

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 3727**

**A BYLAW TO ESTABLISH A COMMUNITY ECONOMIC DEVELOPMENT
COMMISSION FOR THE ELECTORAL AREA OF SALT SPRING ISLAND**

WHEREAS:

- A. Supplementary Letters Patent dated the ^{7th} day of June 1979 and Bylaw No. 1824 cited as the Economic Development Commission Establishing Bylaw No. 1, 1990 provides that the Regional Board, may, by bylaw, establish an economic development commission;
- B. The Salt Spring Island Electoral Area Director wishes to establish a Community Economic Development Commission for the electoral area of Salt Spring Island;
- C. The commission may wish to work cooperatively with adjacent local governments on economic development projects;
- D. Section 774.2 of the *Local Government Act* provides the Capital Regional District with the authority to continue to offer an economic development service.

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled enacts as follows:

1. OBJECTS AND DUTIES

- (a) The development of a comprehensive profile of commercial, industrial and other business activity within the area to be served.
- (b) The preparation of a development strategy, such as
 - a. studies of the current economic base
 - b. An objective assessment of the area's advantages or disadvantages for attracting and/or generating primary secondary and service sector opportunities
 - c. Development options for the region
 - d. The preferred development strategy required to realize the area's economic potential and objectives
 - e. Identification of specific opportunities that could be profitably located in the area
 - f. Development of action plans for realizing the specific opportunities and implementing the overall strategy
- (c) The coordination of economic development activities within the service area including the development of an active marketing program for the encouragement of both new and existing investors.
- (d) The provision of liaison with other levels of government, the private sector and the news media in respect of economic development within the service area.

2. COMMISSION OBJECTIVES

- (a) The Commission will assist the Capital Regional District Board to develop and promote an economic strategy for the Salt Spring Island Electoral area.
- (b) The Commission will work with community sectors such as Ganges, Fulford and Channel Ridge as directed by the Capital Regional Board or the Salt Spring Island Electoral Area Director.
- (c) The Commission will assist in preserving and strengthening existing business, attracting new business and coordinating local economic development initiatives.
- (d) The Capital Regional District Board may enter into contracts on behalf of the Commission with a local community group or community groups to carry out its objectives.

3. COMPOSITION

- (a) The composition of the Commission must consist of:
 - (i) Not less than seven (7) or more than nine (9) members.
- (b) The names of the individuals to be appointed will be submitted by the Salt Spring Island Electoral Area Director to the Capital Regional Board.
- (c) The majority of the nominees must come from a local community/business group within community sectors such as Ganges, Fulford and Channel Ridge and the balance will be from the community at large.
- (d) The Salt Spring Island Electoral Area Director is also a member of this Commission.

4. ELIGIBILITY FOR APPOINTMENT

- (a) All persons appointed to the Commission must represent the interests of the Salt Spring Island Electoral Area.

5. TERM OF OFFICE

- (a) The term of office of the members of the Commission other than the Director shall be for a two year period commencing the 1st day of January in the first year of appointment and expiring on the 31st day of December of the second year of their appointment.
- (b) Appointments made after the 1st day of January shall expire on the 31st day of December of the second year of their appointment.
- (c) No appointee may serve more than three (3) consecutive terms.

6. NEW APPOINTMENTS

- (a) On the recommendation of the Salt Spring Island Electoral Area Director, the Capital Regional Board may appoint members to the Commission to fill any vacant position but must on or before the 31st day of December reappoint a member whose term is to expire.
- (b) The Director shall seek recommendations for appointments from the Commission but is not bound by a Commission's recommendation and may consult with other persons.

7. COMMENCEMENT OF TERM

- (a) The term of office for each member, other than those members appointed in the year 2010, will commence on the ~ day of January following the member's appointment.

8. DEATH, RESIGNATION, DISQUALIFICATION AND TERMINATION

- (a) In the event of the death, resignation, termination or disqualification of a member of the Commission, the Capital Regional Board will appoint a successor for the remainder of the term as outlined in Section 5 of this bylaw.
- (b) The Capital Regional Board may, upon the recommendation of the Director for the Salt Spring Island Electoral Area, terminate the appointment of any member of the Commission.
- (c) Without limiting the intent of Section 7 of this bylaw, if any member of the Commission is absent from three (3) consecutive meetings of the Commission without the Commission's approval, the Capital Regional Board may, upon the recommendation of the Director for the Salt Spring Island Electoral Area terminate the appointment of such member and, upon such termination, the office of the member terminated shall be considered vacant.

9. QUORUM

- (a) A majority of members of the Commission constitutes a quorum.

10. MEETINGS SCHEDULE AND PROCEDURES

- (a) The Commission must hold at least four meetings per year to conduct their business, which must be open to the public.
- (b) The Commission Chair, or in their absence the Vice Chair, must follow the CRD Procedural Bylaw when conducting a Commission meeting.
- (c) For the conduct of business each member of a Commission shall have one vote.

11. BUDGET

- (a) The Commission budget must be submitted to the Director of the Salt Spring Island Electoral Area and to the Capital Regional District’s Financial Officer by September 1st of each year.
- (b) This budget may be amended, modified or adopted as the Capital Regional Board requires, based upon input received from the Salt Spring Island Electoral Area Director.

12. ELECTION OF CHAIR OR VICE CHAIR

- (a) The Chair and Vice Chair must be elected for a one-year term. The election for these positions must take place during the first meeting of the year.

13. CITATION

- (a) This Bylaw may be cited for all purposes as the ‘Salt Spring Island Community Economic Development Commission Bylaw, 2010.

READ A FIRST TIME THIS	8 th	day of	September	2010
READ A SECOND TIME THIS	8 th	day of	September	2010
READ A THIRD TIME THIS	8 th	day of	September	2010
ADOPTED THIS	8 th	day of	September	2010

Original Signed by “**Chair**”

Original Signed by “**Corporate Officer**”

CHAIR

CORPORATE OFFICER

Continuation of regional district services

774.2 (1) In this section:

“previous continuation authority” means the authority to provide services under section 775 (3) to (8), as that section read immediately before the transition date;

“continued service” means a service provided by a regional district immediately before the transition date;

transition date means the date when this section came into force.

(2) Subject to this section, a regional district continues to have the power to provide a continued service as follows:

(a) if, immediately before the transition date,

(i) the service is one that was authorized under the previous continuation authority, and

(ii) no bylaw that was deemed under the previous Continuation authority to be an establishing bylaw has been adopted in relation to the service,

the service may be continued in accordance with the previous continuation authority and, for these purposes, that authority is deemed not to have been repealed;

(b) if the service is one referred to in section 800.1 (2) (b) or (c) [*development services and social planning*], or is another service for which an establishing bylaw was not required before the transition date, the service may be continued without an establishing bylaw.

(3) If a board exercises a power to provide a continued service under subsection (2), it may

(a) adopt a bylaw in accordance with subsection (5) to convert the service to one exercised under the authority of an establishing bylaw, and

(b) by the same bylaw, amend the power to the extent that it could if the power were in fact exercised under the authority of an establishing bylaw.

(4) A board must adopt a bylaw under subsection (3) in relation to a continued service if any changes are made to the service area, participants, method of cost recovery or apportionment of costs in relation to the service.

(5) A bylaw under subsection (3) must

(a) meet the requirements of section 800.1 [*required content*] for an establishing bylaw, and

(b) be adopted in accordance with section 802 [*amendment or repeal of establishing bylaw*] as if it were a bylaw amending an establishing bylaw.

(6) A bylaw under subsection (3) is deemed to be an establishing bylaw for the service in respect of which it is adopted.