

TRANSPORT CANADA
Office of Boating Safety (Pacific)

Application to Hold a Sporting, Recreational or Public Event or
Activity on Elk/Beaver Lake in 2013

Please complete the following sections and return, along with all required documentation, to **both agencies** below by **July 31, 2012**:

1. **TRANSPORT CANADA, OFFICE OF BOATING SAFETY, 620 - 800 Burrard Street Vancouver, BC V6Z 2J8, FAX: (604) 666-5444 or EMAIL: mccannt@tc.gc.ca**
Questions? Contact Tim McCann (604) 666-5022

(Approval of the applications with applicable temporary vessel operation restrictions and issuance of lake use permits rests with Transport Canada under the Vessel Operation Restriction Regulations, Canada Shipping Act 2001)

2. **CRD REGIONAL PARKS, 490 Atkins Avenue, Victoria, BC V9B 2Z8**
FAX: 250-478-5416 or EMAIL: jmollin@crd.bc.ca
Questions? Contact Jeanette Mollin: 250.360.3341

*(CRD Regional Parks coordinates a process for the submission of applications for sporting, recreational or public events or activities on Elk/Beaver Lake. This process is outlined on page two. **NOTE:** Land based activities associated with lake use events (parking, staging area, concessions) require a Park Use Permit from CRD Regional Parks. Please contact Jeanette Mollin directly at the above listed number.)*

Official Name of Proposed Activity: _____

Date(s) of Proposed Activity: _____ Time(s): _____

Description of Proposed Activity: _____ Estimated Number of Participants: _____

Legal Name of Company, Corporation or Group Requesting the Permit:

Name: _____

Address: _____
(street) (city & province) (postal code)

Phone: _____ Fax: _____ Email: _____

Person(s) Organizing the Activity (Please provide name(s), address(es) where applicable. Please use a separate sheet if required):

Name: _____

Address: _____
(street) (city & province) (postal code)

Phone: _____ Fax: _____ Email: _____

Alternate Name and Contact Information (If Available):

Name: _____

Address: _____
(street) (city & province) (postal code)

Phone: _____ Fax: _____ Email: _____

Location of Proposed Event (*Please provide a description and attach a photocopy of a nautical chart with relevant details marked*):

Any Specific Safety Issues Which May Be of Concern (*navigation hazards, fire hazards, water hazards, obstruction of ordinary navigation, speeds in excess of the posted limit etc.*) and a **General Description of the Event**:

IMPORTANT: You are required to include a detailed safety and emergency plan with this application.

- Municipal and/or jurisdictional body has been notified and a letter of support is included.
- The local police department (*Saanich Police*) has been notified and a letter of comment is enclosed.
- Businesses, Yacht Clubs, Marinas, and others that may be impacted have been notified (*please list and include any comments*).
- Comprehensive General Liability Insurance Coverage for the event will be issued by an insurance carrier in form and amounts acceptable as described in the conditions set out for the event.
- A detailed outline of the event(s) requiring the permit is included.
- A communications plan for the event has been developed and is attached (on water communications, etc.)
- Temporary works such as buoys, markers, or signs will require approval from Transport Canada. Applications may be made directly to the attention of Transport Canada, Navigable Waters Protection, Suite 820-800 Burrard Street, Vancouver BC, V6Z 2J8, telephone: 604.775.8867.
- I understand I must comply with all conditions set out in the permit and will notify the Office of Boating Safety (Pacific) of any changes to the above event that may effect the conditions set out in the permit as listed on this application.

I hereby understand that no liability is incurred by Transport Canada, Marine in respect of injury or loss of life or loss of or damage to property resulting in any activity whether or not Transport Canada, Marine has given permission for such activity.

The Applicant agrees not to make any claim or demand, or bring any action or suit or petition against Transport Canada, Marine for any damage the applicant or any third party may suffer or sustain as a result of the Event.

The Applicant will indemnify and save harmless Transport Canada, Marine from and against any and all losses, claims, damages, petitions, causes of action, complaints, costs (including legal and consulting costs) and expenses which may result from, or which are related in any way to the Event.

The Applicant understands that the permit is based upon safety and operational issues. Other issues including environmental approvals, land use, and other permitting must be addressed directly with the responsible authorities where applicable.

Signature of Applicant Date (Y/M/D) Printed Name of Applicant

Title On behalf of Company or Organization Name

**PROCESS TO DEFINE AND APPROVE EVENTS ON ELK/BEAVER LAKE UNDER THE
VESSEL OPERATION RESTRICTION REGULATIONS, CANADA SHIPPING ACT 2001**

- Step 1:** CRD Regional Parks posts this application on its website, <http://www.crd.bc.ca/parks/elkbeaver/index.htm> for proposed events taking place in the following year (applications to be submitted by July 31 of the present calendar year).
- Step 2:** CRD Regional Parks forwards submitted applications to the Elk/Beaver Lake Recreational Use Advisory Group for review, comments and recommendations (September of each calendar year).
- Step 3:** CRD Regional Parks forwards Elk/Beaver Lake Recreational Use Advisory Group's recommendations to CRD Regional Parks Committee, which then provides recommendations to CRD Board (October of each calendar year).
- Step 4:** CRD Board provides recommendations to Transport Canada (November of each calendar year).
- Step 5:** Transport Canada reviews events for approval (December to February of each calendar year).
Note: Applications take at least three (3) months to process
- Step 6:** CRD Regional Parks informs Saanich Police of approved events (February of each calendar year).
- Step 7:** CRD Regional Parks posts approved event schedule on CRD website <http://www.crd.bc.ca/parks/elkbeaver/index.htm> and on Elk/Beaver Lake Regional Park boat launch kiosks. (February of each calendar year).