



Making a difference...together

Employment Opportunity

Field Supervisor, Core Area Wastewater Treatment Operations

Integrated Water Services – Infrastructure Operations

Competition	18/213
Status	Regular Fulltime
Hours of Work	80 hours bi-weekly
Rate of Pay	\$41.27 - \$46.79 per hour
Review of applications begins	4:00pm on October 10, 2018 but competition will remain open until filled.
Notes	Shifts based on a continuous operation (24 hours per day, 7 days per week) including days, nights, weekends and holidays.

Summary

The Field Supervisor is responsible for the operation of the McLoughlin Point Wastewater Treatment Plant (MPWWTP). The supervisor provides leadership to operations staff while ensuring the work is performed according to applicable policies and procedures, standards, requirements and regulations.

Duties & Responsibilities

- Performs all work in safe manner compliant with CRD safety policies, practices and procedures.
- Provides leadership, supervision and direction to operations staff to ensure the safe, smooth, and efficient operation of the Core Area Wastewater Facilities.
- Works effectively with the other IWS Managers and Supervisors including: Field Supervisor, Conveyance Operations; Field Supervisor, Industrial Automation; and Field Supervisor, Mechanical.
- Supervises, hires and trains operations staff and conducts performance review.
- Plans, coordinates and schedules staff and prioritizes activities and allocates required resources.
- Balances a diverse workday that includes office/administrative duties with frequent field tasks/visits to assist operations and maintenance staff.
- Trains employees to ensure staff understand and follow operating policies and procedures, WorkSafe BC practices and/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes.
- Assists Management with the preparation and management of operating and capital budgets, ensuring compliance with all procedural, operational and financial requirements.
- Establishes, refines, directs and participates in the facilities' preventative maintenance programs.
- Develops written work procedures and implements policies.
- Provides advice and recommendations regarding specifications for new equipment and capital improvements.
- Responsible for staff records and data including time sheets, leave reporting and accident reports.
- May be required to act as standby operator.
- May be designated as Operator in Charge (OIC).
- Responds to emergency calls and organizes staff and external resources to ensure operational needs are met.
- Prepares and maintains a variety of work records, reports and related material.
- Liaises with internal partners on projects and provides recommendations on systems design and operation.
- Responds to enquires and requests from supervisors, customers and internal and external stakeholders including municipalities, developers, consultants and contractors.

- Coordinates and monitors the work of contractors, consultants and developers including contract administration.
- Follows all policies, procedures and standards of the CRD.
- Performs other related duties as required.

Qualifications

- Two years' post-secondary education in Wastewater Technology (or equivalent education) including the following EOCP certification:
 - BC Environmental Operators Certification Program (EOCP) Level IV Wastewater Treatment certification and BC Environmental Operators Certificate Program (EOCP) Level 1 in Wastewater Collection
- 11 years' related experience, including 3 years' supervisory experience.
- Excellent communication (verbal and written), interpersonal and customer service skills are required.
- Demonstrated supervisory, interpersonal and organizational skills.
- Demonstrated ability to plan, assign, review, and supervise the work of staff.
- Demonstrated ability to write technical reports, prepare and monitor operational and capital project budgets.
- Thorough knowledge of the standard practices, methods, materials, tools and equipment used in the operation, maintenance, inspection, servicing and repair of wastewater facilities.
- Sound working knowledge of rules, regulations, standards, requirement and acts governing wastewater operations.
- Knowledge and understanding of WorkSafeBC practices/protocols, Workers' Compensation Act and OH&S Regulations and other relevant safety statutes.
- Practiced knowledge in WHMIS, confined space entry and rescue, driver safety, safe working around heavy equipment, fall protection, and electrical awareness is required.
- Considerable knowledge of and ability to recognize occupational hazards involved in the work and required safety methods and precautions.
- Practiced knowledge of working with and interpreting SCADA systems.
- Good working knowledge in the operation of a personal computer and a variety of software programs including Computer Maintenance Management Systems (e.g. SAP), and MS Office software such as Word and Excel.
- Excellent conflict resolution skills and demonstrated sound judgment and integrity.
- Ability to work independently, take initiative, and be capable to make decisions of a complex nature.
- Sufficient physical strength and stamina to perform the required duties.
- Ability to work in a variety of different environments, including but not limited to: confined spaces, outdoors, high spaces, on roadways, and in all weather conditions.
- Must possess a valid BC Driver's Licence (Class 5).
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Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "Careers".

The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

