



Making a difference...together

Employment Opportunity

Tennis Day Camp Leader (Up to 2 positions)

Parks & Environmental Services – Panorama Recreation

Competition	20/068
Status	Auxiliary
Hours of Work	Up to 80 hours bi-weekly
Rate of Pay	\$20.83 per hour (plus 14% in lieu of benefits) (total amount per hour incl. 14% in lieu is \$23.75)
Review of applications begins	4:00pm on April 13, 2020; however, this competition will remain open until filled
Notes	Camps will run June 29th to August 21st, 2020 with camp planning, training & marketing in June

These positions are subject to recreational centres being operational.

Summary

As an important member of the racquet sports team, the Tennis Camp Program Leader is responsible for planning and providing direct instruction and leadership of tennis lessons to children and youth aged 7 to 12 years. Preparing and providing tennis instruction and feedback, along with games, activities and swimming, the successful applicant will have a positive impact on the families whose children are in attendance. Get ready for summer fun with this opportunity to play like a kid again!

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Plans and leads progressive tennis instruction for children (7-12 years)
- Plans and leads safe, healthy and enjoyable activities and games
- Provides learning and guidance on appropriate behaviour during play and activities
- Delivers care and support with behaviour management, inclusion, first aid and other areas relating to caring for children
- Monitors distribution and use of program supplies and equipment
- Ensures that program supply needs are within the provided budget
- Provides direction and guidance to assistant leaders and volunteers assisting with program operation.
- Acts as a liaison between the general public and CRD, providing clear customer communication with parents and caregivers
- Maintains a clean and safe environment for children in their care
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

Qualifications

- Completion of Grade 12
- Tennis Canada Club Instructor Level 1

- 1-3 years' experience coaching tennis
- Related experience working with children assisting in the delivery of tennis programs
- Current First Aid and CPR (or be willing to obtain prior to June 2020)
- Leadership abilities including role model behaviors, as well as the ability to demonstrate sound judgment while creating a positive, enthusiastic & fun environment.
- Excellent customer service, communication (both verbal and written), organizational, interpersonal, and public relations skills and experience are required.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD thanks you for your interest and advises only those candidates under active consideration will be contacted.

