



Making a difference...together

Employment Opportunity

Day Camp Program Leader

Parks & Environmental Services – Panorama Recreation

Competition	19/047
Status	Auxiliary (3 positions)
Hours of Work	Up to 40 hours weekly
Rate of Pay	\$20.42 per hour plus 14% in lieu of benefits (total amount per hour incl. the 14% in lieu is \$23.28)
Review of applications begins	4:00 p.m. March 22, 2019; position will remain open until filled
Notes	(July 2 – August 30, 2019; camp planning, training & marketing through May & June)

Summary

As an important member of the community recreation team, the Day Camp Program Leader is responsible for planning active, fun and engaging programs for children and youth aged 6 to 12 years. Preparing and leading a variety of indoor and outdoor activities, along with leading exciting out trips, the successful applicant will have a positive impact on the families whose children are in attendance. Get ready for summer fun with this opportunity to play like a kid again!

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.

Duties & Responsibilities

- Responsible for the planning and implementation of daily camp activities involving up to 30 children (5-12 years) per week.
- Out trip and supply preparation.
- Budget maintenance
- Providing direction to assistant leaders and volunteers assisting with program operation.
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

Qualifications

- Completion of Grade 12.
- Class 4 driver’s license required, prior to commencing position.
- Experience developing and leading recreational programs.
- Experience working with children in a similar/related capacity.
- Standard First Aid (or be willing to obtain prior to June 2019).
- Excellent customer service, communication (both verbal and written), organizational, interpersonal, and public relations skills and experience are required.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under “Careers”.

The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

