



Making a difference...together

**OPERATING GRANT APPEAL**

Organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail: \_\_\_\_\_

For further information or to return this completed form:

CRD Arts Development  
625 Fisgard Street  
Victoria BC V8W 1R7  
(250) 360-3215  
[artsdevelopment@crd.bc.ca](mailto:artsdevelopment@crd.bc.ca)

Organizations may appeal, in writing, the Arts Advisory Council’s recommendation only on the following grounds:

- 1. there is significant new information that could not be presented at the time of the original adjudication; or
- 2. there is a reason to believe there was a significant misunderstanding of the information that was presented in the original application and interview.

This written request for an appeal will be reviewed by the Arts Advisory Council Chair. If your written material clearly addresses the grounds for appeal you will be asked to attend an appeal hearing in which your appeal will be examined in detail. At this time you will be invited to bring any further materials which may support your appeal.

An appeals hearing will bring together the Arts Advisory Council Chair, the senior staff person of the organization making the appeal, a representative of the organization’s board, the appropriate Arts Advisory Council interview team, and the manager of the Arts Development service.

If the Arts Advisory Council Chair determines that there are insufficient grounds for appeal, as recorded in this form, you will be contacted to determine if there are further reasons that would constitute a valid appeal. If it is determined that there are no valid grounds for appeal you will not be granted a full hearing.

Please note that simply being dissatisfied with the amount of your grant recommendation is not sufficient grounds for appeal.

\_\_\_\_\_  
Name of person making this application                      Title                      Signature

\_\_\_\_\_  
Board President name                      Signature

\_\_\_\_\_  
Date

**Complete other side**

Please complete the appropriate section(s). Attach additional pages if required.

I wish to appeal the Operating Grant recommendation because there is significant new information that could not be presented at the time of the original adjudication. ***Please summarize the new information, describe its significance, explain why its absence may have impacted your recommendation, and why it could not have been presented at the time of your interview.***

I wish to appeal the Operating Grant recommendation because there is a reason to believe there was a significant misunderstanding of the information that was presented in the original application and interview. ***Please describe the nature of the misunderstanding that took place and why it was significant enough to affect your recommendation.***