



## 2024 Grant Application Guide

The Southern Gulf Islands Emergency Resilience Grant is intended to help island communities increase their emergency preparedness and resilience. We welcome all individuals, businesses, organizations, and community groups to apply for the 2024 SGI Emergency Resilience Micro Grants or Impact Grants during the spring intake period.

### Purpose

To strengthen emergency resilience in the Southern Gulf Islands through decentralized resident-led initiatives.

### Objectives

- Incentivize individuals, neighbourhoods, organizations, and businesses to improve community resilience and preparedness for emergencies.
- Increase community engagement with the Southern Gulf Islands Emergency Program.

### Eligibility

Eligible projects are new initiatives that have a community-wide impact on resilience, defined as the capacity to withstand or to recover quickly from emergency events.

*"emergency" means a present or imminent event or circumstance that:*

- is caused by accident, fire, explosion, technical failure or the forces of nature*
- requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of a person or to limit damage to property.*

#### Ineligible Projects:

- Activities that primarily benefit a single business or organization.
- Personal preparedness projects without significant community impact.
- Projects that are outside of the administrative boundaries of the Capital Regional District's Southern Gulf Islands Electoral Area ([crd-admin-boundaries.pdf](#))

## Proposal for Combined \$25,000 Funding

### Stream 1

#### Community Resilience Micro Grant

Up to 10 Micro Grants are available, each for a maximum of \$500. Approximate total funding = \$5,000.

#### Accountability:

The recipient must update the Emergency Program upon completion through one of:

- Shareable social media post
- Written summary, ideally with photos
- A summary video

### Stream 2

#### Emergency Resilience Impact Grant

Up to four Impact Grants are available, each for a maximum of \$5,000. Approximate total funding = \$20,000. Projects offering significant benefits to both the community and the applicant may be considered for cost-sharing.

#### Accountability:

The recipient must provide a final report upon completion.



## Requirements for Funding

- Projects must be completed by **February 28, 2025**
- Any in-person activities, meetings, or events must meet public health orders and guidance in relation to COVID-19.
- Activities must follow all applicable privacy legislation under the Freedom of Information and Protection of Privacy Act in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

## Application Deadline and Process

The application deadline is **May 13, 2024**

All applicants are required to submit an electronic copy of the entire application, including a completed Application Form with all required attachments indicated by the 2024 Grant Application Guide. Application forms can be downloaded at <https://www.crd.bc.ca/service/fire-and-emergency-programs/sgi-emergency-program>

## Required Application Contents

### Stream 1

#### Community Resilience Micro Grant

- Complete Section 1 of Application Form

### Stream 2

#### Emergency Resilience Impact Grant

- Complete all sections of Application Form and proposed budget

## Impact Grant Submission of Applications

Applications should be submitted as Word, Excel and or PDF files.

- All applications should be submitted to the Southern Gulf Islands Emergency Program, Capital Regional District
- E-mail: [sgiepc@crd.bc.ca](mailto:sgiepc@crd.bc.ca)
- E-mail subject line to read: **2024 SGI Emergency Resilience Grant Submission**
- Ensure the application form and budget are attached to the email

## Review of Applications

Applications will be reviewed and approved by The Southern Gulf Islands Emergency Program Commission, which includes representatives from each of the Southern Gulf Islands. Priority of grant awards will be based on those reviews.