

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 2539**

Adopted February 27, 1991

(As amended by Bylaw No. 3371)

Consolidated version authorized in accordance with Bylaw No. 3014, *CRD Consolidation
Authorization Bylaw No. 1, 2002*

REGIONAL WATER SUPPLY COMMISSION BYLAW No. 1, 1997

A bylaw to establish water supply local service for the Regional District.

For reference to original bylaws and amendments, or for further details,
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Certified a true and correct copy of By-law

No. 2539

MARCH 18/19
Date


Corporate Officer

CAPITAL REGIONAL DISTRICT

BYLAW NO. 2539

A BYLAW FOR THE ESTABLISHMENT AND OPERATION OF A REGIONAL WATER SUPPLY COMMISSION

WHEREAS

A. Section 2 of the *Capital Region Water Supply and Sooke Hills Protection Act* (the "Act") requires the Regional District to establish by bylaw a water supply local service of the Regional District with the following participating areas:

The City of Victoria, District of Oak Bay, District of Saanich, Township of Esquimalt, District of Central Saanich, Town of Sidney, District of North Saanich, District of Metchosin, City of Colwood, Town of View Royal, District of Langford and Sooke Electoral Area.

B. Section 4 of the Act requires the Regional District Board to establish by bylaw a Regional Water Supply Commission in accordance with the Regulations as a standing committee of the Board, whose purposes are:

- (a) to foster the provision of high quality water for current and future users of the water supply service, and
- (b) to encourage effective conservation of the water supply and stewardship over the water supply catchment area in cooperation with local governments, First Nations, the provincial government and the public.

NOW, THEREFORE, the Board of the Capital Regional District in open meeting assembled enacts as follows:

1. A Regional Water Supply Commission (hereinafter called the "Water Supply Commission") is hereby established as a standing committee of the Regional District Board.

2. The membership of the Water Supply Commission is comprised of participants from each participating area as defined in Bylaw No. 2537, "Water Supply Local Service Area Establishment Bylaw", as amended. The participating member is defined as follows:

- (a) The Council of each municipal participating area must appoint members of council equivalent to the number of council members that municipality has on the Regional board; and
- (b) The Director of the Electoral Participating Area.

Bylaw 3371

3. The members representing a municipality on the Water Supply Commission may be members of council other than the members serving as Directors on the Regional Board.

4. Appointments to the Water Supply Commission will be made in accordance with procedures as established by provincial regulation.

5. The number of votes that each member is entitled to and which may be used to decide all resolutions

before the Water Supply Commission, must be in accordance with the provisions of Section 783 of the *Municipal Act*.

6. A quorum of the Water Supply Commission is a majority of the members.
7. In the event that a position on the Water Supply Commission becomes vacant, a new member must be appointed by council within thirty days of the vacancy occurring. In the case where the position becoming vacant is the Electoral Area Director, the vacancy is filled at the time of the successor's election.
8. Alternate members on the Water Supply Commission may be appointed to act in the absence of the members and the alternates must be appointed in the same manner as alternate municipal or electoral area directors are appointed and Section 786 and 787 of the *Municipal Act* apply.
9. The term for members on the Water Supply Commission ends immediately before the first Monday following December 1 in the year of the general local elections.
10. The Regional Water Supply Commission shall each year elect a Chairperson from amongst its members.
11. The Water Supply Commission shall observe at its meetings the rules of procedure for the Regional District, as far as they are applicable.
12. The Water Supply Commission must review, within a reasonable period of time, any matter relating to the regional water supply service initiated by the Water Supply Commission or referred to it by the Regional Board, participating municipal council, Saanich Peninsula Water Commission, the Juan De Fuca Water Distribution Commission, or participating Electoral Area Director.
13.
 - (a) The Water Supply Commission must prepare a strategic plan for a twenty year period respecting
 - (1) the region's water supply;
 - (2) water conservation; and
 - (3) management of the catchment lands.The strategic plan must be adopted by a Board bylaw before December 31, 1999.
 - (b) The strategic plan referred to in Section 13(a) must include studies of water conservation and demand management.
 - (c) The Water Supply Commission must prepare, for the approval of the Board, a consultation plan for early, ongoing and continuous involvement of the public in the development of the strategic plan.
 - (d) Once a bylaw establishing a strategic plan is adopted, it must be reviewed by the Water Supply Commission on a regular basis.
14. The Water Supply Commission must, before December 31, 1998, determine those water supply facilities within the boundary of the water distribution service area which will remain as part of the regional water supply service.
15. In October of each and every year the Water Supply Commission shall prepare an annual budget for the water supply service which shall include estimates for the administration, development,

maintenance, operational and other expenses, including debt charges, together with estimates for expected revenues, and shall submit such budget for the approval of the Regional Board and for inclusion in the Regional Board's provisional and annual budgets.

16. In January of each and every year, the Water Supply Commission shall provide the Regional District Board with estimates relating to the regional water supply local service for the purpose of the Capital Regional District capital expenditure program bylaw.

17. This Bylaw may be cited as the "Regional Water Supply Commission Bylaw No. 1, 1997".

READ A FIRST TIME THIS 10th day of September 1997

READ A SECOND TIME THIS 10th day of September 1997

READ A THIRD TIME THIS 10th day of September 1997

ADOPTED THIS 10th day of September 1997

[original signed by]

[original signed by]

Chairperson

Secretary