



Making a difference...together

Employment Opportunity

Assistant Preschool Instructor / Responsible Adult

Parks & Environmental Services - SEAPARC

Competition	21/056
Status	Auxiliary
Hours of Work	On-call position
Rate of Pay	\$19.99 per hour (plus 14% in lieu of benefits)
Review of applications begins	4:00pm on March 16, 2021 however, this position will remain open until filled
Notes	(There will be breaks during Christmas and spring break; program does not operate July-August)

Summary

As an important member of the SEAPARC Preschool team, the successful applicant will work with a group of dedicated professionals to provide a safe and fun learning environment for children in our care. Under the direct supervision of the Recreation Coordinator and in collaboration with the ECE Preschool Instructor, the Assistant Preschool Instructor is responsible for assisting with the implementation of the Licensed Preschool program for children ages 3-4 in the Sooke area.

This is an on call position. This position and hours worked are subject to program registration.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Assist with the delivery of safe, healthy and enjoyable care for children ages 3-4.
- Works in collaboration with the ECE Instructor to plan, organize and deliver the licensed preschool program that promotes, stimulates and develops children's intellectual, physical and emotional growth in a play-based learning environment.
- Promote social experiences, respect for others and self-sufficiency, and provide experiences and play materials that actively promote positive interactions, communications and diversity.
- Promote and enhance creative ideas in all program areas including arts & crafts, dramatic play, music appreciation, science and nature, sports, and outdoor play.
- Incorporate physical literacy and basic fundamental movement skills into daily activities.
- Ensure toys and all equipment is maintained with respect to safety standards and sanitary standards. Assist with the set up and take down of the activity area ,
- Ensures the safety and general well-being of the children at all times.
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

Qualifications

- Completion of a minimum of one course in a Basic Early Childhood Education Training Program from a recognized post-secondary institute and 2 years related experience leading preschool programs.

- Valid BC License to Practice Certificate (ECEA)
- As a licensed care program, must be at least 19 years of age.
- Valid First Aid and CPR Certificate
- Consent to a Ministry of Justice Criminal Record Check for working with children.
- Demonstrated ability to apply VIHA license standards to daily practices.
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes.

OR

- Qualify as a Responsible Adult with the following:
- Must be 19 years of age or older
- Have at least 20 hours of training or course work in child development, guidance, health and safety, or nutrition
- Be able to provide care and mature guidance to children
- Have relevant work experience
- Excellent customer service and interpersonal skills.
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes.
- Consent to a Ministry of Justice Criminal Record Check for working with children.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD thanks you for your interest and advises only those candidates under active consideration will be contacted.

