

# Arts Advisory Council

## Call for New Members



Arts & Culture Support Service | supporting, promoting and celebrating the arts

The Capital Regional District (CRD) is seeking individuals to serve on the CRD Arts Development **Arts Advisory Council (AAC)**. The AAC is a volunteer body that adjudicates arts funding programs and provides advice to the CRD Arts Commission (AC) on issues relating to arts in the region as part of the CRD Arts & Culture Support Service. We encourage applicants of all abilities, gender identities and expressions, sexual orientations, racialized identities and/or other lived experiences that reflect the diversity of the Capital Region.

**Closing Date: Tuesday, April 20, 2021 at 4:30pm**

## About CRD Arts & Culture Support Service

The CRD Arts & Culture Support Service administers five funding programs that support not-for-profit arts organizations and is composed of CRD staff and two committees: the **Arts Commission (AC)** and the **Arts Advisory Council (AAC)**.

Funding programs include Operating, Equity, IDEA and Incubator Grants (one intake per year) and Project Grants, (two intakes per year). The CRD is unable to fund individuals or businesses and only funds not-for-profit organizations in participating municipalities: Victoria, Saanich, Oak Bay, Esquimalt, Metchosin, Highlands, View Royal, Sooke and Southern Gulf Islands. [Read more about the funding programs.](#)

The **Arts Commission (AC)** is comprised of elected representatives from each of the participating municipalities and is responsible for support and development of the arts in the region through:

- the oversight of operational and project support to arts organizations,
- the consideration of policies aimed at creating an environment conducive to a wide range of arts activities,
- and the approval of overall Arts Development Division budget.

## The Role of the Art Advisory Council (AAC)

The AAC is a volunteer council appointed by the Arts Commission and consisting of up to twelve members.

Established by [CRD Bylaw 2973](#), the AAC mandate includes:

- providing advice to the AC on policies to foster and promote the arts through support of the arts in the community, public awareness of and involvement in the arts, the creation, exhibition and performance of the artistic works, and the development of artistic and other requisite skills,
- adjudicating grant applications and provides recommendations to the AC for final approval.

2021 initiatives include the establishment of a sub-committee to examine issues related to Equity, Diversity and Inclusion as it relates to Arts & Culture Service funding programs.

### Time Commitment

Meetings are typically held at the CRD boardroom at 625 Fisgard St, Victoria. Due to the COVID-19 pandemic, meetings have been moved online until circumstances allow for in-person.

The typical annual schedule includes:

- regular meetings, typically held on the first Tuesday evening of each month with the exception of July, August and December,
- a Saturday meeting replacing the regular meeting in November, for review of Operating grants,
- additional adjudication meetings for Project, Equity, IDEA and Incubator grants in the spring, typically held in the evening,
- and occasional special meetings at the call of the Chair.

### Eligibility

AAC membership reflects a wide range of experience and interest in the arts as well as other professions and life experiences. Member expertise may include training and experience in an arts discipline or other occupation including law, business, accounting, or administration, as well as familiarity with the not-for-profit sector, policy development, public sector funding, grant adjudication, finance, governance, development or other fields related to the responsibilities of an AAC member are considered assets.

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If you are a member of the board of directors or have a fiduciary duty to an organization applying for CRD Arts funding, you are disqualified from being appointed to or serving on the AAC.

### Selection and appointment

Applications are reviewed according to provisions within [CRD Bylaw 2973](#) and prospective appointees are selected based on the current needs of the Council. Final approval and appointments are made by the AC. Initial appointments are for one year with the possibility of reappointment for subsequent terms, to a maximum of eight years.

## How to apply

Email a letter or resume outlining your experience and why you are interested in this position to [artsdevelopment@crd.bc.ca](mailto:artsdevelopment@crd.bc.ca) by **Tuesday, April 20, 2021 at 4:30 pm**. Persons with disabilities who anticipate needing accommodations for any part of the process are encouraged to contact us. For further information or questions, get in touch at 250.360.3205.

