



## **BYLAW NO. 3296**

### **CAPITAL REGIONAL DISTRICT HOUSING TRUST FUND ADVISORY COMMITTEE BYLAW NO. 1, 2005**

**Consolidated for Public Convenience**  
**(This bylaw is for reference purposes only)**

ORIGINALLY ADOPTED AUGUST 10, 2005  
(Consolidated with Amending Bylaws 3537)

For reference to original bylaws or further details, please contact the Capital Regional District,  
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**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 3296**

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**A BYLAW TO ESTABLISH A REGIONAL HOUSING TRUST FUND  
ADVISORY COMMITTEE**

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**WHEREAS** under section 176(1) of the *Local Government Act*, the Capital Regional District enacted Bylaw No. 3294 cited as "Capital Regional District Housing Trust Fund Commission and Administrative Bylaw No. 1, 2005" on August 10, 2005;

**AND WHEREAS** the Board established a Regional Housing Trust Fund Service (the "Fund") (Bylaw 3266);

**AND WHEREAS** the Board of the Capital Regional District has established for the regional district a service to provide for the giving of assistance for the purpose of the development and retention of housing that is affordable to regional residents;

**AND WHEREAS** the participating municipalities as named in Bylaw 3266, cited as "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005" have established a Regional Housing Trust Fund Commission responsible for overseeing the Regional Housing Trust Fund and advising the CRD Board on its operation and administration and on the disbursement of funds to eligible projects;

**AND WHEREAS** the Board of the Capital Regional District has identified the need for an independent community based body to provide advice to the Regional Housing Trust Fund Commission on these same matters;

**NOW THEREFORE**, the Board of the Capital Regional District in open meeting assembled enacts as follows:

1. In this bylaw, unless the context otherwise requires:
  - a) "Advisory Committee" means the Regional Housing Trust Fund Advisory Committee established herein;
  - b) "Commission" means the Regional Housing Trust Fund Commission
  - c) "Member Municipalities" means the participants as named in Bylaw No. 3266 and its amendments. (Bylaw 3537)
2. The Regional Housing Trust Fund Advisory Committee (the "Advisory Committee") is hereby established.
  - a) The Commission shall establish Terms of Reference for the Advisory Committee.
  - b) The Advisory Committee shall be comprised of representatives from BC Housing, Canada Mortgage and Housing Commission, Vancouver Island Health Authority and Victoria Native Friendship Centre, appointed by the Commission for a one year term. (Bylaw 3537)

- c) Members of the Advisory Committee shall serve without remuneration.  
(Bylaw 3537)
3. The Capital Regional District Senior Manager, Housing Secretariat shall preside as Chair at meetings of the Advisory Committee. In the absence of the Chair, a Chair may be appointed for that meeting.  
(Bylaw 3537)
4. The Advisory Committee shall meet at the call of the Commission. A majority of the members shall constitute a quorum.  
(Bylaw 3537)
- a) The Capital Regional Housing Secretariat shall provide a Secretary of the Advisory Committee and shall keep minutes of all meetings, and a copy of such minutes shall be transmitted to the members of the Commission. (Bylaw 3537)
- b) All questions that may come before the Advisory Committee shall be decided by a simple majority vote of the members, including the Chair or Acting Chair, present at the meeting. In the event of a tie-vote the question shall be defeated.
- c) The Advisory Committee may adopt Rules of Procedure to follow at its meetings and they shall not be inconsistent with those of the Regional District.
5. The Advisory Committee shall maintain close relationships with the affordable housing stakeholder organizations of the Capital Region, to ensure that their needs and capabilities are recognized in the development of affordable housing opportunities, and to serve as a catalyst in the improvement of quality of life in the community.
6. This bylaw may be cited for all purposes as the "Capital Regional District Housing Trust Fund Advisory Committee Bylaw No. 1, 2005."

READ A FIRST TIME THIS	10th	day of	August	2005
READ A SECOND TIME THIS	10th	day of	August	2005
READ A THIRD TIME THIS	10th	day of	August	2005
ADOPTED THIS	10th	day of	August	2005

Original Signed  
CHAIR

Original Signed  
SECRETARY