines for Equity Grants with additional language to allow arts organizations to apply as sponsors and not be precluded from project grants.

CARRIED

5.3 Draft Guidelines for Incubator Grants

J. Lam provided highlights of the report. The Commission discussed the criteria in relation to organizations with an arts mandate. The Commission sought clarification on:

- adjudication volume for Arts Advisory Council
- incubation activities such as partnering for shared resources
- incubation grants in relation to other grants—only one per organization

On the motion below, the Commission discussed the value of the Incubator Grants in relation to Project Grants; and outreach as an important part of the process.

MOVED by Member Loveday, **SECONDED** by Member Ney,
That the Arts Commission approve the guidelines for Incubator Grants.

CARRIED

5.4. Arts Implementation Plan Update (Verbal)

J. Nichols provided an update on activities, such as stories of collaboration posted to the website, a sign-up form for the Feed the Arts newsletter, and plans for promoting the new grants. She played parts of two outreach videos under development. The Commission discussed outreach avenues.

The Arts Summit would be held Wednesday, June 6, in the afternoon at the Baumann Centre. The event will be communicated through various avenues. The event will convene interested members of the arts and general community and focus on themes that have arisen as a result of actions adopted in the Arts Strategic Implementation Plan. In the morning, the Victoria Foundation will host the Victoria Funder’s Network Grant Workshop of which the Arts Service is a member, with both organizations cross promoting events.

MOVED by Member Brame, **SECONDED** by Member Loveday,
That the Arts Implementation Plan Update (Verbal) be received for information

CARRIED

5.5. Bylaw 4127 Update (Verbal)

C. Plant spoke to the implications and value of the rules provided by the Bylaw.

6 Correspondence

- Victoria Arts Council, 16 Feb. 2018, re: Thank You

MOVED by Member Rogers, **SECONDED** by Member Loveday,
That the correspondence be received for information.

CARRIED

7 New Business: There was no new business.

8 Adjournment

MOVED by Member Loveday, **SECONDED** by Member Rogers,
That the meeting be adjourned at 5:33 p.m.

CARRIED

CHAIR

RECORDER