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## ACCESSIBILITY ADVISORY COMMITTEE

Notice of Meeting on **Tuesday, March 19, 2024, at 1:00 pm**  
Boardroom, 6th Floor, 625 Fisgard Street, Victoria, BC

### Meeting to be conducted electronically and in-person.

P. Danforth (Chair)	T. Bolt (Vice-Chair)	J. Briante	J. Coughlin
M. Essery	G. Goodwin	J. Parr	P. Pokorny
G. Robinson	E. Syring	R. Welland	M. Little (GC Liaison)

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1. Territorial Acknowledgement
2. Approval of Agenda  
*Recommendation: That the agenda for the March 19, 2024 Accessibility Advisory Committee meeting be approved.*
3. Adoption of Minutes  
*Recommendation: That the minutes of the Accessibility Advisory Committee meeting of January 16, 2024 be adopted as circulated.*
4. Chairs Remarks
5. Presentations/Delegations
6. Committee Business
  - 6.1 Introductions
  - 6.2 Department Presentations on Accessibility
    - 6.1.1 CRD Regional Housing
    - 6.1.2 CRD Recreation (Panorama Recreation; Sooke and Electoral Area Parks and Recreation; Salt Spring Island Parks and Recreation)
  - 6.3 [AAC Support: CRD Regional Parks SPARC BC Local Community Accessibility Grant](#)
  - 6.4 Committee Feedback on CRD Accessibility Plan (Draft)

7. Notices of Motion
8. New Business
9. Adjournment

Next meeting: Tuesday, May 21, 2024 at 1:00 pm.

To ensure quorum, please advise Jessica Dorman ([jdorman@crd.bc.ca](mailto:jdorman@crd.bc.ca)) if you cannot attend.



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## **Minutes of the Accessibility Advisory Committee meeting, held January 16, 2024 at 1:00 pm, 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street, Victoria BC**

### **PRESENT:**

Committee Members: P. Danforth (Chair), T. Bolt (Vice Chair), J. Briante, J. Coughlin, M. Essery, G. Goodwin, J. Parr, P. Pokorny, G. Robinson, E. Syring, R. Welland

Staff: C. Neilson, Senior Manager, Human Resources; E. Sinclair, Senior Manager, Regional and Strategic Planning; T. Moss, Manager, Visitor Experience and Stewardship; S. Orr, Senior Committee Clerk; J. Dorman, Committee Clerk (Recorder)

EP – Electronic Participation

The meeting was called to order at 1:01 pm.

### **1. Territorial Acknowledgement**

Chair Danforth provided the Territorial Acknowledgement.

The Committee recessed at 1:02 pm.

The Committee reconvened at 1:12 pm.

### **2. Introduction of Governance Committee Liaison**

C. Neilson introduced Marie-Terese Little who will be the Liaison to the Accessibility Advisory Committee.

### **3. Approval of Agenda**

**MOVED** by J. Coughlin, **SECONDED** by M. Essery,

**That the agenda for the January 16, 2024 Accessibility Advisory Committee be approved as circulated.**

**CARRIED**

#### **4. Adoption of Minutes**

**MOVED** by M. Essery, **SECONDED** by R. Welland,

**That the minutes of the Accessibility Advisory Committee meeting of November 21, 2023 be adopted with the following amendment:**

**8.3. discussion replace “Disability Association of BC” with “Disability Alliance of BC”**

**CARRIED**

#### **5. Chairs Remarks**

Chair Danforth thank the committee for their participation in the meeting today and spoke about the continued participation of committee members.

The Committee recessed at 1:16 pm.

The Committee reconvened at 1:20 pm.

#### **6. Presentations/Delegations**

There were no presentations or delegations.

#### **7. Committee Business**

##### **7.1. Department Presentations on Accessibility**

C. Neilson spoke to Item 7.1.

##### **7.1.1. CRD Regional Parks**

T. Moss spoke to Item 7.1.1. and provided a PowerPoint presentation.

Discussion ensued on the following:

- accessible parks and trails including individualized information surrounding accessibility
- definition of parks interpreters
- park and trail accessibility suggestions

### **7.1.2. CRD Regional and Strategic Planning**

E. Sinclair spoke to Item 7.1.2 and provided a PowerPoint presentation.

Discussion ensued on the following:

- access inclusion during planning
- lived and diverse experience
- floating bus stops
- BC Transit Accessibility Advisory Committee

### **7.2. Support and Leadership Resources – Staffing Update**

C. Neilson spoke to Item 7.2.

#### **7.2.1. CRD Accessibility Plan (Draft)**

C. Neilson spoke to Item 7.2.1.

Discussion ensued on the following:

- inclusion of tenants along side CRD Stakeholders, employees and the public
- omission of people with speech and language disabilities in types of disabilities

### **8. Notices of Motion**

There were no notice(s) of motion.

### **9. New Business**

There was no new business.

### **10. Adjournment**

**MOVED by M. Essery, SECONDED by T. Bolt,  
That the January 16, 2024 Accessibility Advisory Committee meeting  
be adjourned at 2:36 pm.  
CARRIED**

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Chair

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Committee Clerk

**TO:** CRD Accessibility Advisory Committee

**DATE:** February 16, 2024

File: 1850-20

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**SUBJECT SPARC BC Local Community Accessibility Grant Program**

CRD Regional Parks is seeking support from the CRD Accessibility Advisory Committee to pursue the SPARC BC Local Community Accessibility Grant to install accessible auto door operators on the accessible washrooms at Elk/Beaver Lake Regional Park.

**BACKGROUND**

Elk/Beaver Lake Regional Park is the most visited park in the regional park system, with an estimated visitation of over 1.9 million annually. The day use areas within Elk/Beaver Lake Regional Park have a high accessibility value and are popular locations for families and groups of people with diverse abilities, due to proximity to urban centers, relatively minimal slope grades, user-friendly trails and mobi-mat water access.

There are four modern flush washroom buildings at Elk/Beaver Lake: Hamsterly Beach, Beaver Beach, Filter Beds and Eagle Beach. The buildings at Hamsterly Beach, Beaver Beach and Filter Beds all have one accessible, gender-neutral stall. The Beaver Beach washroom has accessible stalls within the men's and women's stalls.

To further enhance park accessibility, it is proposed that the following washroom stalls are fitted with accessible automatic door operators:

- Hamsterly Beach – the gender-neutral accessible stall (x1)
- Beaver Beach – the gender-neutral accessible stall (x1)
- Filter Beds - the gender-neutral accessible stall (x1)
- Eagle Beach – both the men's and women's washroom doors (x2)

Total accessible auto door operators = 5

Following the Accessible B.C. Regulation, 2022, the CRD is eligible to apply once for \$25,000 of provincial funding, distributed by SPARC BC, in the form of the Local Community Accessibility Grant Program. This funding program provides one-time funding for local government to remove barriers for persons with disabilities.

**FINANCIAL IMPACT**

To fit each door with two pushbuttons, one inside and one outside, will cost approximately \$5,000 + GST. The total cost to install the five systems would be \$25,000 + GST. Regional Parks can apply for up to \$25,000 in grant funding in the form of the Local Community

Accessibility Grant Program. Support for this project from the CRD Accessibility Advisory Committee is required for the CRD to pursue this grant application.

**CONCLUSION**

CRD Regional Parks are seeking support from the CRD Accessibility Advisory Committee to pursue a grant for \$25,000 to install accessible automatic door openers on 4 washroom buildings at Elk/Beaver Lake Regional Park.

**ALTERNATIVES**

1. The CRD Accessibility Advisory Committee provides a letter of support, and staff pursue application for the SPARC BC Local Community Accessibility Grant Program to secure funding to install accessible automatic door operators on four washrooms within Elk/Beaver Lake Regional Park.
2. Staff do not pursue the SPARC BC Local Community Accessibility Grant Program to fund the installation of accessible auto door operators on the five accessible washroom doors within Elk/Beaver Lake Regional Park.

Prepared by:	Rachael Ince
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[www.crd.bc.ca](http://www.crd.bc.ca)

March 19, 2024

File: 1850

The Social Planning & Research Council of BC (SPARC BC)  
4445 Norfolk Street  
Burnaby BC V5G 0A7

TO WHOM IT MAY CONCERN:

**RE: SPARC BC LOCAL COMMUNITY ACCESSIBILITY GRANT**

With funding provided through the Province, SPARC BC has launched the Local Community Accessibility Grant Program.

The Accessibility Advisory Committee for the Capital Regional District (CRD) is writing to support the CRD Regional Parks application for the SPARC BC Local Community Accessibility Grant.

The Accessibility Advisory Committee supports the proposed installation of accessible auto door operators at four accessible washrooms at Elk/Beaver Lake Regional Park. Elk/Beaver Lake Regional Park is the most visited park in the regional park system with an estimated of 1.9 million visits annually. The day use areas at Elk/Beaver Lake provide a range of accessible opportunities which include the play area, picnic tables, user-friendly trails and provide access to the water using a mobi-mat.

As this program is designed to support persons with disabilities by funding the removal of barriers, the installation of auto door operators will improve the overall physical accessibility to better meet the needs of the community and will enhance the accessibility in these washrooms for people with reduced mobility.

Sincerely,

Pat Danforth, Chair  
CRD Accessibility Advisory Committee

cc: Rachael Ince, Outdoor Recreation Specialist, CRD Regional Parks

