

# Arts Advisory Council

Arts & Culture Support Service



Capital Regional District | January 2019

## Information for Applicants

The Capital Regional District (CRD) is seeking individuals to serve on the CRD Arts Development Arts Advisory Council. The Arts Advisory Council adjudicates funding programs and provides advice to the CRD on issues relating to the arts in the region.

Application deadline is **Thursday, January 31st at 4:30 pm**. Please provide a letter or resume outlining your experience and why you are interested in this volunteer position.

### **Deliver or email your application to:**

CRD Arts & Culture

625 Fisgard Street, Victoria, BC, V8W 1R7

[artsdevelopment@crd.bc.ca](mailto:artsdevelopment@crd.bc.ca)

Contact us for further information at 250.360.3205.

## CRD Arts & Culture Support Service

### **Mission**

The CRD supports, promotes and celebrates the arts.

### **Vision**

The arts are central to the life in our communities.

The CRD Arts & Culture Support Service administers funding programs that support not-for-profit arts organizations. The service has two committees: the Arts Commission and the Arts Advisory Council.

The Arts Commission is comprised of elected representatives, one from each of the contributing municipalities and electoral areas: Victoria, Saanich, Oak Bay, Esquimalt, Metchosin, Highlands, View Royal, Sooke and Southern Gulf Islands. The Arts Advisory Council is a volunteer council, appointed by the Arts Commission, who act as adjudicators for grant programs and provide advice to the Arts Commission on issues related to the arts.

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### Arts Commission

The Arts Commission (AC) is responsible for support and development of the arts in the region through:

- overseeing operational and project support to arts organizations
- considering policies aimed at creating an environment conducive to a wide range of arts activities
- approval of overall Arts Development Division budget

### Arts Advisory Council

The Arts Advisory Council (AAC) was established by CRD Bylaw 2973 to provide advice to the AC on policies to foster and promote the arts through:

- support of the arts in the community,
- public awareness of and involvement in the arts,
- the creation, exhibition and performance of the artistic works,
- the development of artistic and other requisite skills.

The AAC also adjudicates grant applications and provides recommendations to the AC for final approval. Current funding programs include Operating, Equity, IDEA and Incubator Grants (one intake per year) and Project Grants, (two intakes per year) The CRD is unable to fund individuals or businesses and only funds not-for-profit organizations.

The AAC consists of up to twelve volunteer members who are appointed by the AC. The membership reflects a wide range of experience and interest in the arts as well as other professions. AAC positions are non-paid.

AAC members should have expertise that may include training and work experience in an arts discipline or other occupation including law, business, accounting, or administration. Familiarity with the not-for-profit sector, policy development, public sector funding, grant adjudication, finance, governance or other fields related to the responsibilities of an AAC member are assets.

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## Time Commitment

The AAC has regular meetings on the first Tuesday evening of each month with the exception of July, August and December. Project, Equity, IDEA and Incubator grant adjudication meetings are in addition to the regular schedule and are typically held in the evening. An all-day Saturday meeting replaces the regular meeting in November when Operating grants are reviewed. Other meetings are at the call of the Chair. A half-day planning meeting with the Arts Commission is typically scheduled in the spring.

## Eligibility

A person is disqualified from being appointed to and from serving on the Council who:

- (i) is a member of the board of directors of any organization applying for funding
- (ii) is a paid or unpaid (i.e. a volunteer) staff member of any organization applying for funding
- (iii) has, directly or indirectly, by him/herself or through any other person, any interest in a contract with or for an organization applying for funding.

## Selection and Appointment

Applications are reviewed according to provisions contained in the Establishing Bylaw for the Arts Advisory Council. Prospective appointees are selected based on the current needs of the Council. Final approval and appointments are made by the AC. Initial appointments are for one year with the possibility of reappointment for subsequent terms, to a maximum of eight years.