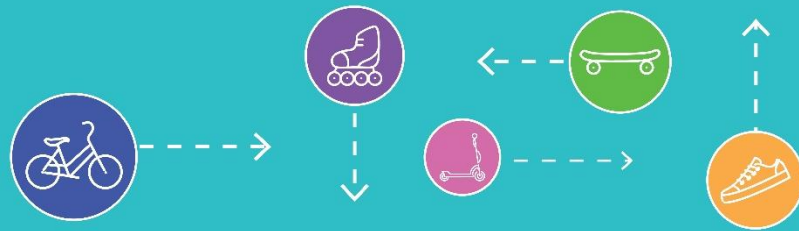


WALK & WHEEL TO SCHOOL WEEK

October 7-11, 2019



Walk and Wheel to School Week Education and Encouragement Funding

Walk and Wheel to School Week promotes and celebrates the use of active transportation for the daily commute to and from school and addresses health, physical activity and traffic safety issues while tackling air pollution and climate change.

This year schools and PACs in the capital region can apply for up to \$500 to fund their active transportation education and encouragement activity as part of Walk and Wheel to School Week. Examples of activities include a celebration station or playground party. To be eligible for this funding, the school must sign up for Walk and Wheel to School Week 2019.

Applications are due by September 15, 2019. Applicants are encouraged to apply early as applications will be review and approved on a rolling basis or until budgeted funds are allocated.

FUNDING GUIDELINES

Eligible Costs

Walk and Wheel to School Week activity:

1. Celebration station- food, drink, giveaways, prizes
2. Education or encouragement activity- materials, professional staff, promotion (printing), honorariums
3. Bike skills, bike rodeo and/or mechanics workshop

Frequently Asked Questions

When does the activity have to be held?

Activity must be held between September 1 and October 18, 2019 to be eligible for funding.

Who can apply?

PACs, teachers, school administration, middle/high school students of schools registered to participate in Walk and Wheel to School Week and located in the capital region. All applicants require the support of the school principal.

What level of funding assistance is available?

Each school is limited to receiving \$500 annually.

How is funding distributed?

Funding will be distributed on a regional basis using school district boundaries.

Is there an application deadline?

For 2019, the deadline is September 15, 2019. Applicants are encouraged to apply early as applications will be reviewed and approved on a rolling basis up to September 15, 2019, or until budgeted funds are allocated.

When will I know the results of my application?

Applications will be reviewed and assessed by CRD Regional Planning staff. The project contact will be notified within two weeks whether or not the application has been approved for funding.

When are funds paid?

Funds will be paid after the project has been completed and the applicant has requested payment by completing and forwarding a Completion Report to the CRD Regional and Strategic Planning division.

Where can I find more information?

Please visit www.crd.bc.ca/walkwheel or contact CRD Regional Planning by email at regionalplanning@crd.bc.ca.

Terms and Conditions

The CRD reserves the right to audit all projects. Please retain supporting documentation including invoices and receipts for two years from the date of award.

If for any reason the Walk and Wheel to School challenge is not capable of running as planned, including unauthorized intervention, technical failure or any other causes which corrupt the proper conduct of Walk to School Week Education and Encouragement Initiatives, the CRD reserves the right to cancel, terminate, modify or suspend the initiative. Walk and Wheel to School Week Education and Encouragement Initiatives fund partners are not responsible for any technical malfunction of any telephone network or lines, computer online systems, servers, providers, computer equipment, software or communications which may occur during application or entry submission.