



Making a difference...together

Minutes of the Accessibility Advisory Committee meeting, held November 21, 2023 at 1:00 pm, 6th Floor Boardroom, 625 Fisgard Street, Victoria BC

PRESENT:

Committee Members: P. Danforth (Chair), T. Bolt (Vice Chair), J. Briante (EP), J. Coughlin, M. Essery (EP), G. Goodwin, J. Parr, P. Pokorny, G. Robinson, E. Syring, R. Welland

Staff: C. Neilson, Senior Manager, Human Resources; Z. Gray, Manager Website and Public Engagement; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP – Electronic Participation

The meeting was called to order at 1:07 pm.

1. Territorial Acknowledgement

C. Neilson provided the Territorial Acknowledgement.

2. Election of Chair

C. Neilson called for nominations of Chair of the Accessibility Advisory Committee for 2024.

T. Bolt nominated P. Danforth. P. Danforth accepted the nomination.

C. Neilson called for nominations a second time.

C. Neilson called for nominations a third and final time.

Hearing no further nominations, C. Neilson declared P. Danforth Chair of the Accessibility Advisory Committee by acclamation.

3. Election of Vice Chair

Chair Danforth called for nominations of Vice Chair of the Accessibility Advisory Committee for 2024.

M. Essery nominated T. Bolt. T. Bolt accepted the nomination.

Chair Danforth called for nominations a second time.

Chair Danforth called for nominations a third and final time.

Hearing no further nominations, Chair Danforth declared T. Bolt Vice Chair of the Accessibility Advisory Committee by acclamation.

4. Approval of Agenda

**MOVED by J. Coughlin, SECONDED by P. Danforth,
That the agenda for the November 21, 2023 Accessibility
Advisory Committee be approved as circulated.
CARRIED**

5. Adoption of Minutes

**MOVED by J. Coughlin, SECONDED by P. Danforth,
That the minutes of the Accessibility Advisory Committee
meeting of October 17, 2023 be adopted as circulated.
CARRIED**

6. Chairs Remarks

Chair Danforth welcomed everyone in attendance.

7. Presentations/Delegations

There were no presentations or delegations.

8. Committee Business

8.1. Communications and Engagement Initiatives

Z. Gray spoke to Item 8.1. and provided a PowerPoint presentation.

Discussion ensued regarding:

- website testing process
- accessibility of website related to visual and hearing impairments
- digital strategies related to accessible software

8.2. Support and Leadership Resources – Staffing Update

C. Neilson spoke to Item 8.2.

Discussion ensued regarding employment opportunities and recruitment.

8.3 CRD Accessibility Plan

C. Neilson spoke to Item 8.3.

Discussion ensued regarding:

- clarification of the relationship between the Capital Region Housing Corporation and the Capital Regional District
- old housing builds and new housing initiatives
- accessibility initiatives budget
- street lighting responsibilities
- Disability Alliance of BC grant opportunities

9. Notices of Motion

There were no notices of motion.

10. New Business

There was no new business.

11. Adjournment

**MOVED by J. Parr, SECONDED by R. Welland,
That the November 21, 2023 Accessibility Advisory Committee
meeting be adjourned at 2:09 pm.
CARRIED**

Chair

Committee Clerk