



Making a difference...together

ONSITE SEWAGE SYSTEM CERTIFICATION OF MAINTENANCE

To: Capital Regional District
Parks & Environmental Services
625 Fisgard Street, PO Box 1000, Victoria, BC V8W 2S6

Re: _____
Property Address and Strata # (if applicable)

Municipality

This form is required annually for Type 2 & 3 systems in the following municipalities only:

- Colwood
- Langford
- Saanich
- View Royal

Please be advised that the maintenance of the sewage system on the above-described property was completed in accordance with the maintenance plan as prescribed by the Planner on:

(day/month/year)

I, the undersigned, am an authorized person as defined in the Sewerage System Regulation, BC Reg. 326/2004 and certify that I have conducted the following activities on the above-described property:

- Maintained the sewerage system according to the Maintenance Plan and the standards in the *Sewerage System Standard Practice Manual*
- Confirmed safe access for ongoing maintenance and monitoring
- Confirmed the safety of the sewerage system including, but not limited to, physical, electrical and biological hazards
- Written a brief report on each maintenance activity
- Reported all maintenance to the owner
- Reported all suspected health hazards to the Health Authority

And conclude that:

- The sewerage system is performing as intended

AUTHORIZED PERSON'S SEAL	AUTHORIZED PERSON'S SIGNATURE
	OFFICE USE ONLY

This form satisfies the requirement for proof of service for maintenance of Type 2 and 3 systems. It is required to be completed by an Authorized Person and sent to the CRD to comply with Bylaw No. 3479.

Homeowners should keep a copy of this form and the Maintenance Report for their records.

Please send this form to: **Onsite Wastewater Program Coordinator**
Capital Regional District
Parks & Environmental Services Department
625 Fisgard Street, PO Box 1000 Victoria, BC V8W 2S6
Email: septic@crd.bc.ca
Phone: 250-360-3187 Fax: 250-360-3079

Copies: white (CRD), yellow (customer), pink (Authorized Person)