



Making a difference...together

Employment Opportunity

ASSISTANT PARK TECHNICIAN

Parks & Environmental Services – Regional Parks

Competition	19/094
Status	Auxiliary
Hours of Work	80 hours bi-weekly
Rate of Pay	\$30.82 per hour (plus 14% in lieu of benefits)
Review of applications begins	4:00pm on April 30, 2019; however, the competition will remain open until the successful candidate is found.

Notes

Summary

Under supervision of the Supervisor, Park Operations, the Assistant Park Technician serves as a front-line field contact with park visitors and clients through the delivery of park operations programs. The Assistant Park Technician also assists in the delivery of operational functions and data collection and routine analysis related to natural, cultural and recreational assets. Hours as required to meet operational needs including evenings and weekends.

The anticipated length of this term assignment is approximately 5 months.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Ensures visitor comfort and safety. Provides general information to, and answers day-to-day questions from park users.
- Regularly patrols park sites, working in all-weather conditions and in various terrains.
- Collects field data and information related to natural, cultural and recreational assets using field data collection methods, GPS, traffic counters, digital photography, and field measurements.
- Prepares and presents data and observations related to recreational activities, visitor use impacts, and environmental protection.
- Establishes collaborative relationships with park users.
- Promotes public education and awareness to CRD Park Regulations.
- Engages in public regulatory compliance and enforcement activities throughout the park system. . Acts as an appointed Park Officer.
- Professionally provides information related to the interpretation and application of the CRD Parks Regulation Bylaw. Enforces regulations and bylaws through education, notices, tickets and charges.
- Maintains collaborative working relationship with various stakeholders, users, and partners.
- Collaborates and cooperates with other regulatory agencies to assist in emergency situations as required and to

obtain public compliance with other applicable regulations and laws on Capital Regional District dedicated park land.

- Investigates complaints and incidents with a goal to resolve recurring offences.
- Testifies for Capital Regional District in legal proceedings and consults with legal counsel, as required.
- Maintains notes and data to ensure their integrity including an Officer's Note Book with clear, concise and legible information. Prepares and delivers written and verbal reports.
- Assists with park operations and maintenance on a regular basis and uses basic construction and maintenance skills for duties as required. Coordinates traffic and crowd control as required.
- Identifies, monitors and assesses conditions of natural and built assets and provides information, and makes recommendations.
- Assists with general park duties and operational programs as directed.
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

Qualifications

- Diploma in related discipline, such as Natural Resource Conservation and Management, Natural Resource Science, Natural Resource Management, or Resource Management.
- Eight months' related experience in a parks or an equivalent public environment successfully enforcing bylaws and regulations as well as demonstrated knowledge with field data collection and reporting.
- Consideration may be given for certificate level programs, such as Justice Institute of BC Certificate program, and three years' related experience in Parks or an equivalent public environment successfully enforcing bylaws and regulations as well as demonstrated knowledge with field data collection and reporting.
- Excellent communication (verbal and written), interpersonal and customer service skills are required.
- Ability to effectively deal with and resolve conflicts including those that may involve physical aggression.
- Knowledge of and ability to use various computer word processing, spreadsheet and project scheduling programs and databases.
- Ability to establish and maintain effective relationships with internal and external agencies, groups, partners, volunteers and public.
- Experience with routine field data collection methods, GPS, traffic counters, digital photography, and field measurements.
- Ability to operate and maintain technical field equipment.
- Demonstrated leadership skills and organizational abilities.
- Demonstrated ability to conduct research and analyze information.
- Demonstrated ability to negotiate difficult terrain and walk long distances.
- Knowledge of recreation activities common to community and regional park areas.
- Considerable knowledge of bylaws, park regulations and enforcement.
- Knowledge of natural resource management pertaining to outdoor recreation and environmental protection
- OFA Level 1 First Aid certification
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes
- Physically able to perform heavy manual outdoor work in all types of weather conditions
- Must possess a valid Class 5 BC Driver's License.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

