

Appendix C-6: SGI Service Budgets

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Appendix C-6: SGI Service Budgets

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CAPITAL REGIONAL DISTRICT

2024 Budget

Elections

FINAL BUDGET

MARCH 2024

Service: 1.103 Elections

Committee: Electoral Area

DEFINITION:

To maintain voters lists for electoral areas and to undertake elections as required (Sec. 52 and 75 of the Local Government Act).

PARTICIPATION:

All electoral areas on the basis of converted assessed value of land and improvements.

MAXIMUM LEVY:

No limit

FUNDING:

Requisition and recovery from Islands Trust and school districts 61, 62, 63, 64

1.103 - Elections	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Electoral Area Elections	-	429	-	-	-	-	-	177,620	500	-
Islands Trust	-	-	-	-	-	-	-	81,870	-	-
Allocations and Insurance	380	496	90	-	-	90	90	13,771	90	90
TOTAL OPERATING COSTS	380	925	90	-	-	90	90	273,261	590	90
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	65,380	64,915	65,490	-	(25,000)	40,490	65,490	-	65,490	65,490
TOTAL COSTS	65,760	65,840	65,580	-	(25,000)	40,580	65,580	273,261	66,080	65,580
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	(125,811)	(500)	-
Recovery from Islands Trust	-	-	-	-	-	-	-	(81,870)	-	-
Other Income	(270)	(350)	(271)	-	-	(271)	(90)	(90)	(90)	(90)
TOTAL REVENUE	(270)	(350)	(271)	-	-	(271)	(90)	(207,771)	(590)	(90)
REQUISITION	(65,490)	(65,490)	(65,309)	-	25,000	(40,309)	(65,490)	(65,490)	(65,490)	(65,490)
*Percentage increase over prior year Requisition			-0.3%		-38.2%	-38.5%	62.5%	0.0%	0.0%	0.0%

Reserve Schedule

Reserve Fund: 1.103 Elections - Operating Reserve Fund

To stabilize requisition for Electoral Area Elections held every 4th year

Reserve Cash Flow

Fund: Fund Centre:	1500 105515	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		125,101	197,091	237,581	303,071	177,260	242,250
Transfer from Op Budget		64,871	40,490	65,490	-	65,490	65,490
Transfer to Op Budget		-	-	-	(125,811)	(500)	-
Interest Income*		7,119					
Ending Balance \$		197,091	237,581	303,071	177,260	242,250	307,740

Assumptions/Background:

Budgeted transfers to reserve will provide funding for elections every 4 years

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

UBCM

FINAL BUDGET

MARCH 2024

Service: 1.104 Union of B.C. Municipalities

Committee: Electoral Area

DEFINITION:

To provide for membership dues and convention expenses. Section 787 (b) - SLP - February 1, 1966.

PARTICIPATION:

All electoral areas and those municipalities not maintaining their own membership (currently electoral areas only) on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

FUNDING:

Requisition

GENERAL INFORMATION:

Association of Vancouver Island and Coastal Communities (AVICC)

Commencing 1982 costs relating to AVICC, which are incurred solely on behalf of the electoral areas, are included in the UBCM budget rather than Legislative and General Government.

1.104 - UBCM	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Membership Fee	12,251	11,526	12,328	-	-	12,328	12,810	13,070	13,330	13,600
Allocations & Other Expenses	707	930	708	-	-	708	721	734	748	761
TOTAL COSTS	12,958	12,456	13,036	-	-	13,036	13,531	13,804	14,078	14,361
*Percentage Increase over prior year						0.6%	3.8%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Surplus c/fwd from 2023 to 2024	-	468	(468)	-	-	(468)	-	-	-	-
Surplus c/fwd from 2022 to 2023	(792)	(792)	-	-	-	-	-	-	-	-
Other Revenue	(92)	(58)	(90)	-	-	(90)	(90)	(90)	(90)	(90)
TOTAL REVENUE	(884)	(382)	(558)	-	-	(558)	(90)	(90)	(90)	(90)
REQUISITION	(12,074)	(12,074)	(12,478)	-	-	(12,478)	(13,441)	(13,714)	(13,988)	(14,271)
*Percentage increase over prior year Requisition						3.3%	7.7%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Building Inspection

FINAL BUDGET

MARCH 2024

Service: 1.318 Building Inspection

Committee: Electoral Area

DEFINITION:

To carry out the Building Regulations function as specified by Section 818 of the Local Government Act (Letters Patent - January 1, 1970).

SERVICE DESCRIPTION:

The building inspection department provides building inspection services to homeowners, builders and contractors in compliance with both the BC Building Code and CRD Building Bylaw 3741 (2010), Amendment 3780 (2011), and Amendment 4403 (2021). The Building inspection service includes receiving, reviewing and advising on building permit applications, processing of the applications including code analysis and referrals to other agencies, issuing building permits and verifying conditional requirements, arranging and carrying out site and construction inspections and granting final approval for occupancy. Staff also provides inspection services to other CRD departments on a cost recovery basis.

PARTICIPATION:

All Electoral Areas on the basis of their value of converted hospital assessments.

MAXIMUM LEVY:

Not stated.

FUNDING:

Fees and charges and requisition to all Electoral Areas

1.318 - Building Inspection

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Salaries & Wages	1,388,876	1,286,456	1,457,133	-	-	1,457,133	1,491,427	1,526,521	1,562,425	1,599,136
Telecommunications	37,710	40,210	41,530	-	-	41,530	42,360	43,210	44,070	44,950
Legal Expenses	10,920	18,000	18,630	-	-	18,630	19,000	19,380	19,770	20,170
Building Rent	35,480	35,480	36,720	-	-	36,720	37,460	38,210	38,980	39,760
Supplies	18,800	23,250	24,062	-	-	24,062	24,550	25,040	25,550	26,060
Allocations	324,529	330,529	367,722	-	-	367,722	384,165	401,708	414,921	425,658
Other Operating Expenses	167,110	159,897	177,056	-	75,000	252,056	255,640	184,320	188,080	191,890
TOTAL OPERATING COSTS	1,983,425	1,893,822	2,122,853	-	75,000	2,197,853	2,254,602	2,238,389	2,293,796	2,347,624
*Percentage Increase over prior year			7.0%		3.8%	10.8%	2.6%	-0.7%	2.5%	2.3%
<u>CAPITAL / RESERVES</u>										
Transfer to Equipment Replacement Fund	20,000	20,000	20,820	-	-	20,820	25,470	25,950	26,440	25,000
Transfer to Operating Reserve Fund	-	146,232	-	-	-	-	-	-	-	10,490
TOTAL CAPITAL / RESERVES	20,000	166,232	20,820	-	-	20,820	25,470	25,950	26,440	35,490
Building Borrowing Repayment to Facilities Reserve	23,300	23,300	23,300	-	-	23,300	23,300	23,300	23,300	25,230
TOTAL COSTS	2,026,725	2,083,354	2,166,973	-	75,000	2,241,973	2,303,372	2,287,639	2,343,536	2,408,344
*Percentage Increase over prior year			6.9%		3.7%	10.6%	2.7%	-0.7%	2.4%	2.8%
Internal Recoveries	(30,980)	(30,980)	(32,060)	-	-	(32,060)	(32,700)	(33,350)	(34,020)	(34,700)
TOTAL COSTS LESS INTERNAL RECOVERIES	1,995,745	2,052,374	2,134,913	-	75,000	2,209,913	2,270,672	2,254,289	2,309,516	2,373,644
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(121,144)	(121,144)	(125,183)	-	(75,000)	(200,183)	(143,742)	(39,165)	(4,452)	-
Permit Fees Revenue	(1,340,000)	(1,401,522)	(1,400,000)	-	-	(1,400,000)	(1,428,000)	(1,456,570)	(1,485,710)	(1,515,430)
Contract Revenue	(38,640)	(33,747)	(39,990)	-	-	(39,990)	(40,790)	(41,610)	(42,440)	(43,300)
Grants in Lieu of Taxes	(1,921)	(1,921)	(1,924)	-	-	(1,924)	(2,030)	(2,070)	(2,110)	(2,150)
Revenue - Other	(2,660)	(2,660)	(2,660)	-	-	(2,660)	(2,660)	(2,660)	(2,660)	(2,660)
TOTAL REVENUE	(1,504,365)	(1,560,994)	(1,569,757)	-	(75,000)	(1,644,757)	(1,617,222)	(1,542,075)	(1,537,372)	(1,563,540)
REQUISITION	(491,380)	(491,380)	(565,156)	-	-	(565,156)	(653,450)	(712,214)	(772,144)	(810,104)
*Percentage increase over prior year						15.0%	15.6%	9.0%	8.4%	4.9%
Requisition						4.5%	2.0%	2.0%	2.0%	2.0%
Per Fees Revenue										
AUTHORIZED POSITIONS										
Salaried FTE	11.2		11.2			11.2	11.2	11.2	11.2	11.2

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.318	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Building Inspection							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$55,000	\$60,500	\$4,500	\$6,000	\$6,000	\$6,000	\$0	\$77,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$95,000	\$125,000	\$0	\$60,000	\$60,000	\$60,000	\$0	\$245,000
	\$150,000	\$185,500	\$4,500	\$66,000	\$66,000	\$66,000	\$0	\$322,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$150,000	\$185,500	\$4,500	\$66,000	\$66,000	\$66,000	\$0	\$322,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$150,000	\$185,500	\$4,500	\$66,000	\$66,000	\$66,000	\$0	\$322,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

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Service #: 1.318

Service Name: Building Inspection

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
18-01	Replacement	Vehicle Replacement	Vehicle Replacement	\$ 245,000	V	ERF	\$ 95,000	\$ 125,000	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 245,000
19-01	Replacement	Computer Replacement	Replacement of Computer equipment	\$ 30,600	E	ERF	\$ -	\$ 5,500	\$ 4,500	\$ 6,000	\$ 6,000	\$ -	\$ 22,000
21-01	Replacement	Furniture Replacement	Salt Spring Island furniture replacement	\$ 25,000	E	ERF	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
23-01	Replacement	Storage Room Shelving	Storage Room Shelving	\$ 30,000	E	ERF	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
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			GRAND TOTAL	\$ 330,600			\$ 150,000	\$ 185,500	\$ 4,500	\$ 66,000	\$ 66,000	\$ -	\$ 322,000

Service: **1.318** **Building Inspection**

Project Number 18-01 **Capital Project Title** Vehicle Replacement **Capital Project Description** Vehicle Replacement

Project Rationale Replaces vehicles with substantial miles that are used by the Building Inspectors to travel to remote locations in the Southern Gulf Islands and Juan de Fuca to carry out building inspections.

Project Number 19-01 **Capital Project Title** Computer Replacement **Capital Project Description** Replacement of Computer equipment

Project Rationale As per IT's replacement schedule for department computers.

Project Number 21-01 **Capital Project Title** Furniture Replacement **Capital Project Description** Salt Spring Island furniture replacement

Project Rationale Replace desks, chairs, shelving, cabinetry and other furniture that has become worn and requires replacement.

Project Number 23-01 **Capital Project Title** Storage Room Shelving **Capital Project Description** Storage Room Shelving

Project Rationale

**Building Inspection
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	656,471	456,288	312,546	273,381	268,929	279,419
Equipment Replacement Fund	248,161	83,481	104,451	64,401	24,841	49,841
Total	904,631	539,768	416,996	337,781	293,769	329,259

Reserve Schedule

Reserve Fund: 1.318 Building Inspection - Operating Reserve Fund

For requisition rate stabilization during periods of fluctuating permit fee revenues.

Reserve Cash Flow

Fund: Fund Centre:	1500 105544	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		612,699	656,471	456,288	312,546	273,381	268,929
Transfer from Ops Budget		136,808	-	-	-	-	10,490
Transfer to Ops Budget		(121,144)	(200,183)	(143,742)	(39,165)	(4,452)	-
Interest Income*		28,108					
Ending Balance \$		656,471	456,288	312,546	273,381	268,929	279,419

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.318 Building Inspection - Equipment Replacement Fund

ERF Group: BLDINS.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101425	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		223,756	248,161	83,481	104,451	64,401	24,841
Transfer from Ops Budget		40,000	20,820	25,470	25,950	26,440	25,000
Planned Purchase		(17,639)	(185,500)	(4,500)	(66,000)	(66,000)	-
Interest Income		2,044					
Ending Balance \$		248,161	83,481	104,451	64,401	24,841	49,841

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2024 BUDGET

Noise Control

FINAL BUDGET

MARCH 2024

Service: 1.320 Noise Control

Committee: Electoral Area

DEFINITION:

To provide noise control to member electoral areas of the Capital Regional District (Letter Patent - September 3, 1981; amended January 18, 1984; Supplementary Letters Patent - January 22, 1987). This function is performed by Bylaw officers from the CRD's Langford and Salt Spring Island offices.

SERVICE DESCRIPTION:

Administration and enforcement of the Noise Bylaws for the three Electoral Areas.

PARTICIPATION:

All Electoral Areas, based on converted hospital assessments.

MAXIMUM LEVY:

\$ 0.50 / \$1,000

Total such functions of 1.320 (Noise Control) and 1.322 (Nuisance & Unsightly Premises) not to exceed \$1.00 / \$1,000 overall.

MAXIMUM CAPITAL DEBT:

Nil

FUNDING:

Requisition

1.320 - Noise Control	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Legal	7,110	12,702	7,360	-	-	7,360	7,510	7,660	7,810	7,970
Allocations	2,678	2,678	2,761	-	-	2,761	2,813	2,865	2,918	2,971
Internal Time Charges	31,390	56,604	33,000	-	-	33,000	33,740	34,450	35,150	35,890
Other Operating Expenses	50	1,478	250	-	-	250	250	250	250	250
TOTAL OPERATING COSTS	41,228	73,462	43,371	-	-	43,371	44,313	45,225	46,128	47,081
*Percentage Increase over prior year			5.2%			5.2%	2.2%	2.1%	2.0%	2.1%
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	485	1,175	1,865
TOTAL COSTS	41,228	73,462	43,371	-	-	43,371	44,313	45,710	47,303	48,946
<u>FUNDING SOURCES (REVENUE)</u>										
Deficit CFW from 2023 to 2024	-	(22,000)	-	-	22,000	22,000	-	-	-	-
Transfer from Operating Reserve Fund	-	(10,384)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(168)	(168)	(168)	-	-	(168)	(200)	(200)	(200)	(200)
Revenue - Other	(150)	-	(150)	-	-	(150)	(150)	(150)	(150)	(150)
TOTAL REVENUE	(318)	(32,552)	(318)	-	22,000	21,682	(350)	(350)	(350)	(350)
REQUISITION	(40,910)	(40,910)	(43,053)	-	(22,000)	(65,053)	(43,963)	(45,360)	(46,953)	(48,596)
*Percentage increase over prior year Requisition			5.2%		53.8%	59.0%	-32.4%	3.2%	3.5%	3.5%

Reserve Schedule

Reserve Fund: 1.320 Noise Control - Operating Reserve Fund - Bylaw 4146

- Capital Regional District Operating Reserve Fund was established in 2016 under Bylaw No. 4146. The funds in this reserve shall be expended for unforeseen legal expense or other operating costs. Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund: Fund Centre:	1500 105406	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		21,805	12,471	12,471	12,471	12,956	14,131
Transfer from Ops Budget		-	-	-	485	1,175	1,865
Deficit Recovery		(10,384)	-	-	-	-	-
Interest Income*		1,051					
Ending Balance \$		12,471	12,471	12,471	12,956	14,131	15,996

Assumptions/Background:

Maintain balance at reasonable level to cover unexpected operating expenses such as legal.

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 BUDGET

Nuisance & Unsightly Premises

FINAL BUDGET

MARCH 2024

Service: 1.322 Nuisance & Unsightly Premises

Committee: Electoral Area

DEFINITION:

To provide regulation of nuisances and unsightly premises to the participating electoral areas (Letters Patent - May 19, 1977). This function is performed by Bylaw Officers from the CRD's Langford and Salt Spring Island offices.

SERVICE DESCRIPTION:

Enforce the Nuisance and Unsightly Premises Bylaw for the three Electoral Areas as in accordance with procedures and provisions of the Local Government Act.

PARTICIPATION:

All Electoral Areas, based on converted hospital assessments.

MAXIMUM LEVY:

\$ 0.50 / \$1,000

Total such functions of 1.320 (Noise Control) and 1.322 (Nuisance & Unsightly Premises) not to exceed \$1.00 / \$1,000 overall.

FUNDING:

Requisition

1.322 - Nuisance & Unsightly Premises	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Legal	2,190	-	2,000	-	-	2,000	2,000	2,000	2,000	2,000
Allocations	3,346	3,346	3,449	-	-	3,449	3,514	3,580	3,648	3,716
Internal Time Charges	49,130	50,722	51,650	-	-	51,650	52,810	53,920	55,010	56,170
Other Operating Expenses	320	395	320	-	-	320	320	320	320	320
TOTAL OPERATING COSTS	54,986	54,463	57,419	-	-	57,419	58,644	59,820	60,978	62,206
*Percentage Increase over prior year			4.4%			4.4%	2.1%	2.0%	1.9%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	-	940	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	-	940	-	-	-	-	-	-	-	-
TOTAL COSTS	54,986	55,403	57,419	-	-	57,419	58,644	59,820	60,978	62,206
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	-	-	(519)	-	(5,000)	(5,519)	-	-	-	-
Grants in Lieu of Taxes	(225)	(225)	(230)	-	-	(230)	(250)	(260)	(270)	(280)
Other Revenue	(100)	(517)	(100)	-	-	(100)	(200)	(200)	(200)	(200)
TOTAL REVENUE	(325)	(742)	(849)	-	(5,000)	(5,849)	(450)	(460)	(470)	(480)
REQUISITION	(54,661)	(54,661)	(56,570)	-	5,000	(51,570)	(58,194)	(59,360)	(60,508)	(61,726)
*Percentage increase over prior year Requisition			3.5%		-9.1%	-5.7%	12.8%	2.0%	1.9%	2.0%

Reserve Schedule

Reserve Fund: 1.322 Nuisances & Unsightly Premises - Operating Reserve Fund

For unforeseen legal expenses

Reserve Cash Flow

Fund: Fund Centre:	1500 105403	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		19,000	20,855	15,336	15,336	15,336	15,336
Transfer from Ops Budget		940	-	-	-	-	-
Transfer to Ops Budget		-	(5,519)	-	-	-	-
Interest Income*		916					
Ending Balance \$		20,855	15,336	15,336	15,336	15,336	15,336

Assumptions/Background:
 *Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Electoral Area Fire Services

FINAL BUDGET

MARCH 2024

Service: 1.369 Electoral Area Fire Services

Committee: Electoral Area

DEFINITION:

Service may undertake or cause to be undertaken for one or more electoral areas or defined areas thereof a program of fire regulation and may fix the terms and conditions under which the program will be provided, and, without limiting the generality of the foregoing, may, by bylaw, undertake different programs for different electoral areas or defined areas thereof (Juan de Fuca and Southern Gulf Islands).

PARTICIPATION:

Fire Service Areas within Juan de Fuca and Southern Gulf Islands Electoral Areas

CAPITAL DEBT:

N/A

COMMISSION:

N/A

MAXIMUM LEVY:

Supplementary LP's dated July 7, 1983 provide a maximum levy of \$0.246 per \$1,000.

FUNDING:

Requisition

1.369 - Electoral Area Fire Services	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Fire Services Compliance and Coordination	77,840	79,000	-	-	45,000	45,000	-	-	-	-
Wages & Salaries	-	-	-	194,602	-	194,602	199,269	204,046	208,933	213,935
Contract for Service	126,500	90,000	27,430	-	-	27,430	27,980	28,540	29,110	29,690
Staff Training & Development	5,370	2,851	5,560	-	-	5,560	5,670	5,780	5,900	6,020
Software Licenses	2,000	200	2,070	-	-	2,070	2,110	2,150	2,190	2,230
Allocations	90,126	90,126	90,712	-	-	90,712	92,527	94,375	96,266	98,190
Contingency	2,000	-	-	-	-	-	-	-	-	-
Operating - Other	2,130	1,951	2,190	-	8,000	10,190	2,220	2,250	2,280	2,310
TOTAL OPERATING COSTS	305,966	264,128	127,962	194,602	53,000	375,564	329,776	337,141	344,679	352,375
*Percentage Increase over prior year			-58.2%	63.6%	17.3%	22.7%	-12.2%	2.2%	2.2%	2.2%
<u>CAPITAL / RESERVE</u>										
Equipment Purchases	2,500	-	2,500	-	-	2,500	2,500	2,500	2,289	1,918
Transfer to Operating Reserve Fund	-	44,338	-	-	-	-	-	6,970	6,575	6,320
TOTAL CAPITAL / RESERVE	2,500	44,338	2,500	-	-	2,500	2,500	9,470	8,864	8,238
TOTAL COSTS	308,466	308,466	130,462	194,602	53,000	378,064	332,276	346,611	353,543	360,613
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(161,033)	(161,033)	-	(118,704)	(53,000)	(171,704)	(43,416)	-	-	-
Interest Income	(120)	(120)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	(161,153)	(161,153)	(120)	(118,704)	(53,000)	(171,824)	(43,536)	(120)	(120)	(120)
REQUISITION	(147,313)	(147,313)	(130,342)	(75,898)	-	(206,240)	(288,740)	(346,491)	(353,423)	(360,493)
*Percentage increase over prior year Requisition			-11.5%	51.5%		40.0%	40.0%	20.0%	2.0%	2.0%
Salaried Positions FTE's			0.0	1.5		1.5	1.5	1.5	1.5	1.5

Reserve Schedule

Reserve Fund: 1.369 Electoral Area Fire Services - Operating Reserve Fund

For Consulting, FDM Upgrades, Training

Reserve Cash Flow

Fund: Fund Centre:	1500 105404	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		323,799	219,930	48,226	4,810	11,780	18,355
Transfer from Ops Budget		44,133	-	-	6,970	6,575	6,320
Transfer to Ops Budget		(161,033)	(171,704)	(43,416)	-	-	-
Planned Expenditures		-	-	-	-	-	-
Interest Income*		13,030					
Ending Balance \$		219,930	48,226	4,810	11,780	18,355	24,675

Assumptions/Background:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 BUDGET

Electoral Area Emergency Planning Coordination

FINAL BUDGET

MARCH 2024

Service: 1.372 Emergency Planning Coordination

Committee: Planning & Protective Services

DEFINITION:

No establishment bylaw. Service is provided by CRD staff for coordination of emergency operations for the CRD.

SERVICE DESCRIPTION:

This service provides support to a range of Protective Services responsibilities and to carry out the responsibilities legislated under the *Emergency Program Act*. Costs for staff are placed in this budget and allocated based on percentages to the other services, such as 911, hazmat, and emergency management.

FUNDING:

Allocations from protection services and requisition.

1.372 - Electoral Area Emergency Planning Coordination	2023		BUDGET REQUEST				FUTURE PROJECTIONS				
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028	
<u>OPERATING COSTS</u>											
Salaries	578,160	515,850	591,902	-	-	591,902	606,031	620,493	635,283	650,420	
Contract for Services	-	9,000	-	-	55,000	55,000	-	-	-	-	
Travel Expenses	1,920	1,920	1,990	-	-	1,990	2,030	2,070	2,110	2,150	
Telecommunications	7,160	7,160	7,410	-	-	7,410	7,560	7,710	7,860	8,020	
Staff Training & Development	1,700	2,500	1,760	-	3,240	5,000	1,800	1,840	1,880	1,920	
Supplies	2,110	5,662	2,180	-	-	2,180	2,220	2,260	2,300	2,340	
Allocations	63,573	63,573	70,935	-	-	70,935	73,644	75,383	76,451	78,082	
Other Operating Expenses	9,276	13,540	9,580	-	-	9,580	9,770	9,960	10,150	10,340	
TOTAL OPERATING COSTS	663,899	619,205	685,757	-	58,240	743,997	703,055	719,716	736,034	753,272	
*Percentage Increase over prior year			3.3%		8.8%	12.1%	-5.5%	2.4%	2.3%	2.3%	
<u>CAPITAL / RESERVES</u>											
Transfer to Operating Reserve Fund	-	51,194	-	-	-	-	-	-	-	1,940	
Transfer to Equipment Replacement Fund	7,500	10,000	5,000	-	-	5,000	5,000	5,000	5,000	5,000	
TOTAL CAPITAL / RESERVES	7,500	61,194	5,000	-	-	5,000	5,000	5,000	5,000	6,940	
TOTAL COSTS	671,399	680,399	690,757	-	58,240	748,997	708,055	724,716	741,034	760,212	
Internal Recoveries	(492,300)	(492,300)	(509,530)	-	-	(509,530)	(519,720)	(530,110)	(540,708)	(551,520)	
OPERATING COSTS LESS INTERNAL RECOVERIES	179,099	188,099	181,227	-	58,240	239,467	188,335	194,606	200,326	208,692	
<u>FUNDING SOURCES (REVENUE)</u>											
Transfer from Operating Reserve Fund	(22,939)	(22,939)	(14,170)	-	(58,240)	(72,410)	(10,485)	(6,135)	(1,535)	-	
Grants in Lieu of Taxes	(626)	(626)	(627)	-	-	(627)	(660)	(670)	(680)	(690)	
Revenue - Other	(330)	(9,330)	(340)	-	-	(340)	(330)	(330)	(330)	(330)	
TOTAL REVENUE	(23,895)	(32,895)	(15,137)	-	(58,240)	(73,377)	(11,475)	(7,135)	(2,545)	(1,020)	
REQUISITION	(155,204)	(155,204)	(166,090)	-	-	(166,090)	(176,860)	(187,471)	(197,781)	(207,672)	
*Percentage increase over prior year Requisition			7.0%			7.0%	6.5%	6.0%	5.5%	5.0%	
AUTHORIZED POSITIONS											
Salaried FTE	4.0	4.0	4.0			4.0	4.0	4.0	4.0	4.0	

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.372 Emergency Planning Coordination	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
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EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$5,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$70,000
	\$0	\$2,500	\$0	\$2,500	\$70,000	\$0	\$0	\$75,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$2,500	\$0	\$2,500	\$70,000	\$0	\$0	\$75,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$2,500	\$0	\$2,500	\$70,000	\$0	\$0	\$75,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

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Service #: 1.372

Service Name: Emergency Planning Coordination

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
20-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	\$ 5,000	E	ERF	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ -	\$ 5,000
23-01	Replacement	Vehicle Replacement	Vehicle replacement	\$ 70,000	V	ERF	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000
													\$ -
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			GRAND TOTAL	\$ 75,000			\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 70,000	\$ -	\$ 75,000

Service:

1.372

Emergency Planning Coordination

Project Number	20-01	Capital Project Title	Computer Equipment Replacement	Capital Project Description	Computer Equipment Replacement
Project Rationale					

Project Number	23-01	Capital Project Title	Vehicle Replacement	Capital Project Description	Vehicle replacement
Project Rationale					

Electoral Area Emergency Planning Coordination
 Reserve Summary Schedule
 2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	102,929	30,519	20,034	13,899	12,364	14,304
Equipment Replacement Fund	64,330	66,830	71,830	74,330	9,330	14,330
Total	167,259	97,349	91,864	88,229	21,694	28,634

Reserve Schedule

Reserve Fund: 1.372 Emergency Planning Coordination - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to to enable one-time programs and to cover unforeseen emergency response costs.

Reserve Cash Flow

Fund: Fund Centre:	1500 105545	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		60,373	102,929	30,519	20,034	13,899	12,364
Transfer from Ops Budget		62,854	-	-	-	-	1,940
Transfer to Ops Budget		(22,939)	(72,410)	(10,485)	(6,135)	(1,535)	-
Interest Income*		2,640					
Ending Balance \$		102,929	30,519	20,034	13,899	12,364	14,304

Assumptions/Background:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.372 Emergency Planning Coordination - Equipment Replacement Fund

ERF Group: EMERGCOORD.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101985	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		53,804	64,330	66,830	71,830	74,330	9,330
Transfer from Op Budget		10,000	5,000	5,000	5,000	5,000	5,000
Planned Purchase		-	(2,500)	-	(2,500)	(70,000)	-
Interest Income		526					
Ending Balance \$		64,330	66,830	71,830	74,330	9,330	14,330

Assumptions/Background:

ERF to fund future replacement of vehicles and equipment.

CAPITAL REGIONAL DISTRICT

2024 Budget

Admin Expenditures (SGI)

FINAL BUDGET

MARCH 2024

Service: 1.110 SGI Admin. Expenditures

Committee: Electoral Area

DEFINITION:

To establish, according to Section 800 of the Local Government Act, a service to provide funding for electoral area administrative expenditures.

SERVICE DESCRIPTION:

Electoral area administration funding pays for part of EA director remuneration (amount that exceeds Municipal Director amount included in Board expense) and alternate, Corporate services administration, telecommunications, travel , electoral area office space and other contractual support costs as needed by director.

PARTICIPATION:

Electoral Area of Southern Gulf Islands

MAXIMUM LEVY:

None Stated

FUNDING:

Requisition

1.110 - Admin Expenditures (SGI) Director & Management	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Director Admin	120,207	117,561	120,835	-	-	120,835	123,226	125,653	128,131	130,678
Management Services	358,394	328,123	333,834	-	116,867	450,701	342,679	351,488	360,010	368,654
TOTAL OPERATING COSTS	478,601	445,684	454,669	-	116,867	571,536	465,905	477,141	488,141	499,332
*Percentage Increase over prior year			-5.0%		24.4%	19.4%	-18.5%	2.4%	2.3%	2.3%
<u>CAPITAL / RESERVES</u>										
Transfer to Operating Reserve Fund	-	27,327	-	-	-	-	-	-	-	376
TOTAL CAPITAL / RESERVES	1,100	28,427	1,100	-	-	1,100	1,100	1,100	1,100	1,476
TOTAL COSTS	479,701	474,111	455,769	-	116,867	572,636	467,005	478,241	489,241	500,808
*Percentage Increase over prior year			-5.0%		24.4%	19.4%	-18.4%	2.4%	2.3%	2.4%
Labour Recovery	-	-	-	-	(86,867)	(86,867)	-	-	-	-
TOTAL RECOVERIES	-	-	-	-	(86,867)	(86,867)	-	-	-	-
COSTS LESS INTERNAL RECOVERIES	479,701	474,111	455,769	-	30,000	485,769	467,005	478,241	489,241	500,808
*Percentage Increase over prior year			-5.0%		6.3%	1.3%	-3.9%	2.4%	2.3%	2.4%
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(61,113)	(41,113)	(22,688)	-	(30,000)	(52,688)	(15,955)	(10,171)	(5,136)	(1,834)
Cost Recovery	(14,063)	(12,263)	(14,284)	-	-	(14,284)	(14,510)	(14,740)	(14,975)	(15,214)
Grants in Lieu of Taxes	(4,149)	(19,149)	(4,137)	-	-	(4,137)	(4,380)	(4,470)	(4,560)	(4,650)
Other Revenue	(290)	(1,500)	(500)	-	-	(500)	(500)	(500)	(500)	(500)
TOTAL REVENUE	(79,615)	(74,025)	(41,609)	-	(30,000)	(71,609)	(35,345)	(29,881)	(25,171)	(22,198)
REQUISITION	(400,086)	(400,086)	(414,160)	-	-	(414,160)	(431,660)	(448,360)	(464,070)	(478,610)
*Percentage increase over prior year Requisition			3.5%			3.5%	4.2%	3.9%	3.5%	3.1%
AUTHORIZED POSITIONS Salaried FTE	1	1	1			1	1	1	1	1

**1.110 - Admin Expenditures (SGI)
Director Admin**

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Director's Remuneration	51,134	51,134	53,026	-	-	53,026	54,090	55,170	56,270	57,400
Contract for Services	21,180	21,180	21,920	-	-	21,920	22,360	22,810	23,270	23,740
Travel	6,180	3,500	4,400	-	-	4,400	4,490	4,580	4,670	4,760
Allocations	14,257	14,257	14,675	-	-	14,675	14,966	15,263	15,566	15,874
Other Operating Expenses	27,456	27,490	26,814	-	-	26,814	27,320	27,830	28,355	28,904
TOTAL OPERATING COSTS	120,207	117,561	120,835	-	-	120,835	123,226	125,653	128,131	130,678
*Percentage Increase over prior year			0.5%			0.5%	2.0%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVES</u>										
Transfer to Operating Reserve Fund	-	3,856	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	1,100	1,100	1,100	-	-	1,100	1,100	1,100	1,100	1,100
TOTAL CAPITAL / RESERVES	1,100	4,956	1,100	-	-	1,100	1,100	1,100	1,100	1,100
TOTAL COSTS	121,307	122,517	121,935	-	-	121,935	124,326	126,753	129,231	131,778
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(5,275)	(5,275)	(1,862)	-	-	(1,862)	(1,826)	(1,823)	(1,816)	(1,834)
Cost Recovery	(11,363)	(11,363)	(11,584)	-	-	(11,584)	(11,810)	(12,040)	(12,275)	(12,514)
Grants in Lieu of Taxes	(1,062)	(1,062)	(1,059)	-	-	(1,059)	(1,120)	(1,140)	(1,160)	(1,180)
Interest Income	(290)	(1,500)	(500)	-	-	(500)	(500)	(500)	(500)	(500)
TOTAL REVENUE	(17,990)	(19,200)	(15,005)	-	-	(15,005)	(15,256)	(15,503)	(15,751)	(16,028)
REQUISITION	(103,317)	(103,317)	(106,930)	-	-	(106,930)	(109,070)	(111,250)	(113,480)	(115,750)
*Percentage increase over prior year Requisition			3.5%			3.5%	2.0%	2.0%	2.0%	2.0%

1.110 - Admin Expenditures (SGI) Management Services	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Salaries & Wages	171,387	164,866	173,734	-	-	173,734	177,901	182,165	186,529	190,994
Contract for Services	71,480	71,480	71,980	-	86,867	158,847	73,420	74,890	76,390	77,920
Program Development	-	540	-	-	-	-	-	-	-	-
Travel	4,500	3,500	4,660	-	-	4,660	4,750	4,850	4,950	5,050
Memberships & Professional Dues	850	900	880	-	-	880	900	920	940	960
Allocations	41,957	41,957	45,620	-	-	45,620	47,998	50,193	51,961	53,710
Referendum Costs to establish new SGI Service-Connectivity	20,000	-	-	-	20,000	20,000	-	-	-	-
Other Operating Expenses	48,220	44,880	36,960	-	10,000	46,960	37,710	38,470	39,240	40,020
TOTAL OPERATING COSTS	358,394	328,123	333,834	-	116,867	450,701	342,679	351,488	360,010	368,654
*Percentage Increase over prior year			-6.9%		32.6%	25.8%	-24.0%	2.6%	2.4%	2.4%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	-	23,471	-	-	-	-	-	-	-	376
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	23,471	-	-	-	-	-	-	-	376
TOTAL COSTS	358,394	351,594	333,834	-	116,867	450,701	342,679	351,488	360,010	369,030
*Percentage Increase over prior year			-6.9%		32.6%	25.8%	-24.0%	2.6%	2.4%	2.5%
Labour Recovery	-	-	-	-	(86,867)	(86,867)	-	-	-	-
TOTAL RECOVERIES	-	-	-	-	(86,867)	(86,867)	-	-	-	-
COSTS LESS INTERNAL RECOVERIES	358,394	351,594	333,834	-	30,000	363,834	342,679	351,488	360,010	369,030
*Percentage Increase over prior year			-6.9%		8.4%	1.5%	-5.8%	2.6%	2.4%	2.5%
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(55,838)	(35,838)	(20,826)	-	(30,000)	(50,826)	(14,129)	(8,348)	(3,320)	-
Sub-lease Recovery	(2,700)	(900)	(2,700)	-	-	(2,700)	(2,700)	(2,700)	(2,700)	(2,700)
Grants in Lieu of Taxes	(3,087)	(18,087)	(3,078)	-	-	(3,078)	(3,260)	(3,330)	(3,400)	(3,470)
TOTAL REVENUE	(61,625)	(54,825)	(26,604)	-	(30,000)	(56,604)	(20,089)	(14,378)	(9,420)	(6,170)
REQUISITION	(296,769)	(296,769)	(307,230)	-	-	(307,230)	(322,590)	(337,110)	(350,590)	(362,860)
*Percentage increase over prior year Requisition			3.5%			3.5%	5.0%	4.5%	4.0%	3.5%
AUTHORIZED POSITIONS Salaried FTE	1	1	1			1	1	1	1	1

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.110	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	SGI Admin. Expenditures							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$6,600	\$0	\$2,800	\$0	\$5,000	\$14,400	
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	\$0	\$6,600	\$0	\$2,800	\$0	\$5,000	\$14,400	

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$6,600	\$0	\$2,800	\$0	\$5,000	\$14,400
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$6,600	\$0	\$2,800	\$0	\$5,000	\$14,400

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.110

Service Name: SGI Admin. Expenditures

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
24-01	Replacement	Computer & laptop	Phone & Computer Replacements for Director and Manager	\$ 14,400	E	ERF	\$ -	\$ 6,600	\$ -	\$ 2,800	\$ -	\$ 5,000	\$ 14,400
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
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													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 14,400				\$ 6,600	\$ -	\$ 2,800	\$ -	\$ 5,000	\$ 14,400

Service:

1.110

SGL Admin. Expenditures

Project Number

24-01

Capital Project Title

Computer & laptop

Capital Project Description

Phone & Computer Replacements for Director and Manager

Project Rationale

Phone and computer replacements for director and manager.

**Admin Expenditures (SGI)
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	128,901	76,213	60,258	50,087	44,951	43,493
Equipment Replacement Fund	17,035	11,535	12,635	10,935	12,035	8,135
Total	145,936	87,748	72,893	61,022	56,986	51,628

Reserve Schedule

Reserve Fund: 1.110 Admin Expenditures (SGI) - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund: Fund Centre:	1500 105546	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		114,807	128,901	76,213	60,258	50,087	44,951
Transfer from Ops Budget		50,157	-	-	-	-	376
Transfer to Ops Budget-Core Budget		(33,113)	(22,688)	(15,955)	(10,171)	(5,136)	(1,834)
Transfer to Ops Budget		(8,000)	(30,000)				
Interest Income*		5,050					
Ending Balance \$		128,901	76,213	60,258	50,087	44,951	43,493

Assumptions/Background:

*Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.110 Admin Expenditures (SGI) - Equipment Replacement Fund

ERF Group: SGIADMIN.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	101838						
Beginning Balance		15,787	17,035	11,535	12,635	10,935	12,035
Transfer from Ops Budget		1,100	1,100	1,100	1,100	1,100	1,100
Planned Purchase		-	(6,600)	-	(2,800)	-	(5,000)
Interest Income		148					
Ending Balance \$		17,035	11,535	12,635	10,935	12,035	8,135

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2024 Budget

SGI Grants in Aid

FINAL BUDGET

MARCH 2024

Service: 1.117 SGI Grants in Aid

Committee: Electoral Area

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest and advantage of the electoral area (Letters Patent - March 24, 1977; April 17, 1985).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services in an electoral area. Each electoral area budgets their anticipated requirements separately.

PARTICIPATION:

Southern Gulf Islands Electoral Area.

MAXIMUM LEVY:

Greater of \$129,912 or \$0.05 / \$1,000 on basis of converted hospital assessed value of land and improvements. To a maximum of \$269,185.

COMMITTEE:

Electoral Areas Committee

FUNDING:

Requisition

1.117 - SGI Grants in Aid	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Grants in Aid	100,000	99,762	105,081	-	-	105,081	105,000	105,000	105,000	105,000
Allocations	5,424	5,424	5,311	-	-	5,311	5,417	5,526	5,636	5,749
Other Expenses	800	1,565	800	-	-	800	800	800	800	800
TOTAL COSTS	106,224	106,751	111,192	-	-	111,192	111,217	111,326	111,436	111,549
*Percentage Increase over prior year			4.7%			4.7%	0.0%	0.1%	0.1%	0.1%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	(416)	416	-	-	416	-	-	-	-
Balance c/fwd from 2022 to 2023	37	37	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,117)	(1,117)	(1,114)	-	-	(1,114)	(1,117)	(1,117)	(1,117)	(1,117)
Other Revenue	(140)	(251)	(140)	-	-	(140)	(140)	(140)	(140)	(140)
TOTAL REVENUE	(1,220)	(1,747)	(838)	-	-	(838)	(1,257)	(1,257)	(1,257)	(1,257)
REQUISITION	(105,004)	(105,004)	(110,354)	-	-	(110,354)	(109,960)	(110,069)	(110,179)	(110,292)
*Percentage increase over prior year Requisition			5.1%			5.1%	-0.4%	0.1%	0.1%	0.1%

CAPITAL REGIONAL DISTRICT

2024 Budget

S&I Economic Development

FINAL BUDGET

MARCH 2024

Service: 1.125 SGI Economic Development

Committee: Electoral Area

DEFINITION:

Economic Development Commission Establishing Bylaw No. 3803, with authority to offer an economic development service under Section 774.2 of the Local Government Act.

SERVICE DESCRIPTION:

To promote, provide information and assist local service agencies with economic development initiatives.

PARTICIPATION:

Levy on basis of converted hospital assessed value of land and improvements for the Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

None

COMMISSION:

Five members including the Director representing the Southern Gulf Islands Electoral Area, and one individual from each of Galiano Island, Mayne Island, Saturna Island and Pender Islands.

FUNDING:

Requisition

1.125 - SGI Economic Development	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Contract for Services	101,046	80,780	78,290	-	26,269	104,559	79,860	81,460	83,090	84,750
Program Development	36,324	29,314	30,460	-	-	30,460	30,670	30,880	31,100	31,320
Internal Allocations	6,158	6,158	6,307	-	-	6,307	6,434	6,562	6,693	6,827
Building Rent	8,990	9,251	9,140	-	-	9,140	9,300	9,420	9,530	9,530
Contribution Projects	-	-	-	-	-	-	-	-	-	-
Operating - Other	5,250	1,686	5,430	-	-	5,430	5,530	5,630	5,740	5,850
TOTAL OPERATING COSTS	157,768	127,189	129,627	-	26,269	155,896	131,794	133,952	136,153	138,277
*Percentage Increase over prior year			-17.8%		16.6%	-1.2%	-15.5%	1.6%	1.6%	1.6%
Transfer to Operating Reserve Fund	-	4,253	-	-	-	-	-	-	-	-
TOTAL COSTS	157,768	131,442	129,627	-	26,269	155,896	131,794	133,952	136,153	138,277
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	27,650	(1,381)	-	(26,269)	(27,650)	-	-	-	-
Balance c/fwd from 2022 to 2023	(34,970)	(34,970)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,272)	(1,272)	(1,268)	-	-	(1,268)	(1,350)	(1,380)	(1,410)	(1,440)
Interest Income	(100)	(1,424)	(200)	-	-	(200)	(200)	(200)	(200)	(200)
TOTAL REVENUE	(36,342)	(10,016)	(2,849)	-	(26,269)	(29,118)	(1,550)	(1,580)	(1,610)	(1,640)
REQUISITION	(121,426)	(121,426)	(126,778)	-	-	(126,778)	(130,244)	(132,372)	(134,543)	(136,637)
*Percentage increase over prior year Requisition			4.4%			4.4%	2.7%	1.6%	1.6%	1.6%

Reserve Schedule

Reserve Fund: 1.125 SGI Economic Development - Operating Reserve Fund - Bylaw 4146

Surplus monies from operation are transferred into this reserve to fund one-time program costs and to mitigate the fluctuation in requisition.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	105547						
Beginning Balance		8,164	12,810	12,810	12,810	12,810	12,810
Transfer from Ops Budget		4,253	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		394					
Ending Balance \$		12,810	12,810	12,810	12,810	12,810	12,810

Assumptions/Background:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Galiano Island Community Use Building

FINAL BUDGET

MARCH 2024

Service: 1.137 Galiano Island Community Use Building

Committee: Electoral Area

DEFINITION:

To establish a service for the purpose of constructing and operating a building on Galiano Island that will be used for library, community and local government purposes by Bylaw No. 3792 adopted Dec 2011.

SERVICE DESCRIPTION:

This service provides funding to operate, build and debt service a public use building on Galiano Island. It was started after a successful referendum in 2011. This building is home to the local library run by the Galiano Island Library Society and has a room for public use.

PARTICIPATION:

A portion of the Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

Greater of \$100,100 or \$0.165 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$214,610.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3793 (2013)	\$ 440,000
BORROWED:	LA Bylaw No. 3793A (2014,3.85%)	(310,000)
REMAINING AUTHORIZATION		<u>\$ 130,000</u>

FUNDING:

Requisition

1.137 - Galiano Island Community Use Building

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Allocations	20,459	15,322	21,132	-	-	21,132	21,555	21,986	22,426	22,875
Insurance	1,320	1,320	1,320	-	-	1,320	1,380	1,450	1,520	1,590
Building Maintenance	5,150	1,134	5,330	-	-	5,330	5,440	5,550	5,660	5,780
Utilities	3,910	3,825	4,020	-	-	4,020	4,100	4,180	4,260	4,350
Contingency	1,550	-	1,600	-	-	1,600	1,630	1,660	1,690	1,720
Other Operating Expenses	5,198	3,450	5,370	-	-	5,370	5,470	5,570	5,670	5,770
TOTAL OPERATING COSTS	37,587	25,052	38,772	-	-	38,772	39,575	40,396	41,226	42,085
*Percentage Increase over prior year			3.2%			3.2%	2.1%	2.1%	2.1%	2.1%
<u>DEBT / RESERVE</u>										
Transfer to Capital Reserve Fund	3,000	12,024	1,075	-	-	1,075	1,000	1,600	2,220	2,840
MFA Debt Reserve Fund	60	667	90	-	-	90	90	90	90	90
MFA Principal Payment	15,482	15,482	16,641	-	-	16,641	16,641	16,641	16,641	16,641
MFA Interest Payment	11,935	11,935	14,012	-	-	14,012	14,012	14,012	14,012	14,012
TOTAL DEBT / RESERVE	30,477	40,108	31,818	-	-	31,818	31,743	32,343	32,963	33,583
TOTAL COSTS	68,064	65,160	70,590	-	-	70,590	71,318	72,739	74,189	75,668
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd 2023 to 2024	-	3,236	(3,236)	-	-	(3,236)	-	-	-	-
Balance c/fwd 2022 to 2023	(3,042)	(3,042)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(42)	(42)	(48)	-	-	(48)	(53)	(50)	(50)	(50)
Other Income	(150)	(421)	(160)	-	-	(160)	(150)	(150)	(150)	(150)
MFA Debt Resv FundEarnings	(60)	(121)	(90)	-	-	(90)	(90)	(90)	(90)	(90)
TOTAL REVENUE	(3,294)	(390)	(3,534)	-	-	(3,534)	(293)	(290)	(290)	(290)
REQUISITION	(64,770)	(64,770)	(67,056)	-	-	(67,056)	(71,025)	(72,449)	(73,899)	(75,378)
*Percentage increase over prior year Requisition			3.5%			3.5%	5.9%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.137

Service Name: Galiano Island Community Use Building

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
24-01	New	Emergency Repairs	Unforeseen Emergency Repairs	\$ 12,000	B	Res	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 12,000			\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000

Service: **1.137** **Galiano Island Community Use Building**

Project Number	24-01	Capital Project Title	Emergency Repairs	Capital Project Description	Unforeseen Emergency Repairs
Project Rationale	Contingency amount to cover unforeseen emergency repairs to the building.				

Reserve Schedule

Reserve Fund: 1.137 Galiano Island Community Use Building - Capital Reserve Fund - Bylaw 3939

Reserve established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund: Fund Centre:	1083 102135	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		83,107	99,187	88,262	89,262	90,862	93,082
Transfer from Ops Budget		12,024	1,075	1,000	1,600	2,220	2,840
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	(12,000)	-	-	-	-
Interest Income*		4,056					
Ending Balance \$		99,187	88,262	89,262	90,862	93,082	95,922

Assumptions/Background:

New Building. Transfers to reserve should provide for future capital repairs and improvements as well as replacement in long term

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

SGL Regional Library

FINAL BUDGET

MARCH 2024

Service: **1.138 SGI Regional Library**

Committee: Electoral Area

DEFINITION:

To establish a service for the purpose of contributing to the cost of maintaining, equipping and operating the Southern Gulf Islands Library service by Bylaw No. 2880 adopted July 2001.

SERVICE DESCRIPTION:

This is a contribution service to provide funding and advisory support for the operation of the Pender Island Public Library and other 4 reading centres on the Southern Gulf Islands. Each centre is managed by volunteers and each has representation on the commission. Funding is provided under a 5-year agreement.

PARTICIPATION:

The Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

Greater of \$165,391 or \$0.07 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$370,129.

COMMISSION:

Southern Gulf Islands Public Library Commission (Bylaw No. 3523, April 9, 2008).

FUNDING:

Requisition

1.138 - SGI Regional Library	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Contribution to Library	233,160	233,160	241,320	-	-	241,320	246,150	255,996	261,116	266,338
Allocations	4,656	4,656	4,794	-	-	4,794	4,889	4,987	5,087	5,189
Insurance	140	140	160	-	-	160	170	180	190	200
Other Operating Expenses	1,725	214	1,725	-	-	1,725	1,760	1,800	1,840	1,880
TOTAL COSTS	239,681	238,170	247,999	-	-	247,999	252,969	262,963	268,233	273,607
*Percentage Increase over prior year			3.5%			3.5%	2.0%	4.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	2,735	(2,735)	-	-	(2,735)	-	-	-	-
Balance c/fwd from 2022 to 2023	(1,258)	(1,258)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(2,447)	(2,447)	(2,440)	-	-	(2,440)	(2,579)	(2,647)	(2,707)	(2,769)
Other Income	(30)	(1,254)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(3,735)	(2,224)	(5,275)	-	-	(5,275)	(2,679)	(2,747)	(2,807)	(2,869)
REQUISITION	(235,946)	(235,946)	(242,724)	-	-	(242,724)	(250,290)	(260,216)	(265,426)	(270,738)
*Percentage increase over prior year Requisition			2.9%			2.9%	3.1%	4.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Gossip Island Electric Power Supply

FINAL BUDGET

MARCH 2024

Service: 1.170 Gossip Island Electric Power Supply

Committee: Electoral Area

DEFINITION:

A service established to provide capital financing for the supply and installation of underwater cabling from Galiano Island to Gossip Island (Bylaw No. 3578 - June 2009).

SERVICE DESCRIPTION:

This is strictly a financial service by which the CRD has agreed to borrow \$770,000 to fund the replacement of electric cabling to Gossip Island, off Galiano Island. CRD Corporate Services Department, Finance Division manages the service which includes annual debt charges and the related recovery from Gossip Island taxpayers. The service was started in June 2009 after a petition by a majority of residents. Electrical cabling to the island is provided by BC Hydro. The Gossip Island Electrification Society provides liaison with BC Hydro on electrical cabling matters.

PARTICIPATION:

56 of 66 parcels on Gossip Island

MAXIMUM LEVY:

Greater of \$85,310 or \$3.76 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$122,734.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3579 (2012)	\$ 770,000
BORROWED:	S.I. Bylaw No. 3579 (2012, 2.9%)	(715,000)
REMAINING AUTHORIZATION		<u>\$ 55,000</u>

FUNDING:

Parcel tax

1.170 - Gossip Island Electric Power Supply

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Allocations	111	111	96	-	-	96	98	100	102	-
Other Operating Expenses	220	329	296	-	-	296	298	300	302	-
TOTAL OPERATING COSTS	331	440	392	-	-	392	396	400	404	-
*Percentage Increase over prior year			18.4%			18.4%	1.0%	1.0%	1.0%	
<u>DEBT</u>										
MFA Debt Reserve Fund	150	288	200	-	-	200	200	200	200	-
MFA Principal Payment	38,382	38,382	38,382	-	-	38,382	38,382	38,382	38,382	-
MFA Interest Payment	24,239	24,239	24,239	-	-	24,239	24,239	24,239	24,239	-
TOTAL DEBT	62,771	62,909	62,821	-	-	62,821	62,821	62,821	62,821	-
TOTAL COSTS	63,102	63,349	63,213	-	-	63,213	63,217	63,221	63,225	-
<u>FUNDING SOURCES (REVENUE)</u>										
Surplus c/fwd from 2023 to 2024	-	283	(283)	-	-	(283)	-	-	-	-
Deficit c/fwd from 2022 to 2023	593	593	-	-	-	-	-	-	-	-
Interest Income	(90)	(482)	(90)	-	-	(90)	(90)	(90)	(90)	-
MFA Debt Reserve Fund Earnings	(150)	(288)	(200)	-	-	(200)	(200)	(200)	(200)	-
TOTAL REVENUE	353	106	(573)	-	-	(290)	(290)	(290)	(290)	-
REQUISITION - PARCEL TAX	(63,455)	(63,455)	(62,640)	-	-	(62,640)	(62,927)	(62,931)	(62,935)	-
*Percentage increase over prior year										
Requisition			-1.3%			-1.3%	0.5%	0.0%	0.0%	

CAPITAL REGIONAL DISTRICT

2024 Budget

Saturna Health Service

FINAL BUDGET

MARCH 2024

Service: 1.227 Saturna Health Service

Committee: Electoral Area

DEFINITION:

To establish and operate the service of numbering building for Southern Gulf Islands Electoral Area.
Bylaw No. 4231 Saturna Health Service Establishment Bylaw adopted in 2018

PARTICIPATION:

Southern Gulf Islands

MAXIMUM LEVY:

Greater of \$40,000 or \$0.17 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$67,598.

FUNDING:

Requisition

1.227 - Saturna Health Service	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Payment to Saturna Island Meduical Clinic	24,656	24,650	25,520	-	-	25,520	26,030	26,607	27,201	27,784
Other Operating Expenses	671	671	507	-	-	507	517	527	538	548
TOTAL COSTS	25,327	25,321	26,027	-	-	26,027	26,547	27,134	27,739	28,332
*Percentage Increase over prior year			2.8%			2.8%	2.0%	2.2%	2.2%	2.1%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	190	(190)	-	-	(190)	-	-	-	-
Balance c/fwd from 2022 to 2023	(110)	(110)	-	-	-	-	-	-	-	-
Interest Income	-	(184)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(2,046)	(2,046)	(1,421)	-	-	(1,421)	(1,450)	(1,480)	(1,510)	(1,540)
TOTAL REVENUE	(2,156)	(2,150)	(1,611)	-	-	(1,611)	(1,450)	(1,480)	(1,510)	(1,540)
REQUISITION	(23,171)	(23,171)	(24,416)	-	-	(24,416)	(25,097)	(25,654)	(26,229)	(26,793)
*Percentage increase over prior year Requisition			5.4%			5.4%	2.8%	2.2%	2.2%	2.1%

CAPITAL REGIONAL DISTRICT

2024 Budget

Galiano Health Service

FINAL BUDGET

MARCH 2024

Service: 1.228 Galiano Health Service

Committee: Electoral Area

DEFINITION:

To provide secure and predictable funding for the Galiano Health Care Centre
Bylaw No. 3955 Galiano Health Care Centre Contribution Services Establishment Bylaw adopted in 2014

PARTICIPATION:

Galiano Island

MAXIMUM LEVY:

Greater of \$86,550 or \$0.19 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$247,127.

FUNDING:

Requisition

1.228 - Galiano Health Service	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Payment to Galiano Health Society	137,120	137,120	141,920	-	-	141,920	144,760	147,660	150,610	153,620
Operating - Other	2,766	2,742	2,848	-	-	2,848	2,904	2,961	3,019	3,078
TOTAL OPERATING COSTS	139,886	139,862	144,768	-	-	144,768	147,664	150,621	153,629	156,698
*Percentage Increase over prior year			3.5%			3.5%	2.0%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	15	(15)	-	-	(15)	-	-	-	-
Balance c/fwd from 2022 to 2023	(89)	(89)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(91)	(91)	(104)	-	-	(104)	(174)	(181)	(179)	(180)
Other Revenue	(20)	(11)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	(200.00)	(176)	(139)	-	-	(139)	(194)	(201)	(199)	(200)
REQUISITION	(139,686)	(139,686)	(144,629)	-	-	(144,629)	(147,470)	(150,420)	(153,430)	(156,498)
*Percentage increase over prior year Requisition			3.5%			3.5%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Pender Island Health Care Service

FINAL BUDGET

MARCH 2024

Service: 1.229 Pender Islands Health Care Service

Committee: Electoral Area

DEFINITION:

Service established for the purpose of contributing to the costs of administration and operation of the Pender Islands Health Care Centre.
Bylaw No. 4441 Pender Island Health Care Centre Contribution Services Establishment Bylaw adopted in 2021

PARTICIPATION:

Pender Island

MAXIMUM LEVY:

Greater of \$235,000 or \$0.1803 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$355,750.

FUNDING:

Requisition

1.229 - Pender Island Health Care Service

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Payment to Pender Health Society	229,000	229,000	260,450	-	-	260,450	273,473	283,044	292,951	303,204
Operating - Other	5,420	6,331	5,788	-	-	5,788	5,882	5,978	6,075	6,175
TOTAL OPERATING COSTS	234,420	235,331	266,238	-	-	266,238	279,355	289,022	299,026	309,379
*Percentage Increase over prior year			13.6%			13.6%	4.9%	3.5%	3.5%	3.5%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	(337)	337	-	-	337	-	-	-	-
Balance c/fwd from 2022 to 2023	501	501	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(2,059)	(2,059)	(1,974)	-	-	(1,974)	(2,170)	(2,210)	(2,250)	(2,300)
Other Revenue	-	(574)	-	-	-	-	-	-	-	-
TOTAL REVENUE	(1,558.00)	(2,469)	(1,637)	-	-	(1,637)	(2,170)	(2,210)	(2,250)	(2,300)
REQUISITION	(232,862)	(232,862)	(264,601)	-	-	(264,601)	(277,185)	(286,812)	(296,776)	(307,079)
*Percentage increase over prior year Requisition			13.6%			13.6%	4.8%	3.5%	3.5%	3.5%

CAPITAL REGIONAL DISTRICT

2024 Budget

SGI Small Craft Harbour Facilities

FINAL BUDGET

MARCH 2024

Service: 1.235 SGI Small Craft Harbour Facilities

Committee: Electoral Area

DEFINITION:

A local service, established by Bylaw No. 2614, October 6, 1998, in the Southern Gulf Islands Electoral Area to establish, acquire and operate a service of small craft harbour facilities.

SERVICE DESCRIPTION:

The SGI Small Craft Harbour Facilities service funds and operates 12 small craft harbour facilities in the Southern Gulf Islands. The docks are located on Mayne, Galiano, North and South Pender, Saturna, Piers and Vancouver Islands. The service was undertaken by the CRD upon the Federal Government of Canada's divestiture of ownership and operation of small craft harbour facilities. The Federal Government provided 1-time funding of \$1.6 million to the CRD for dock rehabilitation. The service is administered by the Southern Gulf Islands Harbour Commission.

MAXIMUM LEVY:

Greater of \$112,878 or \$0.10 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$538,369.

COMMISSION:

Southern Gulf Islands Harbour Commission as established by Bylaw No. 2972 in 2002.

FUNDING:

Parcel Tax
Moorage Fees

1.235 - SGI Small Craft Harbour Facilities	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Management Expenditures:										
Contract for Services	10,680	8,000	11,050	-	-	11,050	11,270	11,500	11,730	11,960
Supplies, Advertising	1,140	400	1,180	-	-	1,180	1,200	1,220	1,240	1,260
Travel and Training	7,790	2,500	8,060	-	-	8,060	8,220	8,380	8,540	8,710
Allocations	38,904	45,054	39,355	-	-	39,355	40,144	40,945	41,769	42,605
Insurance	11,950	11,950	12,360	-	-	12,360	12,980	13,630	14,310	15,020
Other Operating Expenses	1,590	2,620	1,620	-	-	1,620	1,640	1,660	1,680	1,700
TOTAL MANAGEMENT EXPENDITURES	72,054	70,524	73,625	-	-	73,625	75,454	77,335	79,269	81,255
*Percentage Increase over prior year			2.2%			2.2%	2.5%	2.5%	2.5%	2.5%
Dock Expenditures:										
Repairs and Maintenance	65,280	44,320	71,700	-	-	71,700	68,380	69,700	71,050	72,420
Wharfinger Compensation and Travel	63,140	58,090	65,230	-	-	65,230	62,960	64,230	65,510	66,790
Insurance	32,060	32,060	31,080	-	-	31,080	32,640	34,320	36,000	37,800
Electricity	2,960	1,860	3,050	-	-	3,050	2,850	2,900	2,950	3,000
Supplies	5,080	2,700	5,120	-	-	5,120	5,040	5,160	5,280	5,400
Operating - Other	4,380	4,310	4,870	-	-	4,870	4,630	4,750	4,870	4,990
TOTAL DOCK EXPENDITURES	172,900	143,340	181,050	-	-	181,050	176,500	181,060	185,660	190,400
*Percentage Increase over prior year			4.7%			4.7%	-2.5%	2.6%	2.5%	2.6%
TOTAL OPERATING COSTS	244,954	213,864	254,675	-	-	254,675	251,954	258,395	264,929	271,655
*Percentage Increase over prior year			4.0%			4.0%	-1.1%	2.6%	2.5%	2.5%
<u>DEBT / RESERVE</u>										
Transfer to Capital Reserve Fund	129,300	132,240	141,412	-	-	141,412	145,003	148,112	151,298	154,522
MFA Debt Reserve Fund	140	140	180	-	-	180	180	180	180	180
MFA Interest	43,079	43,079	43,079	-	-	43,079	43,079	43,079	43,079	43,079
MFA Principal	44,414	44,414	44,414	-	-	44,414	44,414	44,414	44,414	44,414
TOTAL DEBT / RESERVE	216,933	219,873	229,085	-	-	229,085	232,676	235,785	238,971	242,195
TOTAL COSTS	461,887	433,737	483,760	-	-	483,760	484,630	494,180	503,900	513,850
<u>FUNDING SOURCES (REVENUE)</u>										
Revenue- Fees	(145,050)	(116,900)	(151,150)	-	-	(151,150)	(145,380)	(148,150)	(150,960)	(153,860)
Grants in Lieu of Taxes	(6,954)	(6,954)	(7,049)	-	-	(7,049)	(7,340)	(7,490)	(7,640)	(7,790)
Other Income	(350)	(350)	(400)	-	-	(400)	(400)	(400)	(400)	(400)
TOTAL REVENUE	(152,354)	(124,204)	(158,599)	-	-	(158,599)	(153,120)	(156,040)	(159,000)	(162,050)
REQUISITION - PARCEL TAX	(309,533)	(309,533)	(325,161)	-	-	(325,161)	(331,510)	(338,140)	(344,900)	(351,800)
*Percentage increase over prior year Requisition			5.0%			5.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.235	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	SGI Small Craft Harbour Facilities							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$426,000	\$482,000	\$304,000	\$50,000	\$50,000	\$50,000	\$50,000	\$936,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$426,000	\$482,000	\$304,000	\$50,000	\$50,000	\$50,000	\$50,000	\$936,000

SOURCE OF FUNDS

Capital Funds on Hand	\$426,000	\$247,000	\$179,000	\$0	\$0	\$0	\$426,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Reserve Fund	\$0	\$215,000	\$125,000	\$50,000	\$50,000	\$50,000	\$490,000
	\$426,000	\$482,000	\$304,000	\$50,000	\$50,000	\$50,000	\$936,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.235

Service Name: SGI Small Craft Harbour Facilities

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	PROJECT BUDGET & SCHEDULE									
				Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
19-02	Renewal	Retreat Cove	Upgrades to the Retreat Cove Dock Facility to maintain level of service.	\$ 185,000	S	Cap	\$ 179,000	\$ -	\$ 179,000	\$ -	\$ -	\$ -	\$ 179,000
19-03	Renewal	Horton Bay	Rehabilitation of the Horton Bay dock and including coordination with WCMRC.	\$ 165,000	S	Cap	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
19-03	Renewal	Horton Bay	Additional Funding for Rehabilitation of Dock Facilities		S	Res	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
19-03	Renewal	Horton Bay	WCMRC Contribution to float improvements.		S	Other	\$ -	\$ 20,000					\$ 20,000
21-03	Renewal	ANNUAL PROVISIONAL: Dock Improvements	An annual provisional fund is required to address unplanned dock safety issues.	\$ 350,000	S	Res	\$ -	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000
22-02	Renewal	Swartz Bay Improvements & Dock Replacement	Dock repairs and maintenance identified in 2023 inspections.	\$ 175,000	S	Res	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
17-01	New	Piers Island Additional Float	Installation of additional float at the Piers Island dock.	\$ 524,700	S	Cap	\$ 157,000	\$ 157,000	\$ -	\$ -	\$ -	\$ -	\$ 157,000
23-01	Renewal	Miners Bay Wharfhead Deck Resurfacing	Project to replace failing decking at Miners Bay and other improvements to the Wharfhead	\$ 90,000	S	Cap	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 1,489,700			\$ 426,000	\$ 482,000	\$ 304,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 936,000

Service: 1.235 SGI Small Craft Harbour Facilities

Project Number 19-02 **Capital Project Title** Retreat Cove **Capital Project Description** Upgrades to the Retreat Cove Dock Facility to maintain level of service.

Project Rationale This project originated in previous dock inspections, and was deferred when conditions were reviewed and considered adequate and the priority of completing the works was reduced. Further works are awaiting updates from the 2023 inspections. Recommended works previously included repairs to the approach piles, and repairs to the floats.

Project Number 19-03 **Capital Project Title** Horton Bay **Capital Project Description** Rehabilitation of the Horton Bay dock and including coordination with WCMRC.

Project Rationale This project will be the renovation of the Horton Bay facility. Maintenance of the decking on the wharfhead, gangway, and maintenance/replacement of Floats. With support also coming from WCMRC as part of their placement of spill response packages on Float C.

Project Number 21-03 **Capital Project Title** ANNUAL PROVISIONAL: Dock Improvements **Capital Project Description** An annual provisional fund is required to address unplanned dock safety issues.

Project Rationale These funds are not allocated to any specific dock. They are required to completed unplanned repairs and replacement to the facilities to address unplanned dock safety and operational issues.

Project Number 22-02 **Capital Project Title** Swartz Bay Improvements & Dock Replacement **Capital Project Description** Dock repairs and maintenance identified in 2023 inspections.

Project Rationale Funds are required for staff to retain a contractor to carry out the works identified during the 2023 dock inspections, or that have subsequently developed.

Project Number 17-01 **Capital Project Title** Piers Island Additional Float **Capital Project Description** Installation of additional float at the Piers Island dock.

Project Rationale Project for additional float and single pile.

Project Number 23-01 **Capital Project Title** Miners Bay Wharfhead Deck Resurfacing **Capital Project Description** Project to replace failing decking at Miners Bay and other improvements to the Wharfhead

Project Rationale Decking has been flagged as a hazard and needs replacement. CRD looking into Community works funding. Funding may also be utilized to remove gas lines that are no longer in use, installation of benches, a shelter and signage.

Reserve Schedule (Revised)

Reserve Fund: 1.235 SGI Harbour Facilities - Capital Reserve Fund - Bylaw 2719

Surplus money from the operation of small craft harbour facilities services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: Fund Centre:	1054 101467	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		189,768	260,865	187,277	207,280	305,392	406,690
Transfer from Ops Budget		153,351	141,412	145,003	148,112	151,298	154,522
Transfer from Cap Fund		71,490					
Transfer to Cap Fund		(175,000)	(215,000)	(125,000)	(50,000)	(50,000)	(50,000)
Interest Income*		21,255					
Ending Balance \$		260,865	187,277	207,280	305,392	406,690	511,212

Assumptions/Background:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

SGI House Numbering

FINAL BUDGET

MARCH 2024

Service: 1.314 SGI Building Numbering

Committee: Electoral Area

DEFINITION:

To establish and operate the service of numbering building for Southern Gulf Islands Electoral Area.
Established by Bylaw No. 3230 (2004).
Southern Gulf Islands Building Numbering Regulation Bylaw No. 3231.

SERVICE DESCRIPTION:

Implementation and maintenance of a building numbering system with corresponding notification and mapped integration with departmental operations and emergency services.

PARTICIPATION:

Southern Gulf Islands

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.314 - SGI House Numbering	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Building Inspection	9,220	9,220	9,540	-	-	9,540	9,730	9,920	10,120	10,320
Allocations	474	474	488	-	-	488	498	508	518	528
Other Operating Expenses	70	112	70	-	-	70	70	70	70	70
TOTAL COSTS	9,764	9,806	10,098	-	-	10,098	10,298	10,498	10,708	10,918
*Percentage Increase over prior year			3.4%			3.4%	2.0%	1.9%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Deficit c/fwd from 2023 to 2024	-	(13)	13	-	-	13	-	-	-	-
Surplus c/fwd from 2022 to 2023	(42)	(42)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(100)	(100)	(99)	-	-	(99)	(120)	(120)	(120)	(120)
Interest Income	(10)	(39)	(25)	-	-	(25)	(25)	(25)	(25)	(25)
TOTAL REVENUE	(152)	(194)	(111)	-	-	(111)	(145)	(145)	(145)	(145)
REQUISITION	(9,612)	(9,612)	(9,987)	-	-	(9,987)	(10,153)	(10,353)	(10,563)	(10,773)
*Percentage increase over prior year Requisition			3.9%			3.9%	1.7%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

SGL Livestock Injury Compensation

FINAL BUDGET

MARCH 2024

Service: 1.341 SGI Livestock Injury Compensation

Committee: Electoral Area

DEFINITION:

The service is established for payment of claims of the owners of livestock killed or injured by a dog over the age of four months, the owner of which is unknown and, after diligent inquiry, cannot be found, as permitted by the *Local Government Act*.
(Livestock Injury Compensation Service (Southern Gulf Islands) Bylaw No. 1, 2021)

PARTICIPATION:

Southern Gulf Islands Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.341 - SGI Livestock Injury Compensation	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Allocations	158	158	158	-	-	158	161	164	168	171
Compensation Claim Payments	3,000	-	3,000	-	-	3,000	3,000	3,000	3,000	3,000
TOTAL COSTS	3,158	158	3,158	-	-	3,158	3,161	3,164	3,168	3,171
*Percentage Increase over prior year						0.0%	0.1%	0.1%	0.1%	0.1%
<u>FUNDING SOURCES (REVENUE)</u>										
Surplus c/fwd from 2023 to 2024	-	3,146	(3,146)	-	-	(3,146)	-	-	-	-
Surplus c/fwd from 2022 to 2023	(3,053)	(3,053)	-	-	-	-	-	-	-	-
Other Income	(34)	(180)	(12)	-	-	(12)	(14)	(14)	(14)	(14)
TOTAL REVENUE	(3,087)	(87)	(3,158)	-	-	(3,158)	(14)	(14)	(14)	(14)
REQUISITION	(71)	(71)	-	-	-	-	(3,147)	(3,150)	(3,154)	(3,157)
*Percentage increase over prior year Requisition						NA	NA	0.1%	0.1%	0.1%

CAPITAL REGIONAL DISTRICT

2024 Budget

South Galiano Fire Protection

FINAL BUDGET

MARCH 2024

Service: 1.352 South Galiano Fire

Committee: Electoral Area

DEFINITION:

A local service area established to provide fire protection and emergency response on a volunteer basis to the southern part of Galiano Island. Fire department is operated by the South Galiano Fire Protection Society in accordance with a written agreement between the Society and the CRD. Bylaw No. 70 (January 13, 1971). Repealed and replaced by Bylaw No. 2148 (January 12, 1994) Local Service Area #25 - M-764. Amended by Bylaw No. 3224 to add emergency response.

PARTICIPATION:

On taxable school assessments, excluding property that is taxable for school purposes only by Special Act. Specified Area #1 - A(764).

MAXIMUM LEVY:

Greater of \$470,000 or \$1.157 / \$1,000 of actual assessments. To a maximum of \$954,750.

FUNDING:

Requisition

1.352 - South Galiano Fire Protection

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Honorarium and Call Out Pay	194,970	177,678	200,820	-	-	200,820	204,840	208,940	213,120	217,380
Travel - Vehicles	30,260	15,019	28,640	-	-	28,640	29,170	29,710	30,260	30,820
Insurance	16,290	15,882	16,200	-	-	16,200	16,590	17,000	17,420	17,840
Staff Development	30,050	27,651	31,100	-	-	31,100	31,720	32,350	33,000	33,660
Maintenance	23,630	19,752	19,460	-	-	19,460	19,850	20,240	20,650	21,060
Internal Allocations	16,949	16,949	17,460	-	-	17,460	17,810	18,166	18,529	18,900
Operating Supplies and Other	36,640	49,680	40,980	-	-	40,980	41,770	42,570	43,380	44,220
TOTAL OPERATING COSTS	348,789	322,611	354,660	-	-	354,660	361,750	368,976	376,359	383,880
*Percentage Increase over prior year			1.7%			1.7%	2.0%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Capital Equipment Purchases	5,980	2,694	10,190	-	-	10,190	10,390	10,600	10,810	11,030
Transfer to Capital Reserve Fund	4,257	-	33,500	-	-	33,500	30,000	85,000	25,000	25,000
Transfer to Equipment Replacement Fund	84,000	119,629	66,790	-	-	66,790	86,220	48,164	110,811	113,520
TOTAL CAPITAL / RESERVE	94,237	122,323	110,480	-	-	110,480	126,610	143,764	146,621	149,550
<u>MFA DEBT</u>										
MFA Debt Reserve Fund	420	695	420	-	-	420	420	420	420	420
Principal Payment	64,945	64,945	64,945	-	-	64,945	64,945	64,945	64,945	64,945
Interest Payment	76,082	76,082	76,082	-	-	76,082	76,082	76,082	76,082	76,082
TOTAL MFA DEBT	141,447	141,722	141,447	-	-	141,447	141,447	141,447	141,447	141,447
TOTAL COSTS	584,473	586,656	606,587	-	-	606,587	629,807	654,187	664,427	674,877
*Percentage Increase over prior year			3.8%			3.8%	3.8%	3.9%	1.6%	1.6%
<u>FUNDING SOURCES (REVENUE)</u>										
Parcel Tax	(141,027)	(141,027)	(141,027)	-	-	(141,027)	(141,027)	(141,027)	(141,027)	(141,027)
Other Income	(1,120)	(3,303)	(1,120)	-	-	(1,120)	(1,120)	(1,120)	(1,120)	(1,120)
TOTAL REVENUE	(142,147)	(144,330)	(142,147)	-	-	(142,147)	(142,147)	(142,147)	(142,147)	(142,147)
REQUISITION	(442,326)	(442,326)	(464,440)	-	-	(464,440)	(487,660)	(512,040)	(522,280)	(532,730)
*Percentage increase over prior year										
Requisition			5.0%			5.0%	5.0%	5.0%	2.0%	2.0%
Parcel Tax			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
Combined			3.8%			3.8%	3.8%	3.9%	1.6%	1.6%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.352	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	South Galiano Fire							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$29,000	\$45,200	\$10,800	\$9,700	\$10,000	\$104,700	
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Vehicles	\$0	\$420,000	\$85,000	\$85,000	\$0	\$0	\$590,000	
	\$0	\$449,000	\$130,200	\$95,800	\$9,700	\$10,000	\$694,700	

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$429,000	\$95,200	\$10,800	\$9,700	\$10,000	\$554,700
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$20,000	\$35,000	\$85,000	\$0	\$0	\$140,000
	\$0	\$449,000	\$130,200	\$95,800	\$9,700	\$10,000	\$694,700

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.352

Service Name: South Galiano Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
23-01	Replacement	Turn out Gear	Turn out gear	\$ 30,700	E	ERF	\$ -	\$ 5,000	\$ 5,200	\$ 10,800	\$ 4,700	\$ 5,000	\$ 30,700
23-02	Replacement	Replace firehose	To replace existing firehose	\$ 20,000	E	ERF	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 20,000
23-03	New	Medic 1 Acquisition	Medical Response Truck (new acquisition)	\$ 85,000	V	Res	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000
24-01	Replacement	Replace Engine 1, F00858	Replace Engine 1, F00858	\$ 650,000	V	ERF	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
24-02	New	Structure Protection Unit	Trailer for WUI Sprinkler kits (Firesmart Structure Protection Trailer)	\$ 20,000	V	Res	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
24-03	Replacement	Rope Rescue	Replace Rope Rescue Equipment	\$ 10,000	E	ERF	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
24-04	Replacement	Thermal Imaging Cameras	Replace 2 Thermal Imaging Cameras	\$ 9,000	E	ERF	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
25-01	New	Water Storage	Water Tanks for Firehall	\$ 35,000	E	Res	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000
26-03	Replacement	Command Unit	Replacement of Command Unit (2004 GMC)	\$ 85,000	V	ERF	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 85,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 944,700			\$ -	\$ 449,000	\$ 130,200	\$ 95,800	\$ 9,700	\$ 10,000	\$ 694,700

Service:

1.352

South Galiano Fire

Project Number

23-01

Capital Project Title

Turn out Gear

Capital Project Description

Turn out gear

Project Rationale

Project Number

23-02

Capital Project Title

Replace firehose

Capital Project Description

To replace existing firehose

Project Rationale

Project Number

23-03

Capital Project Title

Medic 1 Acquisition

Capital Project Description

Medical Response Truck (new acquisition)

Project Rationale

Project Number

24-01

Capital Project Title

Replace Engine 1, F00858

Capital Project Description

Replace Engine 1, F00858

Project Rationale

Service:

1.352

South Galiano Fire

Project Number 26-03

Capital Project Title Command Unit

Capital Project Description Replacement of Command Unit (2004 GMC)

Project Rationale

Project Number 24-03

Capital Project Title Rope Rescue

Capital Project Description Replace Rope Rescue Equipment

Project Rationale

Project Number 24-04

Capital Project Title Thermal Imaging Cameras

Capital Project Description Replace 2 Thermal Imaging Cameras

Project Rationale

Project Number 25-01

Capital Project Title Water Storage

Capital Project Description Water Tanks for Firehall

Project Rationale

Service:

1.352

South Galiano Fire

Project Number 24-02

Capital Project Title Structure Protection Unit

Capital Project Description Trailer for WUI Sprinkler kits (Firesmart Structure Protection Trailer)

Project Rationale

South Galiano Fire Protection
Reserve Summary Schedule
2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Equipment Replacement Fund	412,906	50,696	41,716	79,080	180,191	283,711
Capital Reserve Fund	-	13,500	8,500	8,500	33,500	58,500
Total	412,906	64,196	50,216	87,580	213,691	342,211

Reserve Schedule

Reserve Fund: 1.352 South Galiano Fire Protection - Equipment Replacement Fund

ERF Group: SGALFIRE.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101431	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		485,739	412,906	50,696	41,716	79,080	180,191
Transfer from Ops Budget		119,629	66,790	86,220	48,164	110,811	113,520
Planned Purchase		(196,765)	(429,000)	(95,200)	(10,800)	(9,700)	(10,000)
Interest Income		4,302					
Ending Balance \$		412,906	50,696	41,716	79,080	180,191	283,711

Assumptions/Background:

Need to transfer as much as operating budget will allow in order to fund replacement of fire vehicles and equipment.

Reserve Schedule

Reserve Fund: 1.352 South Galiano Fire Protection - Capital Reserve Fund (to be created)

TO BE CREATED in 2024

Reserve Cash Flow

Fund:	TBD	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	TBD						
Beginning Balance		-	-	13,500	8,500	8,500	33,500
Transfer from Ops Budget		-	33,500	30,000	85,000	25,000	25,000
Planned Purchase		-	(20,000)	(35,000)	(85,000)	-	-
Interest Income		-					
Ending Balance \$		-	13,500	8,500	8,500	33,500	58,500

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2024 Budget

Pender Fire Protection

FINAL BUDGET

MARCH 2024

Service: 1.356 Pender Island Fire

Committee: Electoral Area

DEFINITION:

A specified area established to provide fire protection and emergency response on a volunteer basis to Pender Islands. Local Service Bylaw No. 2050 (October 28, 1992). Amended by Bylaw No. 3015 (November 29, 2002) to increase the levy rate to \$1.87. Amended by Bylaw No. 3283 to change the name and geographical area to include both North and South Pender Islands to create one fire service area known as the Pender Islands Fire Protection & Emergency Response Service. This Amendment also decreased the levy to \$0.92.

PARTICIPATION:

On all lands and improvements on the basis of taxable hospital district assessments. Local Service Area #18 - J(764).

MAXIMUM LEVY:

Bylaw No. 3994 states "Greater of \$918,000 or \$0.998 / \$1,000" to a maximum of \$1,957,696.

FUNDING:

Requisition

1.356 - Pender Fire Protection	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	2024			2025	2026	2027	2028	
			CORE BUDGET	ONGOING	ONE-TIME					TOTAL
<u>OPERATING COSTS</u>										
Travel - Vehicles	12,810	22,838	13,260	-	-	13,260	13,530	13,800	14,080	14,360
Insurance	9,690	9,720	9,577	-	-	9,577	10,050	10,540	11,060	11,610
Payment - Fire Protection Society	880,381	880,381	1,008,106	-	-	1,008,106	1,123,516	1,197,423	1,266,073	1,293,222
Internal Allocations	44,856	44,856	48,211	-	-	48,211	49,176	50,159	51,162	52,186
Operating - Other	16,490	22,876	17,160	-	-	17,160	17,450	17,740	18,030	18,340
TOTAL OPERATING COSTS	964,227	980,671	1,096,314	-	-	1,096,314	1,213,722	1,289,662	1,360,405	1,389,718
*Percentage Increase over prior year			13.7%			13.7%	10.7%	6.3%	5.5%	2.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	84,082	77,944	95,711	-	-	95,711	106,050	112,730	118,949	121,514
Transfer to Capital Reserve Fund	84,082	77,944	95,711	-	-	95,711	106,050	112,730	118,949	121,514
TOTAL CAPITAL / RESERVE	168,164	155,887	191,422	-	-	191,422	212,100	225,460	237,898	243,028
Debt Costs	111,596	111,596	111,596	-	-	111,596	111,596	94,931	-	-
TOTAL COSTS	1,243,987	1,248,154	1,399,332	-	-	1,399,332	1,537,418	1,610,053	1,598,303	1,632,746
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Reserve Fund	(111,596)	(111,596)	(111,596)	-	-	(111,596)	(111,596)	(94,931)	-	-
Grants in Lieu of Taxes	(10,009)	(10,009)	(9,993)	-	-	(9,993)	(10,190)	(10,390)	(10,600)	(10,810)
Other Income	(1,540)	(5,707)	(1,590)	-	-	(1,590)	(1,630)	(1,670)	(1,710)	(1,750)
TOTAL REVENUE	(123,145)	(127,312)	(123,179)	-	-	(123,179)	(123,416)	(106,991)	(12,310)	(12,560)
REQUISITION	(1,120,842)	(1,120,842)	(1,276,153)	-	-	(1,276,153)	(1,414,002)	(1,503,062)	(1,585,993)	(1,620,186)
*Percentage increase over prior year Requisition			13.9%			13.9%	10.8%	6.3%	5.5%	2.2%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.356 Pender Island Fire	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
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EXPENDITURE

Buildings	\$8,155	\$18,000	\$0	\$0	\$10,000	\$15,000	\$43,000
Equipment	\$0	\$60,000	\$5,000	\$60,000	\$98,000	\$0	\$223,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$28,000	\$0	\$0	\$28,000
	\$8,155	\$78,000	\$5,000	\$88,000	\$108,000	\$15,000	\$294,000

SOURCE OF FUNDS

Capital Funds on Hand	\$5,120	\$0	\$0	\$0	\$5,000	\$120	\$5,120
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$60,000	\$5,000	\$88,000	\$98,000	\$0	\$251,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$3,035	\$18,000	\$0	\$0	\$5,000	\$14,880	\$37,880
	\$8,155	\$78,000	\$5,000	\$88,000	\$108,000	\$15,000	\$294,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.356

Service Name: Pender Island Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
20-01	Replacement	Gas Detectors -replace-ERF13	Replacement of ancillary equipment	\$ 7,000	E	ERF	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
20-12	Renewal	Hall 2 Upgrades-CCF10	Hall 2 Improvements and Upgrades	\$ 50,000	B	Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,880	\$ 4,880
20-12	Renewal	Hall 2 Upgrades-CCF10	Hall 2 Improvements and Upgrades		B	Cap	\$ 5,120	\$ -	\$ -	\$ -	\$ 5,000	\$ 120	\$ 5,120
20-13	Renewal	Hall 1 Upgrades-CCF13	Hall 1 Improvements and Upgrades	\$ 75,000	B	Res	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 13,000
20-15	Replacement	Computer iPad and phones-ERF11	Replacement of iPads and Phones	\$ 5,000	E	ERF	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
21-01	Renewal	Hall 3 Upgrades-CCF11	Hall 3 Improvements and Upgrades	\$ 32,000	B	Res	\$ -	\$ 6,965	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 16,965
21-01	Renewal	Hall 3 Upgrades-CCF11	Hall 3 Improvements and Upgrades		B	Res	\$ 3,035	\$ 3,035	\$ -	\$ -	\$ -	\$ -	\$ 3,035
21-02	Replacement	Fire hoses-ERF12	Firefighting equipment replacement	\$ 5,000	E	ERF	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 10,000
21-03	Replacement	Turnout gear-ERF1	Firefighting equipment replacement	\$ 52,000	E	ERF	\$ -	\$ 16,000	\$ -	\$ -	\$ 8,000	\$ -	\$ 24,000
21-04	Replacement	SCBA cylinder replacement-ERF15	Replacement of SCBA cylinders	\$ 20,000	E	ERF	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
23-01	Replacement	Replace rescue equipment-ERF9	Firefighting equipment replacement	\$ 20,000	E	ERF	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
25-01	Replacement	Replace R38 Unit 804-ERF6	Replace R38 Unit 804	\$ 100,000	E	ERF	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ 85,000
26-01	Replacement	Rescue Side x Side-ERF7	Side x Side vehicle replacement	\$ 28,000	V	ERF	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000
26-02	Replacement	Training SCBA's (Used G1's)-ERF16	Firefighting equipment replacement	\$ 60,000	E	ERF	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			GRAND TOTAL	\$ 454,000			\$ 8,155	\$ 78,000	\$ 5,000	\$ 88,000	\$ 108,000	\$ 15,000	\$ 294,000

Service: 1.356 Pender Island Fire

Project Number	20-01	Capital Project Title	Gas Detectors -replace-ERF13	Capital Project Description	Replacement of ancillary equipment
Project Rationale					

Project Number	20-15	Capital Project Title	Computer iPad and phones-ERF11	Capital Project Description	Replacement of iPads and Phones
Project Rationale					

Project Number	21-02	Capital Project Title	Fire hoses-ERF12	Capital Project Description	Firefighting equipment replacement
Project Rationale					

Project Number	21-03	Capital Project Title	Turnout gear-ERF1	Capital Project Description	Firefighting equipment replacement
Project Rationale					

Service: 1.356 Pender Island Fire

Project Number 21-04

Capital Project Title SCBA cylinder replacement-ERF15

Capital Project Description Replacement of SCBA cylinders

Project Rationale

Project Number 23-01

Capital Project Title Replace rescue equipment-ERF9

Capital Project Description Firefighting equipment replacement

Project Rationale

Project Number 25-01

Capital Project Title Replace R38 Unit 804-ERF6

Capital Project Description Replace R38 Unit 804

Project Rationale

Project Number 20-12

Capital Project Title Hall 2 Upgrades-CCF10

Capital Project Description Hall 2 Improvements and Upgrades

Project Rationale

Service: 1.356 Pender Island Fire

Project Number 20-13

Capital Project Title Hall 1 Upgrades-CCF13

Capital Project Description Hall 1 Improvements and Upgrades

Project Rationale

Project Number 21-01

Capital Project Title Hall 3 Upgrades-CCF11

Capital Project Description Hall 3 Improvements and Upgrades

Project Rationale

Project Number 26-01

Capital Project Title Rescue Side x Side-ERF7

Capital Project Description Side x Side vehicle replacement

Project Rationale

Project Number 26-02

Capital Project Title Training SCBA's (Used G1's)-ERF16

Capital Project Description Firefighting equipment replacement

Project Rationale

**Pender Fire Protection
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	99,344	77,055	83,105	120,835	159,784	266,418
Equipment Replacement Fund	129,069	153,184	242,638	247,437	343,386	464,900
Total	228,412	230,238	325,742	368,271	503,169	731,317

Reserve Schedule

Reserve Fund: 1.356 Pender Fire Protection - Capital Reserve Fund

Bylaw 3313

Reserve Cash Flow

Fund: Fund Centre:	1013 101357	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		247,471	99,344	77,055	83,105	120,835	159,784
Transfer from Ops Budget		77,943	95,711	106,050	112,730	118,949	121,514
Transfer to Cap Fund		(15,000)	(18,000)	-	-	(5,000)	(14,880)
Transfer to ERF		(225,000)	(100,000)	(100,000)	(75,000)	(75,000)	-
Interest Income*		13,929					
Ending Balance \$		99,344	77,055	83,105	120,835	159,784	266,418

Assumptions/Background:

Maintain fund at level required under long term capital plan considered sufficient. Level to resume life cycle funding after ERF replenished

*Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.356 Pender Fire Protection - Equipment Replacement Fund

For replacement of firefighting equipment and vehicles
ERF Group: NPENDFIRE.ERF & SPENDFIRE.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101433	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		476,763	129,069	153,184	242,638	247,437	343,386
Expenditures (Based on Capital Plan)		(542,244)	(60,000)	(5,000)	(88,000)	(98,000)	-
Transfer from Ops Budget		77,943	95,711	106,050	112,730	118,949	121,514
Transfer from Capital Reserve Fund		225,000	100,000	100,000	75,000	75,000	-
Transfer to OPEX to pay ST Loan		(111,596)	(111,596)	(111,596)	(94,931)	-	-
Proceeds from Equipment Disposal		-					
Interest Income		3,202					
Ending Balance \$		129,069	153,184	242,638	247,437	343,386	464,900

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2024 Budget

North Galiano Fire Protection

FINAL BUDGET

MARCH 2024

Service: 1.359 North Galiano Fire

Committee: Electoral Area

DEFINITION:

A Specified Area to provide Fire Protection Services for North Galiano Island. Establishment Bylaw No. 1852 (November 17, 1990). Amended by Bylaw No. 2989 (November 27, 2002) to increase the levy rate to \$1.60. amended by Bylaw 3143 (Feb 11, 2004) to change boundaries. Amended by Bylaw 3221 (Feb 9, 2005).

MAXIMUM LEVY:

Greater of \$267,000 or \$1.60 / \$1,000 of actual assessment. To a maximum of \$603,845.

COMMISSION:

North Galiano Fire Protection and Emergency Response Services Commission established to oversee this function (Bylaw No.3654 - April 14, 2010, Amended by Bylaw 3707, June 9, 2010)

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3844 (Dec/12)	670,000
Borrowed:	SI Bylaw No. 3910 (July/13)	(290,000)
	SI Bylaw No. 3936 (Feb/14)	(280,000)
Remaining:		<u><u>\$100,000</u></u>

FUNDING:

Requisition and parcel tax.

1.359 - North Galiano Fire Protection

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Honoraria	84,820	90,541	164,420	-	-	164,420	167,700	171,050	174,470	177,950
Travel - Vehicles	18,830	15,512	19,490	-	-	19,490	19,880	20,280	20,690	21,100
Insurance	6,500	6,452	16,637	-	-	16,637	17,060	17,500	17,950	18,420
Maintenance	4,510	3,079	4,670	-	-	4,670	4,760	4,850	4,940	5,040
Staff Training & Development	12,810	10,371	13,260	-	-	13,260	13,530	13,800	14,080	14,360
Internal Allocations	8,022	8,022	8,988	-	-	8,988	9,168	9,351	9,538	9,729
Operating - Supplies	27,150	11,356	14,610	-	12,567	27,177	14,910	15,210	15,510	15,820
Operating - Other	17,000	15,521	17,530	-	-	17,530	17,860	18,190	18,520	18,860
TOTAL OPERATING COSTS	179,642	160,854	259,605	-	12,567	272,172	264,868	270,231	275,698	281,279
*Percentage Increase over prior year			44.5%		7.0%	51.5%	-2.7%	2.0%	2.0%	2.0%
<u>DEBT / CAPITAL / RESERVES</u>										
Capital Equipment Purchases	5,000	-	5,000	-	-	5,000	5,000	5,000	5,000	5,000
Transfer to Capital Reserve Fund	3,000	3,000	-	-	-	-	100	715	1,410	2,110
Transfer to Equipment Replacement Fund	5,000	5,000	10,069	-	-	10,069	5,000	5,000	5,000	5,000
MFA Debt Reserve Fund	120	730	120	-	-	120	120	120	120	120
MFA Debt Principal	28,467	28,466	29,552	-	-	29,552	30,599	30,599	30,599	30,599
MFA Debt Interest	20,405	20,405	24,056	-	-	24,056	25,764	25,764	25,764	25,764
TOTAL DEBT / RESERVES	61,992	57,601	68,797	-	-	68,797	66,583	67,198	67,893	68,593
TOTAL COSTS	241,634	218,455	328,402	-	12,567	340,969	331,451	337,429	343,591	349,872
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	24,520	(11,953)	-	(12,567)	(24,520)	-	-	-	-
Balance c/fwd from 2022 to 2023	(17,616)	(17,616)	-	-	-	-	-	-	-	-
Parcel Tax	(24,440)	(24,440)	(24,440)	-	-	(24,440)	(24,440)	(24,440)	(24,440)	(24,440)
Grants in lieu of Taxes	(494)	(495)	(608)	-	-	(608)	(620)	(630)	(640)	(650)
Other Income	(380)	(1,720)	(380)	-	-	(380)	(380)	(380)	(380)	(380)
TOTAL REVENUE	(42,930)	(19,751)	(37,381)	-	(12,567)	(49,948)	(25,440)	(25,450)	(25,460)	(25,470)
REQUISITION	(198,704)	(198,704)	(291,021)	-	-	(291,021)	(306,011)	(311,979)	(318,131)	(324,402)
*Percentage increase over prior year Requisition			46.5%			46.5%	5.2%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.359	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	North Galiano Fire							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.359

Service Name: North Galiano Fire

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
25-01	Replacement	SCBA Replacement	NGVFD SCBA Replacement	\$ 150,000	E	ERF	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
													\$ -
													\$ -
													\$ -
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													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 150,000			\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Service:

1.359

North Galiano Fire

Project Number

25-01

Capital Project Title

SCBA Replacement

Capital Project Description

NGVFD SCBA Replacement

Project Rationale

[Redacted Project Rationale]

North Galiano Fire Protection
Reserve Summary Schedule
2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	86,556	86,556	86,656	87,371	88,781	90,891
Equipment Replacement Fund	193,898	203,967	58,967	63,967	68,967	73,967
Total	280,454	290,523	145,623	151,338	157,748	164,858

Reserve Schedule

Reserve Fund: 1.359 North Galiano Fire Protection - Capital Reserve Fund - Bylaw 3944

Reserve established to provide for capital expenditures for or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works and related debt servicing payments.

Reserve Cash Flow

Fund:	1085	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	102137						
Beginning Balance		79,666	86,556	86,556	86,656	87,371	88,781
Transfer from Ops Budget		3,000	-	100	715	1,410	2,110
Transfer to Cap Fund		-	-	-	-	-	-
Interest Income*		3,890					
Ending Balance \$		86,556	86,556	86,656	87,371	88,781	90,891

Assumptions/Background:

Gradual increase in fund as per long term plan

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.359 North Galiano Fire Protection - Equipment Replacement Fund

ERF Group: NGALFIRE.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	101435						
Beginning Balance		187,185	193,898	203,967	58,967	63,967	68,967
Transfer from Ops Budget		5,000	10,069	5,000	5,000	5,000	5,000
Planned Purchase		-	-	(150,000)	-	-	-
Interest Income		1,712					
Ending Balance \$		193,898	203,967	58,967	63,967	68,967	73,967

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2024 Budget

Saturna Fire Protection

FINAL BUDGET

MARCH 2024

Service: 1.363 Saturna Fire Protection

Committee: Electoral Area

DEFINITION:

A Specified Area to provide Fire Protection and Emergency Response Services. Establishment Bylaw No.2165 (Nov. 29, 1993); Bylaw No.2575 (Jan. 28, 1998); Amended Bylaw No.2734 (Nov. 24, 1999). Amendment Bylaw No.4534 was adopted on Feb 8th, 2023 to enable the service to provide medical patient transportation as part of its response service.

MAXIMUM LEVY:

Greater of \$73,500 or \$0.85 / \$1,000 of actual assessment. To a maximum of \$338,458.

FUNDING:

Requisition

1.363 - Saturna Fire Protection	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Payment - Fire Protection Society	263,000	263,000	272,210	37,790	-	310,000	330,000	335,000	340,000	340,000
Operating - Other	4,792	4,792	6,453	-	-	6,453	6,613	6,782	6,954	7,127
TOTAL COSTS	267,792	267,792	278,663	37,790	-	316,453	336,613	341,782	346,954	347,127
*Percentage Increase over prior year			4.1%	14.1%		18.2%	6.4%	1.5%	1.5%	0.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	1,596	(1,596)	-	-	(1,596)	-	-	-	-
Balance c/fwd from 2022 to 2023	37	37	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(11,536)	(11,536)	(12,376)	-	-	(12,376)	(12,733)	(12,990)	(13,250)	(13,520)
Interest Income	(20)	(1,616)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	(11,519)	(11,519)	(13,992)	-	-	(13,992)	(12,753)	(13,010)	(13,270)	(13,540)
REQUISITION	(256,273)	(256,273)	(264,671)	(37,790)	-	(302,461)	(323,860)	(328,772)	(333,684)	(333,587)
*Percentage increase over prior year Requisition			3.3%	14.7%		18.0%	7.1%	1.5%	1.5%	0.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Emergency Program (SGI)

FINAL BUDGET

MARCH 2024

Service: 1.373 SGI Emergency Program

Committee: Electoral Area

DEFINITION:

To establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness responses and recovery measures for emergencies and disasters for the Electoral Area of Southern Gulf Islands.

Establishment Bylaw No. 2656 (November, 1998).

Order in Council #287 provides the CRD with the same powers as a local authority under the Emergency Program Act.

SERVICE DESCRIPTION:

Governed by Bylaw #3445, this service provides planning and management of an emergency response plan for the Southern Gulf Islands Electoral Area. The service was started in 1998 in response to the *Provincial Emergency Program Act*. The emergency response plan involves response to, and recovery from, a community disaster or emergency.

The Planning and Protective Services department has administrative responsibility for the service and the Manager of Electoral Area Fire and Emergency Programs has immediate operational responsibility.

The Southern Gulf Islands Emergency Management Commission (SGIEMC) advises the service.

PARTICIPATION:

The service and participating area shall be coterminous with the Electoral Area of Southern Gulf Islands.

FUNDING:

Requisition

1.373 - Emergency Program (SGI)	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024		TOTAL	2025	2026	2027	2028
				ONGOING	ONE-TIME					
<u>OPERATING COSTS</u>										
Travel Expense	8,965	7,165	7,475	-	-	7,475	7,640	7,780	7,920	8,060
Contract for Services	65,890	64,594	63,021	-	-	63,021	64,280	65,570	66,880	68,220
Staff Training & Development	6,260	6,260	6,845	-	-	6,845	6,970	7,100	7,230	7,370
Grant Programs	28,400	27,800	29,394	-	25,000	54,394	54,980	55,580	31,190	31,810
Payments to 3rd Parties	2,730	2,200	2,210	-	-	2,210	2,250	2,290	2,330	2,370
Supplies	20,430	16,580	19,026	-	-	19,026	19,400	19,790	20,180	20,580
Allocations	11,812	11,812	11,899	-	-	11,899	12,137	12,379	12,627	12,879
Property Taxes	790	790	-	-	-	-	-	-	-	-
Other Operating Expenses	92,694	91,292	89,848	-	-	89,848	91,710	93,600	95,530	97,520
TOTAL OPERATING COSTS	237,971	228,493	229,718	-	25,000	254,718	259,367	264,089	243,887	248,809
*Percentage Increase over prior year			-3.5%		10.5%	7.0%	1.8%	1.8%	-7.6%	2.0%
<u>CAPITAL / RESERVES</u>										
Transfer to Capital Reserve Fund	5,000	5,000	5,000	-	-	5,000	5,100	5,200	5,300	5,410
Transfer to Operating Reserve Fund	7,150	17,328	15,500	-	-	15,500	10,801	6,039	1,201	-
TOTAL CAPITAL / RESERVES	12,150	22,328	20,500	-	-	20,500	15,901	11,239	6,501	5,410
TOTAL COSTS	250,121	250,821	250,218	-	25,000	275,218	275,268	275,328	250,388	254,219
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer From Operating Reserve	-	-	-	-	(25,000)	(25,000)	(25,000)	(25,000)	-	(3,771)
Grants in Lieu of Taxes	(2,643)	(2,643)	(2,635)	-	-	(2,635)	(2,790)	(2,850)	(2,910)	(2,970)
Revenue - Other	(100)	(800)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(2,743)	(3,443)	(2,735)	-	(25,000)	(27,735)	(27,890)	(27,950)	(3,010)	(6,841)
REQUISITION	(247,378)	(247,378)	(247,483)	-	-	(247,483)	(247,378)	(247,378)	(247,378)	(247,378)
*Percentage increase over prior year Requisition						0.0%	0.0%	0.0%	0.0%	0.0%

Service:

1.373

SGL Emergency Program

Project Number

24-01

Capital Project Title

Island Emergency Equipment

Capital Project Description

Island-based emergency equipment

Project Rationale

[Redacted Project Rationale]

Emergency Program (SGI)
 Reserve Summary Schedule
 2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	235,276	215,276	220,376	225,576	230,876	236,286
Operating Reserve Fund	263,293	253,793	239,594	220,633	221,834	218,063
Total	498,569	469,069	459,970	446,209	452,710	454,349

Reserve Schedule

Reserve Fund: 1.373 SGI Emergency Program - Capital Reserve Fund - Bylaw 2965

Surplus money from the operation of fire protection services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: Fund Centre:	1063 101723	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		278,083	235,276	215,276	220,376	225,576	230,876
Transfer from Ops Budget		5,000	5,000	5,100	5,200	5,300	5,410
Transfer from Capital Fund		-					
Planned Expenditures		(60,000)	(25,000)	-	-	-	-
Interest Income*		12,192					
Ending Balance \$		235,276	215,276	220,376	225,576	230,876	236,286

Assumptions/Backgrounds:

Require sufficient funding to meet long range capital plan

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.373 SGI Emergency Program - Operating Reserve Fund

Reserve Cash Flow

Fund: Fund Centre:	1500 105401	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		239,231	263,293	253,793	239,594	220,633	221,834
Transfer from Ops Budget		12,411	15,500	10,801	6,039	1,201	-
Transfer to Ops Budget		-	(25,000)	(25,000)	(25,000)	-	(3,771)
Interest Income*		11,650					
Ending Balance \$		263,293	253,793	239,594	220,633	221,834	218,063

Assumptions/Backgrounds:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Saturna Island Comm. Parks

FINAL BUDGET

MARCH 2024

Service: 1.465 Saturna Island Community Parks

Committee: Saturna Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in community parks (Letters Patent - August 28, 1975).

A defined area for the purpose of participating in community parks on Saturna Island (Bylaw No. 2080, December 16, 1992).

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Saturna Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds and sports fields.

PARTICIPATION:

Saturna Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

[\\$0.15 / \\$1,000](#) on actual assessed value of land and improvements. To a maximum of [\\$59,665](#).

(Bylaw 4088 - Amends 2080 - March, 2016)

COMMISSION:

Saturna Island Parks and Recreation Commission (Bylaw No. 3485, November 14, 2007)

FUNDING:

Requisition

1.465 - Saturna Island Comm. Parks	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Contract for Services	1,910	1,680	1,980	-	-	1,980	2,020	2,060	2,100	2,140
Supplies	220	177	220	-	-	220	220	220	220	220
Repairs & Maintenance	12,550	14,391	14,990	-	3,268	18,258	15,290	15,590	15,900	16,210
Allocations	945	945	1,112	-	-	1,112	1,134	1,157	1,180	1,204
Contingency	3,090	-	3,100	-	-	3,100	3,160	3,220	3,280	3,350
Other Operating Expenses	3,530	1,817	3,640	-	-	3,640	3,730	3,820	3,910	4,000
TOTAL OPERATING COSTS	22,245	19,010	25,042	-	3,268	28,310	25,554	26,067	26,590	27,124
*Percentage Increase over prior year			12.6%		14.7%	27.3%	-9.7%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Reserve Fund	5,000	5,000	5,157	-	-	5,157	5,247	5,347	5,449	5,552
TOTAL CAPITAL / RESERVE	5,000	5,000	5,157	-	-	5,157	5,247	5,347	5,449	5,552
TOTAL COSTS	27,245	24,010	30,199	-	3,268	33,467	30,801	31,414	32,039	32,676
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	3,268	-	-	(3,268)	(3,268)	-	-	-	-
Balance c/fwd from 2022 to 2023	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,515)	(1,515)	(1,240)	-	-	(1,240)	(1,600)	(1,630)	(1,660)	(1,690)
Revenue - Other	(50)	(83)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	(1,565)	1,670	(1,290)	-	(3,268)	(4,558)	(1,650)	(1,680)	(1,710)	(1,740)
REQUISITION	(25,680)	(25,680)	(28,909)	-	-	(28,909)	(29,151)	(29,734)	(30,329)	(30,936)
*Percentage increase over prior year Requisition			12.6%			12.6%	0.8%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.465	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Saturna Island Community Parks							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$51,727	\$38,000	\$35,225	\$0	\$0	\$0	\$0	\$73,225
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$51,727	\$38,000	\$35,225	\$0	\$0	\$0	\$0	\$73,225

SOURCE OF FUNDS

Capital Funds on Hand	\$5,727	\$5,000	\$727	\$0	\$0	\$0	\$5,727
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$46,000	\$33,000	\$34,498	\$0	\$0	\$0	\$67,498
	\$51,727	\$38,000	\$35,225	\$0	\$0	\$0	\$73,225

Service:

1.465

Saturna Island Community Parks

Project Number	21-01	Capital Project Title	Park upgrades	Capital Project Description	Improvements to Saturna's 70 acre "Money Watershed and New Park"
Project Rationale	Development of trails and related infrastructure for the John Money and "NewPark" 70 acre land newly acquired and to be managed by Saturna Island Parks and Recreation.				

Project Number	21-02	Capital Project Title	Park upgrades	Capital Project Description	Replacement of Thomson Park Outhouse + Archeological Assessment
Project Rationale					

Project Number	21-03	Capital Project Title	Park upgrades	Capital Project Description	Salmon Enhancing Facility and Community Garden (Lyal Creek Park)
Project Rationale					

Project Number	24-01	Capital Project Title	Park upgrades	Capital Project Description	Replace Saturna Parks Picnic Tables and Benches
Project Rationale					

**Saturna Island Comm. Parks
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	86,689	58,846	29,595	34,942	40,391	45,943
Land Reserve Fund	3,495	3,495	3,495	3,495	3,495	3,495
Total	90,184	62,341	33,090	38,437	43,886	49,438

Reserve Schedule

Reserve Fund: 1.465 Saturna Comm Parks - Capital Reserve Fund - Bylaw 2627

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund: Fund Centre:	1036 101380	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		80,459	86,689	58,846	29,595	34,942	40,391
Transfer from Ops Budget		5,000	5,157	5,247	5,347	5,449	5,552
Transfer from CAP Fund		1,259					
Transfer to Cap Fund		(4,000)	(33,000)	(34,498)	-	-	-
Interest Income*		3,971					
Ending Balance \$		86,689	58,846	29,595	34,942	40,391	45,943

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.465 Saturna Comm Parks - Land Reserve Fund - Bylaw 2398

- Saturna Island Park Land Acquisition Reserve Fund was established in 1996 under bylaw 2398.
- The monies in the reserve fund and interest earned on it, shall be expended only for the purchase of park land.

Reserve Cash Flow

Fund: Fund Centre:	1018 101361	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		3,335	3,495	3,495	3,495	3,495	3,495
Transfer from Ops Budget		-	-	-	-	-	-
Interest Income*		161					
Ending Balance \$		3,495	3,495	3,495	3,495	3,495	3,495

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Saturna Island Comm. Recreation

FINAL BUDGET

MARCH 2024

Service: 1.468 Saturna Island Community Recreation

Committee: Saturna Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in a recreational program. (Letters Patent - October 3, 1975).

A defined area for the purpose of participating in community recreation on Saturna Island (Bylaw No. 1463, June 25, 1986).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Saturna Island.

PARTICIPATION:

Saturna Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of \$17,237 or \$0.079 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$31,424.

(Bylaw 4154 - Sept 13, 2017)

COMMISSION:

Saturna Island Parks and Recreation Commission (Bylaw No. 3485, November 14, 2007)

FUNDING:

Requisition

1.468 - Saturna Island Comm. Recreation	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Recreation Programs	13,348	10,892	14,518	-	-	14,518	9,342	9,523	9,703	9,893
Special Events	2,350	1,272	2,430	-	-	2,430	2,480	2,530	2,580	2,630
Allocations	1,058	1,058	949	-	-	949	968	987	1,007	1,027
Other Operating Expenses	2,220	1,653	2,280	-	-	2,280	2,330	2,380	2,430	2,480
TOTAL OPERATING COSTS	18,976	14,875	20,177	-	-	20,177	15,120	15,420	15,720	16,030
*Percentage Increase over prior year			6.3%			6.3%	-25.1%	2.0%	1.9%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	4,347	(4,347)	-	-	(4,347)	-	-	-	-
Balance c/fwd from 2022 to 2023	(4,638)	(4,638)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(642)	(642)	(661)	-	-	(661)	(670)	(680)	(690)	(700)
Revenue - Other	(20)	(266)	(20)	-	-	(20)	(20)	(20)	(20)	(20)
TOTAL REVENUE	(5,300)	(1,199)	(5,028)	-	-	(5,028)	(690)	(700)	(710)	(720)
REQUISITION	(13,676)	(13,676)	(15,149)	-	-	(15,149)	(14,430)	(14,720)	(15,010)	(15,310)
*Percentage increase over prior year Requisition			10.8%			10.8%	-4.7%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Mayne Island Community Parks

FINAL BUDGET

MARCH 2024

Service: 1.475 Mayne Island Community Parks

Committee: Mayne Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in community parks (Letters Patent - August 28, 1975).

A defined area for the purpose of participating in community parks on Mayne Island (Bylaw No. 1602, January 13, 1988).

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Mayne Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds, a Japanese Garden and sports fields.

PARTICIPATION:

Mayne Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

\$0.15 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$188,528.

(Bylaw 4089 - Amends 1602 - March 2016)

COMMISSION:

Mayne Island Parks and Recreation Commission (Bylaw No. 3488, November 14, 2007)

FUNDING:

Requisition

1.475 - Mayne Island Community Parks	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024		TOTAL	2025	2026	2027	2028
				ONGOING	ONE-TIME					
<u>OPERATING COSTS</u>										
Supplies	2,850	4,233	2,950	-	-	2,950	3,000	3,060	3,120	3,180
Repairs, Maintenance, & Improvements	48,720	45,000	47,750	-	-	47,750	48,700	49,680	50,670	51,680
Allocations	5,852	5,852	6,079	-	-	6,079	6,197	6,317	6,448	6,581
First Nations Cultural Monitor Contingency	5,150	5,000	5,290	-	-	5,290	5,193	5,593	6,002	6,399
Other Operating Expenses	15,603	10,210	16,000	-	-	16,000	16,390	16,790	17,200	17,640
TOTAL OPERATING COSTS	78,175	70,295	78,069	-	-	78,069	79,480	81,440	83,440	85,480
*Percentage Increase over prior year			-0.1%			-0.1%	1.8%	2.5%	2.5%	2.4%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Reserve Fund	17,700	23,000	18,500	-	-	18,500	19,010	19,010	19,010	19,010
TOTAL COSTS	95,875	93,295	96,569	-	-	96,569	98,490	100,450	102,450	104,490
<u>FUNDING SOURCES (REVENUE)</u>										
Rentals	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(73)	(73)	(68)	-	-	(68)	(80)	(80)	(80)	(80)
Revenue - Other	(2,790)	(210)	(220)	-	-	(220)	(220)	(220)	(220)	(220)
TOTAL REVENUE	(2,863)	(283)	(288)	-	-	(288)	(300)	(300)	(300)	(300)
REQUISITION	(93,012)	(93,012)	(96,281)	-	-	(96,281)	(98,190)	(100,150)	(102,150)	(104,190)
*Percentage increase over prior year Requisition			3.5%			3.5%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.475	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Mayne Island Community Parks							

EXPENDITURE

Buildings	\$56,150	\$53,000	\$0	\$0	\$0	\$0	\$53,000
Equipment	\$0	\$15,000	\$0	\$4,000	\$0	\$0	\$19,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$7,000	\$9,000	\$25,000	\$0	\$0	\$0	\$34,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$63,150	\$77,000	\$25,000	\$4,000	\$0	\$0	\$106,000

SOURCE OF FUNDS

Capital Funds on Hand	\$23,150	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$10,000	\$27,000	\$25,000	\$4,000	\$0	\$0	\$56,000
	\$63,150	\$77,000	\$25,000	\$4,000	\$0	\$0	\$106,000

Service:

1.475

Mayne Island Community Parks

Project Number 25-01

Capital Project Title Dinner Bay well pumps

Capital Project Description Replace two well pumps

Project Rationale The existing pump house is old and needs to be rebuilt to ensure adequate insulation and protection of the pumps for the well.

Project Number 25-02

Capital Project Title Kippen Road staircase

Capital Project Description Replace heavy wooden staircase with lighter metal staircase

Project Rationale The existing pumps are getting old and should be replaced when the pump house is rebuilt as part of the sustainable service delivery plan.

Project Number 24-02

Capital Project Title Miners Bay parking wall

Capital Project Description Install a retaining wall in front of the street parking

Project Rationale

Project Number 26-01

Capital Project Title Adachi Pavilion kitchen

Capital Project Description Replace fridges and stove

Project Rationale

Service:

1.475

Mayne Island Community Parks

Project Number	22-02	Capital Project Title	Fitness Circuit	Capital Project Description	Complete fitness circuit at Dinner Bay-Phase 2
Project Rationale					

Project Number	23-01	Capital Project Title	Dinner Bay water; pumphouse upgrade	Capital Project Description	Upgrade water system; insulate and redo pumphouse
Project Rationale					

Project Number	23-02	Capital Project Title	Dinner Bay washrooms	Capital Project Description	Upgrade washroom facilities; flush valves
Project Rationale					

Project Number	23-06	Capital Project Title	Vulture Ridge Summit	Capital Project Description	Safety and landscaping improvement at Vulture Ridge Summit
Project Rationale					

Service:

1.475

Mayne Island Community Parks

Project Number

24-05

Capital Project Title

Fitness Circuit

Capital Project Description

Install fitness equipment at Dinner Bay Park

Project Rationale

[Redacted]

Project Number

25-03

Capital Project Title

Putting Green

Capital Project Description

Upgrade with astroturf and landscaping

Project Rationale

[Redacted]

Reserve Schedule

Reserve Fund: 1.475 Mayne Comm. Parks & Rec - Capital Reserve Fund - Bylaw 2866

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1061	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	101611						
Beginning Balance		119,388	129,117	120,617	114,627	129,637	148,647
Transfer from Ops Budget		42,721	18,500	19,010	19,010	19,010	19,010
Transfer from Cap Fund		3,828					
Transfer to Cap Fund		(42,000)	(27,000)	(25,000)	(4,000)	-	-
Interest Income*		5,180					
Ending Balance \$		129,117	120,617	114,627	129,637	148,647	167,657

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Mayne Island Community Parks Donations

FINAL BUDGET

MARCH 2024

1.476 - Mayne Island Community Parks Donations	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Japanese Garden	26,463	9,443	27,553	-	1,788	29,341	10,350	10,550	10,760	10,970
Dinner Bay	420	450	430	-	-	430	440	450	460	470
Putting Green	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	26,883	9,893	27,983	-	1,788	29,771	10,790	11,000	11,220	11,440
*Percentage Increase over prior year			4.1%		6.6%	10.7%	-63.8%	1.9%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	19,191	(17,403)	-	(1,788)	(19,191)	-	-	-	-
Balance c/fwd from 2022 to 2023	(18,783)	(18,783)	-	-	-	-	-	-	-	-
Donations & Fees	(7,980)	(9,463)	(10,460)	-	-	(10,460)	(10,670)	(10,880)	(11,100)	(11,320)
Other Income	(120)	(838)	(120)	-	-	(120)	(120)	(120)	(120)	(120)
TOTAL REVENUE	(26,883)	(9,893)	(27,983)	-	(1,788)	(29,771)	(10,790)	(11,000)	(11,220)	(11,440)
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage increase over prior year Requisition						0.0%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Mayne Island Community Rec.

FINAL BUDGET

MARCH 2024

Service: 1.478 Mayne Island Community Recreation

Committee: Mayne Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in a recreational program. (Letters Patent - October 3, 1975).

A defined area for the purpose of participating in community recreation on Mayne Island (Bylaw No. 1463, June 25, 1986).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Mayne Island.

PARTICIPATION:

Mayne Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of \$46,532 or \$0.079 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$99,291.
(Bylaw 4153 - Sept 13, 2017)

COMMISSION:

Mayne Island Parks and Recreation Commission (Bylaw No. 3488, November 14, 2007)

FUNDING:

Requisition

1.478 - Mayne Island Community Rec.	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Recreation Programs	41,587	28,018	37,535	-	-	37,535	26,751	27,287	27,841	28,405
Special Events	5,820	997	3,020	-	-	3,020	3,080	3,140	3,200	3,260
Allocations	2,434	2,434	2,647	-	-	2,647	2,699	2,753	2,809	2,865
Other Operating Expenses	3,090	10,662	4,980	-	-	4,980	5,080	5,180	5,280	5,380
TOTAL OPERATING COSTS	52,931	42,111	48,182	-	-	48,182	37,610	38,360	39,130	39,910
*Percentage Increase over prior year			-9.0%			-9.0%	-21.9%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	11,310	(11,310)	-	-	(11,310)	-	-	-	-
Balance c/fwd from 2022 to 2023	(17,133)	(17,133)	-	-	-	-	-	-	-	-
Revenue - Other	(28)	(28)	(26)	-	-	(26)	(30)	(30)	(30)	(30)
Grants in Lieu of Taxes	(30)	(520)	(30)	-	-	(30)	(30)	(30)	(30)	(30)
TOTAL REVENUE	(17,191)	(6,371)	(11,366)	-	-	(11,366)	(60)	(60)	(60)	(60)
REQUISITION	(35,740)	(35,740)	(36,816)	-	-	(36,816)	(37,550)	(38,300)	(39,070)	(39,850)
*Percentage increase over prior year Requisition			3.0%			3.0%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Pender Island Community Parks

FINAL BUDGET

MARCH 2024

Service: 1.485 Pender Island Community Parks

Committee: Pender Islands Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in community parks (Letters Patent - August 28, 1975).

A defined area for the purpose of participating in community parks on Pender Island (Bylaw No. 1601, January 13, 1988)

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Pender Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds a disc park and sports fields.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

\$0.15 / \$1,000 on actual assessed value of land and improvements. To a maximum of **\$296,806**.
(Bylaw 4091 - Amends 1601 - March, 2016)

COMMISSION:

Pender Islands Parks and Recreation Commission (Bylaw No. 3561, September 10, 2008)

FUNDING:

Requisition

1.485 - Pender Island Community Parks	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Contract for Services	42,595	28,964	59,500	-	-	59,500	60,690	61,900	63,140	64,400
Supplies	17,341	16,579	16,750	-	-	16,750	17,090	17,440	17,790	18,150
Repairs, Maintenance, & Improvements	42,672	33,893	45,000	-	-	45,000	45,900	46,820	47,760	48,720
Allocations	12,428	6,124	11,803	-	-	11,803	12,144	12,386	12,632	12,881
Contingency	-	-	-	-	-	-	-	-	-	-
Other Operating Expenses	25,033	26,076	25,338	-	-	25,338	23,810	24,310	24,820	25,340
TOTAL OPERATING COSTS	140,069	111,636	158,391	-	-	158,391	159,634	162,856	166,142	169,491
*Percentage Increase over prior year			13.1%			13.1%	0.8%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Reserve Fund	29,282	64,999	17,079	-	-	17,079	27,996	37,784	48,418	59,959
TOTAL CAPITAL / RESERVE	29,282	64,999	17,079	-	-	17,079	27,996	37,784	48,418	59,959
TOTAL COSTS	169,351	176,635	175,470	-	-	175,470	187,630	200,640	214,560	229,450
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,487)	(1,487)	(1,415)	-	-	(1,415)	(1,570)	(1,600)	(1,630)	(1,660)
Grants Regular and Other	-	(6,000)	-	-	-	-	-	-	-	-
Revenue - Other	(510)	(1,794)	(720)	-	-	(720)	(730)	(740)	(750)	(760)
TOTAL REVENUE	(1,997)	(9,281)	(2,135)	-	-	(2,135)	(2,300)	(2,340)	(2,380)	(2,420)
REQUISITION	(167,354)	(167,354)	(173,335)	-	-	(173,335)	(185,330)	(198,300)	(212,180)	(227,030)
*Percentage increase over prior year Requisition			3.6%			3.6%	6.9%	7.0%	7.0%	7.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.485	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Pender Island Community Parks							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$25,000	\$20,000	\$20,000	\$0	\$0	\$0	\$65,000
Land	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Engineered Structures	\$103,808	\$1,157,752	\$1,092,500	\$15,000	\$25,000	\$25,000	\$25,000	\$2,315,252
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$103,808	\$1,212,752	\$1,112,500	\$35,000	\$25,000	\$25,000	\$25,000	\$2,410,252

SOURCE OF FUNDS

Capital Funds on Hand	\$46,308	\$33,808	\$12,500	\$0	\$0	\$0	\$0	\$46,308
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$700,000	\$625,000	\$0	\$0	\$0	\$0	\$1,325,000
Donations / Third Party Funding	\$0	\$200,000	\$300,000	\$0	\$0	\$0	\$0	\$500,000
Reserve Fund	\$57,500	\$278,944	\$175,000	\$35,000	\$25,000	\$25,000	\$25,000	\$538,944
	\$103,808	\$1,212,752	\$1,112,500	\$35,000	\$25,000	\$25,000	\$25,000	\$2,410,252

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.485

Service Name: Pender Island Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
22-01	Renewal	Shingle Bay Improvements	Shingle Bay drainage and restoration	\$ 74,480	S	Res	\$ -	\$ 19,400	\$ 5,000	\$ 5,000	\$ 15,000	\$ -	\$ 44,400
22-01	Renewal	Shingle Bay Improvements	Shingle Bay Improvements		S	Cap	\$ 5,600	\$ 5,600	\$ -	\$ -	\$ -	\$ -	\$ 5,600
22-03	Replacement	Thieves Bay Improvements	Improve outhouses, picnic table shelter and walking trails, memorial garden; renew toilet facility	\$ 25,000	S	Cap	\$ 20,252	\$ 7,752	\$ 12,500	\$ -	\$ -	\$ -	\$ 20,252
22-04	New	Dog Park	clearing, leveling, fencing, and dog waste station.	\$ 75,000	S	Res	\$ 35,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ 35,000
22-05	New	Trail Development	Schooner Way Trail	\$ 2,420,000	S	Res	\$ -	\$ 179,544	\$ 150,000	\$ -	\$ -	\$ -	\$ 329,544
22-05	New	Trail Development	Schooner Way Trail		S	Cap	\$ 20,456	\$ 20,456	\$ -	\$ -	\$ -	\$ -	\$ 20,456
22-05	New	Trail Development	Schooner Way Trail		S	Grant	\$ -	\$ 700,000	\$ 625,000	\$ -	\$ -	\$ -	\$ 1,325,000
22-05	New	Trail Development	Schooner Way Trail		S	Other	\$ -	\$ 200,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 500,000
23-01	Renewal	Magic Lake Park Upgrades	Dock at west end of Magic Lake	\$ 25,000	S	Res	\$ 22,500	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
24-02	Renewal	Disc Park Improvements	Improve visibility of tee boxes	\$ 10,000	S	Res	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
24-03	New	Ball Park Improvements	Pump track, playground equipment	\$ 65,000	E	Res	\$ -	\$ 25,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 65,000
24-04	New	Land Acquisition	Schooner Way Trail	\$ 30,000	L	Res	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 2,724,480			\$ 103,808	\$ 1,212,762	\$ 1,112,500	\$ 35,000	\$ 25,000	\$ 25,000	\$ 2,410,262

Service:

1.485

Pender Island Community Parks

Project Number	22-01	Capital Project Title	Shingle Bay Improvements	Capital Project Description	Shingle Bay drainage and restoration
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Project Rationale Repair or replace the outhouse (P1.1); D&E and approvals (P1.2); Resurface Shingle Bay for improved drainage and restore creek, native plantings (P1.3); Install playground equipment and picnic benches (P1.4); Install adult exercise equipment (P1.5).

Project Number	22-03	Capital Project Title	Thieves Bay Improvements	Capital Project Description	Improve outhouses, picnic table shelter and walking trails, memorial garden; renew toilet facility
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Project Rationale Renew toilet facility (P2.1); D&E and permitting for the shelter (P2.2); Picnic Table Shelter (P2.3); developing a walking trail (P2.4); Native Species Replanting (P2.5).

Project Number	22-04	Capital Project Title	Dog Park	Capital Project Description	clearing, leveling, fencing, and dog waste station.
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Project Rationale Clearing, leveling, fencing, and dog waste station; installing parking on ketch rd; developing parking beside dog park; building a shelter at the dog park.

Project Number	22-05	Capital Project Title	Trail Development	Capital Project Description	Schooner Way Trail
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Project Rationale Trail Design & Engineering; Driftwood - Library Trail; Medicine Beach Trail; GITS - Davies / Einer Hill Trail

Service:

1.485

Pender Island Community Parks

Project Number

24-01

Capital Project Title

#N/A

Capital Project Description

#N/A

Project Rationale Resurface and repair structures ; Resurface and install irrigation for soccer field, part of a much larger budget project;

Project Number

24-02

Capital Project Title

Disc Park Improvements

Capital Project Description

Improve visibility of tee boxes

Project Rationale Improve Tee boxes

Project Number

24-03

Capital Project Title

Ball Park Improvements

Capital Project Description

Pump track, playground equipment

Project Rationale

Project Number

24-04

Capital Project Title

Land Acquisition

Capital Project Description

Schooner Way Trail

Project Rationale

**Pender Island Community Parks
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	432,882	201,017	54,013	56,797	80,215	115,174
Land Reserve Fund	39,557	9,557	9,557	9,557	9,557	9,557
Total	472,439	210,574	63,570	66,354	89,772	124,731

Reserve Schedule

Reserve Fund: 1.485 PenderParks - Capital Reserve Fund - Bylaw 2236

- Capital Reserve Fund for Pender Island Parks was established in 1994 under Bylaw No. 2236.
- These reserves can only be used to fund capital expenditure.
- Surplus money from the operation of parks, recreational and related community programs and facilities

Reserve Cash Flow

Fund: Fund Centre:	1038 101382	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		422,827	432,882	201,017	54,013	56,797	80,215
Transfer from Ops Budget		64,998	17,079	27,996	37,784	48,418	59,959
Transfer from Cap Fund		498					
Transfer to Cap Fund		(75,170)	(248,944)	(175,000)	(35,000)	(25,000)	(25,000)
Interest Income*		19,729					
Ending Balance \$		432,882	201,017	54,013	56,797	80,215	115,174

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.485 Pender Parks - Land Reserve Fund - Bylaw 2399

- Land Reserve Fund for Pender Island Parks was established in 1994 under Bylaw No. 2399.
- The monies in the reserve fund and interest earned on it, shall be expended only for the purchase of park land.

Reserve Cash Flow

Fund: Fund Centre:	1019 101362	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		37,738	39,557	9,557	9,557	9,557	9,557
Transfer from Ops Budget		-	-	-	-	-	-
Transfer to Cap Fund		-	(30,000)	-	-	-	-
Interest Income*		1,819					
Ending Balance \$		39,557	9,557	9,557	9,557	9,557	9,557

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Pender Island Community Rec

FINAL BUDGET

MARCH 2024

Service: 1.488 Pender Island Community Rec

Committee: Pender Islands Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in a recreational program. (Letters Patent - October 3, 1975).

A defined area for the purpose of participating in community recreation on Pender Island (Bylaw No. 1360, June 26, 1985).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Pender Island.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of \$71,560 or \$0.079 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$156,318.
(Bylaw 4155 - Sept 13, 2017)

COMMISSION:

Pender Islands Parks and Recreation Commission (Bylaw No. 3561, September 10, 2008)

FUNDING:

Requisition

1.488 - Pender Island Community Rec	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Recreation Programs	67,796	67,671	67,127	-	-	67,127	68,090	69,447	70,833	72,247
Allocations	3,455	3,455	3,569	-	-	3,569	3,640	3,713	3,787	3,863
Other Operating Expenses	120	90	120	-	-	120	120	120	120	120
TOTAL OPERATING COSTS	71,371	71,216	70,816	-	-	70,816	71,850	73,280	74,740	76,230
*Percentage Increase over prior year			-0.8%			-0.8%	1.5%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	366	(366)	-	-	(366)	-	-	-	-
Balance c/fwd from 2022 to 2023	(3,288)	(3,288)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(593)	(593)	(568)	-	-	(568)	(620)	(630)	(640)	(650)
Revenue - Other	(250)	(461)	(250)	-	-	(250)	(250)	(250)	(250)	(250)
TOTAL REVENUE	(4,131)	(3,976)	(1,184)	-	-	(1,184)	(870)	(880)	(890)	(900)
REQUISITION	(67,240)	(67,240)	(69,632)	-	-	(69,632)	(70,980)	(72,400)	(73,850)	(75,330)
*Percentage increase over prior year Requisition			3.6%			3.6%	1.9%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Galiano Island Community Parks

FINAL BUDGET

MARCH 2024

Service: 1.495 Galiano Community Parks

Committee: Galiano Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in community parks (Letters Patent - August 28, 1975).

A defined area for the purpose of participating in community parks on Galiano Island (Bylaw No. 2294, February 22, 1995).

SERVICE DESCRIPTION:

This is a service for the provision of community parks for Galiano Island. The services provide for ocean beach/foreshore access, trails, right-of-ways, easements, playgrounds and sports fields.

PARTICIPATION:

Pender Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

\$0.15 / \$1,000 on actual assessed value of land and improvements. To a maximum of **\$180,388**.
(Bylaw 4090 - Amends 1601 - March 2016)

COMMISSION:

Galiano Island Parks and Recreation Commission (Bylaw No. 3486, November 14, 2007)

FUNDING:

Requisition

1.495 - Galiano Island Community Parks	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Repairs, Maintenance, & Improvements	87,220	52,500	85,280	-	-	85,280	86,980	88,720	90,500	92,310
Allocations	4,241	4,241	5,849	-	-	5,849	5,966	6,085	6,207	6,331
Contingency	-	-	-	-	-	-	-	-	-	-
Other Operating Expenses	5,510	6,030	6,490	-	-	6,490	6,690	6,890	7,100	7,310
Active Pass Property-Total Expenditure	20,000	20,000	20,690	-	-	20,690	21,100	21,530	21,970	22,410
TOTAL OPERATING COSTS	116,971	82,771	118,309	-	-	118,309	120,736	123,225	125,777	128,361
*Percentage Increase over prior year			1.1%			1.1%	2.1%	2.1%	2.1%	2.1%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Reserve Fund	5,000	39,200	8,000	-	-	8,000	9,000	10,000	11,000	12,000
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	5,710	5,710	2,000	-	-	2,000	2,000	2,000	2,000	2,000
TOTAL CAPITAL / RESERVE	10,710	44,910	10,000	-	-	10,000	11,000	12,000	13,000	14,000
TOTAL COSTS	127,681	127,681	128,309	-	-	128,309	131,736	135,225	138,777	142,361
<u>FUNDING SOURCES (REVENUE)</u>										
Grants in Lieu of Taxes	(69)	(69)	(87)	-	-	(87)	(70)	(70)	(70)	(70)
Revenue - Other	(50)	(50)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
Active Pass Property-Donation Revenue Stream	(20,000)	(20,000)	(20,690)	-	-	(20,690)	(21,100)	(21,530)	(21,970)	(22,410)
TOTAL REVENUE	(20,119)	(20,119)	(20,827)	-	-	(20,827)	(21,220)	(21,650)	(22,090)	(22,530)
REQUISITION	(107,562)	(107,562)	(107,482)	-	-	(107,482)	(110,516)	(113,575)	(116,687)	(119,831)
*Percentage increase over prior year Requisition			-0.1%			-0.1%	2.8%	2.8%	2.7%	2.7%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	1.495	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Galiano Community Parks							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$2,616	\$2,616	\$1,000	\$1,000	\$0	\$0	\$0	\$4,616
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$32,922	\$43,922	\$11,000	\$3,000	\$5,900	\$33,000	\$96,822	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$35,538	\$46,538	\$12,000	\$4,000	\$5,900	\$33,000	\$101,438	

SOURCE OF FUNDS

Capital Funds on Hand	\$16,808	\$25,808	\$0	\$0	\$0	\$0	\$25,808
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$2,616	\$2,616	\$1,000	\$1,000	\$0	\$0	\$4,616
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$16,114	\$18,114	\$11,000	\$3,000	\$5,900	\$33,000	\$71,014
	\$35,538	\$46,538	\$12,000	\$4,000	\$5,900	\$33,000	\$101,438

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 1.495

Service Name: Galiano Community Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
18-01	Renewal	Galiano Island Park Upgrades	Complete DL 79 Park Project - Vault Toilet Enclosure	\$ 55,459	Cap		\$ 3,201.00	\$ 3,201	\$ -	\$ -	\$ -	\$ -	\$ 3,201
18-02	New	Galiano Island Park Upgrades	Wesley Road Shore Access	\$ 3,900	Res		\$ -	\$ -	\$ -	\$ 1,000	\$ 2,900	\$ -	\$ 3,900
19-02	Study	Study Bay Trail Extension	Study to Assess feasibility and cost to extend trail to BC Ferries	\$ 2,000	Res		\$ 2,000.00	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000
19-03	Renewal	Galiano Island Park Upgrades	Asset Management-Inventory Study/Replacement Program	\$ 17,000	Res		\$ 1,839.00	\$ 3,839	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ 13,839
20-01	Study	Galiano Island Park Upgrades	Matthews Stairs to Beach-Engineering and feasibility study	\$ 8,000	Res		\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
21-03	Renewal	Galiano Island Park Upgrades	Zuker-Georgeson Shore Access Restoration- Remove Invasives and Restore	\$ 22,000	Res		\$ 7,275.00	\$ 7,275	\$ -	\$ -	\$ -	\$ -	\$ 7,275
21-03	Renewal	Galiano Island Park Upgrades	Zuker-Georgeson Shore Access Restoration- Remove Invasives and Restore	\$ 9,000	Cap		\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
21-05	Study	Galiano Island Park Upgrades	Engineering for Mobility Impaired Beach Accesses	\$ 5,000	Res		\$ 5,000.00	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
22-01	Study	Galiano Island Park Upgrades	Study to construct Viewpoint at Graham	\$ 1,000	Res		\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
22-03	Renewal	Galiano Island Park Upgrades	Upgrade to Matthews Beach Access	\$ 20,000	Cap		\$ 13,607.00	\$ 13,607	\$ -	\$ -	\$ -	\$ -	\$ 13,607
23-01	Replacement	GIPRC Equipment and Tools Purchase	Equipment and Tools Purchase	\$ 7,000	ERF		\$ 2,616.00	\$ 2,616	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 4,616
25-01	Renewal	Install Gulf Toilet at Gulfside	Replace Porta Potti with Vault toilet at popular beach access	\$ 30,000	Res		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 180,359			\$ 35,538	\$ 46,538	\$ 12,000	\$ 4,000	\$ 5,900	\$ 33,000	\$ 101,438

Service: 1.495 Galiano Community Parks

Project Number 18-02 Capital Project Title Galiano Island Park Upgrades Capital Project Description Wesley Road Shore Access

Project Rationale New shore Access requested by public

Project Number 19-02 Capital Project Title Study Bay Trail Extension Capital Project Description Study to Assess feasibility and cost to extend trail to BC Ferries

Project Rationale This trail is the most heavily used by Galiano residents/pedestrians, as it parallels a very busy narrow road to the main centre of shopping and commerce on the island as well as leading almost to the BC Ferries terminal, the busiest spot on the island. Improvements were made to the trail in 2019. An engineering study needs to be done to determine the cost and feasibility of extending the trail further, right up to the BC Ferries terminal at Sturdies Bay.

Project Number 19-03 Capital Project Title Galiano Island Park Upgrades Capital Project Description Asset Management-Inventory Study/Replacement Program

Project Rationale Timely replacement of worn assets.

Project Number 20-01 Capital Project Title Galiano Island Park Upgrades Capital Project Description Matthews Stairs to Beach-Engineering and feasibility study

Project Rationale Stairs down to beach may be the eventual solution to providing safe public access to this popular locale.

Service:

1.495

Galiano Community Parks

Project Number

21-03

Capital Project Title

Galiano Island Park Upgrades

Capital Project Description

Zuker-Georgeson Shore Access Restoration-
Remove Invasives and Restore

Project Rationale This is a very popular shore access to Active pass near Mount Galiano Park trail head is overrun with invasive species Spurge Laurel and Broom which is spreading uncontained. It is proposed to remove the invasive

Project Number

21-05

Capital Project Title

Galiano Island Park Upgrades

Capital Project Description

Engineering for Mobility Impaired Beach
Accesses

Project Rationale A study will be carried out in 2023 to define/engineer two more beach access improvement projects for the mobility impaired.

Project Number

22-01

Capital Project Title

Galiano Island Park Upgrades

Capital Project Description

Study to construct Viewpoint at Graham

Project Rationale Requested by Public at consultation forum.

Project Number

22-03

Capital Project Title

Galiano Island Park Upgrades

Capital Project Description

Upgrade to Matthews Beach Access

Project Rationale Heavy use and wear during past season has deteriorated the descent section of this very popular beach access. Improvements over and above regular maintenance are required to ensure it remains useable.

Service: 1.495 Galiano Community Parks

Project Number: 25-01
Capital Project Title: Install Gulf Toilet at Gulfside
Capital Project Description: Replace Porta Potti with Vault toilet at popular beach access

Project Rationale: Heavily visited beach access on East coast of the island serviced by aging porta-potti bathroom facility. Needs to be replaced with vault toilet.

Project Number: 23-01
Capital Project Title: GIPRC Equipment and Tools Purchase
Capital Project Description: Equipment and Tools Purchase

Project Rationale:

Project Number: 18-01
Capital Project Title: Galiano Island Park Upgrades
Capital Project Description: Complete DL 79 Park Project - Vault Toilet Enclosure

Project Rationale:

Galiano Island Community Parks
 Reserve Summary Schedule
 2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Capital Reserve Fund	66,965	56,851	54,851	61,851	66,951	45,951
Equipment Replacement Fund	3,339	2,723	3,723	4,723	6,723	8,723
Capital Reserve Fund-Active Pass	-	-	-	-	-	-
Operating Reserve Fund-Active Pass	242,445	221,755	200,655	179,125	157,155	134,745
Total	312,749	281,329	259,229	245,699	230,829	189,419

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Capital Reserve Fund - Bylaw 2851

Surplus money from the operation of parks, recreational and related community programs and facilities may be paid from time to time into this reserve fund.

Reserve Cash Flow

Fund:	1058	Actual	Budget				
Fund Centre:	101604	2023	2024	2025	2026	2027	2028
Beginning Balance		42,983	66,965	56,851	54,851	61,851	66,951
Transfer from Ops Budget		49,453	8,000	9,000	10,000	11,000	12,000
Transfer from Cap Fund		2,023					
Transfer to Cap Fund		(28,000)	(18,114)	(11,000)	(3,000)	(5,900)	(33,000)
Interest Income*		507					
Ending Balance \$		66,965	56,851	54,851	61,851	66,951	45,951

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Equipment Replacement Fund

GALIANOPRK.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 102267	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		-	3,339	2,723	3,723	4,723	6,723
Transfer from Ops Budget		5,710	2,000	2,000	2,000	2,000	2,000
Planned Expenditure		(2,384)	(2,616)	(1,000)	(1,000)	-	-
Interest Income*		13					
Ending Balance \$		3,339	2,723	3,723	4,723	6,723	8,723

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Capital Reserve Fund - Active Pass Drive Property

Active Pass Drive
Betty Kennedy Trust

Reserve Cash Flow

Fund:	1058	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Fund Centre:	102263						
Beginning Balance		245,548	-	-	-	-	-
Donations		-	-	-	-	-	-
Transfer from Cap Fund		-					
Transfer to OPEX		(20,000)	-	-	-	-	-
Transfer to ORF		(237,924)					
Interest Income*		12,376					
Ending Balance \$		-	-	-	-	-	-

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.495 Galiano Island Community Parks - Operating Reserve Fund - Active Pass Drive Property

Active Pass Drive
Betty Kennedy Trust
Bylaw No. 4584

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105560	2023	2024	2025	2026	2027	2028
Beginning Balance		-	242,445	221,755	200,655	179,125	157,155
Transfer from CRF		237,924	-	-	-	-	-
Transfer from Ops Budget		4,521					
Transfer to Ops Budget		-	(20,690)	(21,100)	(21,530)	(21,970)	(22,410)
Interest Income*		-					
Ending Balance \$		242,445	221,755	200,655	179,125	157,155	134,745

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Galiano Community Recreation

FINAL BUDGET

MARCH 2024

Service: 1.498 Galiano Community Recreation

Committee: Galiano Island Parks & Recreation

DEFINITION:

A defined area for the purpose of participating in a recreational program. (Letters Patent - October 3, 1975).

A defined area for the purpose of participating in community recreation on Galiano Island (Bylaw No. 2295, February 22, 1995).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation programs on Galiano Island.

PARTICIPATION:

Galiano Island - A defined area in the Southern Gulf Islands Electoral Area

MAXIMUM LEVY:

Greater of \$41,624 or \$0.079 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$95,004.

(Bylaw 4152 - Sept 13, 2017)

COMMISSION:

Galiano Island Parks and Recreation Commission (Bylaw No. 3486, November 14, 2007)

FUNDING:

Requisition

1.498 - Galiano Community Recreation	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Recreation Programs	35,758	35,750	41,237	-	-	41,237	42,073	42,914	43,774	44,653
Allocations	1,907	1,907	1,919	-	-	1,919	1,957	1,996	2,036	2,077
Other Operating Expenses	710	730	720	-	-	720	730	740	750	760
TOTAL OPERATING COSTS	38,375	38,387	43,876	-	-	43,876	44,760	45,650	46,560	47,490
*Percentage Increase over prior year			14.3%			14.3%	2.0%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	(4)	4	-	-	4	-	-	-	-
Balance c/fwd from 2022 to 2023	(31)	(31)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(27)	(27)	(30)	-	-	(30)	(30)	(30)	(30)	(30)
Other Revenue	-	(8)	-	-	-	-	-	-	-	-
TOTAL REVENUE	(58)	(70)	(26)	-	-	(26)	(30)	(30)	(30)	(30)
REQUISITION	(38,317)	(38,317)	(43,850)	-	-	(43,850)	(44,730)	(45,620)	(46,530)	(47,460)
*Percentage increase over prior year Requisition			14.4%			14.4%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Storm Water Quality Management (SGI)

FINAL BUDGET

MARCH 2024

Service: 1.533 SGI Stormwater Quality Management

Committee: Electoral Area Services

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. In Bylaw No. 2452 (adopted February, 1997 for the EA of Southern Gulf Islands) "stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Southern Gulf Islands Electoral Area to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

The Electoral Area of the Southern Gulf Islands.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.533 - Storm Water Quality Management (SGI)	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Contract for Services & Consulting	6,076	14,076	5,132	-	-	5,132	5,235	5,340	5,446	5,555
Allocations	34,095	23,959	36,241	-	-	36,241	36,965	37,705	38,460	39,229
Other Operating Expenses	50	150	107	-	-	107	110	110	110	110
TOTAL OPERATING COSTS	40,221	38,185	41,480	-	-	41,480	42,310	43,155	44,016	44,894
*Percentage Increase over prior year			3.1%			3.1%	2.0%	2.0%	2.0%	2.0%
<u>CAPITAL/RESERVE</u>										
Transfer to Operating Reserve Fund	-	2,136	-	-	-	-	-	-	-	-
TOTAL COSTS	40,221	40,321	41,480	-	-	41,480	42,310	43,155	44,016	44,894
<u>FUNDING SOURCES (REVENUE)</u>										
Grants in Lieu of Taxes	(413)	(413)	(430)	-	-	(430)	(440)	(450)	(460)	(470)
Other Revenue	-	(100)	(50)	-	-	(50)	(50)	(50)	(50)	(50)
TOTAL REVENUE	(413)	(513)	(480)	-	-	(480)	(490)	(500)	(510)	(520)
REQUISITION	(39,808)	(39,808)	(41,000)	-	-	(41,000)	(41,820)	(42,655)	(43,506)	(44,374)
*Percentage increase over prior year Requisition			3.0%			3.0%	2.0%	2.0%	2.0%	2.0%

Reserve Schedule

Reserve Fund: Storm Water Quality Management (SGI) - Operating Reserve Fund

This service operates on a two-year work cycle with reporting and data analysis every second year. Reserve is also held for special projects (such as spills) and contaminant investigations.

Reserve Cash Flow

Fund: Fund Centre:	1500 105530	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		20,797	29,030	29,030	29,030	29,030	29,030
Transfer from Ops Budget		7,231	-	-	-	-	-
Transfer to Ops Budget		-	-	-	-	-	-
Interest Income*		1,002					
Ending Balance \$		29,030	29,030	29,030	29,030	29,030	29,030

Assumptions/Background:

*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

SGL Emergency Comm. - CREST

FINAL BUDGET

MARCH 2024

Service: 1.923 SGI Emergency Comm. - CREST

Committee: Planning & Protective Services

923 SGI EMERGENCY COMMUNICATIONS CREST

A service established for emergency communications, including contributions towards the cost of an emergency communications service operated by another person or organization (Bylaw No. 2891, adopted July 17, 2001).

PARTICIPATION:

The Electoral Area of Southern Gulf Islands.

MAXIMUM LEVY:

None stated.

FUNDING:

Requisition

1.923 - SGI Emergency Comm. - CREST	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Payments to CREST	177,954	177,954	182,831	-	-	182,831	186,490	190,220	194,020	197,900
Allocations	3,614	3,614	3,648	-	-	3,648	3,721	3,795	3,871	3,948
Other Operating Expenses	820	1,593	820	-	-	820	820	820	820	820
TOTAL COSTS	182,388	183,161	187,299	-	-	187,299	191,031	194,835	198,711	202,668
*Percentage Increase over prior year			2.7%			2.7%	2.0%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2023 to 2024	-	214	(214)	-	-	(214)	-	-	-	-
Balance c/fwd from 2022 to 2023	(682)	(682)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,897)	(1,897)	(1,892)	-	-	(1,892)	(2,000)	(2,040)	(2,080)	(2,120)
Other Income	(100)	(1,087)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(2,679)	(3,452)	(2,206)	-	-	(2,206)	(2,100)	(2,140)	(2,180)	(2,220)
REQUISITION	(179,709)	(179,709)	(185,093)	-	-	(185,093)	(188,931)	(192,695)	(196,531)	(200,448)
*Percentage increase over prior year Requisition			3.0%			3.0%	2.1%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2024 Budget

Magic Lake Water

FINAL BUDGET

MARCH 2024

Service: 2.630 Magic Lake Estates Water

Committee: Electoral Area

DEFINITION:

LSA -1 To provide and operate water supply and distribution facilities for the Magic Lake Estates Water System. Specified Area on North Pender Island. Bylaw No. 1874 (June 11, 1991).

PARTICIPATION:

Local Service Area # 1 - D(764) LSA #9.

MAXIMUM LEVY:

Greater of \$160,000 or \$3.50 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$3,037,054.

COMMITTEE:

Magic Lake Estates Water & Sewer Committee established by Bylaw No. 1870 (November 28, 1990).

FUNDING:

Any deficiencies after user charge and/or frontage tax or parcel tax to be levied on taxable school assessments.

- User Charge:** Annual charge per single family equivalency unit connected to the system.
The consumption charge for water will be the total volume of water metered to the water service connections, measured in cubic meters at the following rate:
- Greater than 50 cubic metres - \$0.50 / cubic metre
 - Greater than 80 cubic metres - \$1.50 / cubic metre
- Parcel Tax:** LSA-1 Annual charge only on properties capable of being connected to the system.
- Turn on/Turn Off Fee:** \$0 during normal working hours; \$25 outside of normal working hours
- Connection Charges:** Actual Engineering and Construction costs, plus 15% Administration costs. The minimum charge is \$500

RESERVE FUND:

Magic Lake Estates - Water System Capital Reserve Fund. Bylaw No. 1498
Magic Lake Estates - Water System Operating Reserve Fund. Bylaw No. 4144

2.630 - Magic Lake Water	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Repairs & Maintenance	32,470	40,700	23,610	2,100	-	25,710	24,070	64,560	25,050	25,550
Allocations	54,398	54,398	57,263	-	-	57,263	58,409	59,583	60,773	61,988
Water Testing	19,941	19,900	20,643	1,000	-	21,643	22,075	22,516	22,967	23,426
Electricity	51,100	47,300	52,480	-	-	52,480	53,530	54,600	55,690	56,800
Supplies	57,180	51,220	58,800	-	-	58,800	59,980	61,180	62,410	63,660
Labour Charges	428,920	411,600	466,700	-	-	466,700	476,038	485,563	495,275	505,181
Other Operating Expenses	65,303	65,436	54,610	3,600	-	58,210	55,290	56,620	57,990	59,420
TOTAL OPERATING COSTS	709,312	690,554	734,106	6,700	-	740,806	749,392	804,622	780,155	796,025
*Percentage Increase over prior year			3.5%	0.9%		4.4%	1.2%	7.4%	-3.0%	2.0%
<u>DEBT / RESERVES</u>										
Transfer to Operating Reserve Fund	10,000	10,000	10,000	-	-	10,000	10,000	20,000	30,000	40,000
Transfer to Capital Reserve Fund	82,415	95,873	42,060	-	-	42,060	45,590	73,745	71,740	125,980
MFA Debt Reserve Fund	570	570	740	-	-	740	740	740	740	740
MFA Debt Principal	133,582	133,582	137,425	-	-	137,425	137,425	98,613	85,193	55,158
MFA Debt Interest	64,439	64,439	78,339	-	-	78,339	73,712	67,248	65,410	23,787
TOTAL DEBT / RESERVES	291,006	304,464	268,564	-	-	268,564	267,467	260,346	253,083	245,665
TOTAL COSTS	1,000,318	995,018	1,002,670	6,700	-	1,009,370	1,016,859	1,064,968	1,033,238	1,041,690
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	-	-	-	(40,000)	-	-
Sales - Water	(22,000)	(16,000)	(22,000)	-	-	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)
User Charges	(377,411)	(377,411)	(389,530)	(6,700)	-	(396,230)	(404,159)	(412,238)	(420,478)	(428,890)
Lease Revenue	(8,100)	(8,100)	(8,100)	-	-	(8,100)	(8,100)	(8,100)	(8,100)	(8,100)
Other Revenue	(2,807)	(3,507)	(2,980)	-	-	(2,980)	(2,600)	(2,630)	(2,660)	(2,700)
TOTAL REVENUE	(420,318)	(415,018)	(422,610)	(6,700)	-	(429,310)	(436,859)	(484,968)	(453,238)	(461,690)
REQUISITION - PARCEL TAX	(580,000)	(580,000)	(580,060)	-	-	(580,060)	(580,000)	(580,000)	(580,000)	(580,000)
*Percentage increase over prior year										
Sales - Water			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
User Fees			3.2%	1.8%		5.0%	2.0%	2.0%	2.0%	2.0%
Requisition			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
Combined			1.2%	0.7%		1.9%	0.8%	0.8%	0.8%	0.8%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	2.630	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Magic Lake Estates Water (Pender)							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$5,000	\$145,000	\$22,000	\$145,000	\$75,000	\$60,000	\$60,000	\$447,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$20,000	\$160,000	\$22,000	\$145,000	\$75,000	\$60,000	\$60,000	\$462,000

SOURCE OF FUNDS

Capital Funds on Hand	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$5,000	\$145,000	\$22,000	\$145,000	\$75,000	\$60,000	\$60,000	\$447,000
	\$20,000	\$160,000	\$22,000	\$145,000	\$75,000	\$60,000	\$60,000	\$462,000

Service: 2.630 Magic Lake Estates Water (Pender)

Project Number	21-04	Capital Project Title	Buck Lake Dam Repairs - Phase 1	Capital Project Description	Conduct additional inspections, minor repairs, and performance analysis highlighted in the 2019 Dam Safety Review. Phase 2 dam improvements to be completed in the following five years.
Project Rationale	Resulting from the Hatch 2019 Dam Safety Review, funds are required to conduct additional inspections, minor dam repairs, and performance analysis. Phase 2 dam improvements to be completed in the following five years.				

Project Number	22-02	Capital Project Title	EV Charging Station	Capital Project Description	Construct a new EV Charging Station at the Water Treatment Plant, project to be split across MLE Water, Waste Water, and a possible grant.
Project Rationale	Construct a new EV Charging station at the water treatment plan, proeject is to be partially funded through a cost matching grant and the MLE Waste Water Service.				

Project Number	23-01	Capital Project Title	Decommission Magic Lake old Syphon	Capital Project Description	The old syphon is still in place and will require decommissioning to ensure dam performance.
Project Rationale	The old syphon at Magic Lake is no longer required, and does not function. Funds are required to remove the overland and underwater pipe, and decommission the underground pipe.				

Project Number	23-02	Capital Project Title	ISOPAC Permanent Handling & Storage	Capital Project Description	Permenant solution to reduce drum waste and reduce handing is required.
Project Rationale	Safety improvements to reduce Operator injury when handling the ISOPAC drums were carried out in 2019-2020. A permanent solution to reduce the use of drums which cannot be readily disposed of, and reduce handling of the product is proposed in 2023.				

Project Number	26-01	Capital Project Title	Buck Lake Dam Repairs - Phase 2	Capital Project Description	Conduct additional geotechnical investigations, seepage analysis, monitoring, tree removal and the next DSR (2029).
Project Rationale	Resulting from the Hatch 2019 Dam Safety Review, funds are required to conduct additional geotechnical investigations, seepage analysis and monitoring, tree removal, and the next Dam Safety Review (2029).				

**Magic Lake Water
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	47,811	57,811	67,811	47,811	77,811	117,811
Capital Reserve Fund	531,782	428,842	452,432	381,177	377,917	443,897
Capital Reserve Fund - Settlement Fund	644,468	644,468	644,468	644,468	644,468	644,468
Total	1,224,061	1,131,121	1,164,711	1,073,456	1,100,196	1,206,176

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance etc.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105212	2023	2024	2025	2026	2027	2028
Beginning Balance		45,504	47,811	57,811	67,811	47,811	77,811
Transfer from Ops Budget		10,000	10,000	10,000	20,000	30,000	40,000
Transfer to Ops Budget		(10,000)	-	-	(40,000)	-	-
Planned Maintenance Activity			Acquire SRW over MLE North Dam		Frigate & Captains Reservoir cleaning & inspection		
Interest Income*		2,307					
Ending Balance \$		47,811	57,811	67,811	47,811	77,811	117,811

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Capital Reserve Fund

Bylaw 1498

Reserve Cash Flow

Fund: Fund Centre:	1024 101368	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		506,552	531,782	428,842	452,432	381,177	377,917
Transfer from Ops Budget		82,687	42,060	45,590	73,745	71,740	125,980
Transfer to Cap Fund		(120,000)	(145,000)	(22,000)	(145,000)	(75,000)	(60,000)
Transfer from Cap Fund		40,786					
Interest Income*		21,756					
Ending Balance \$		531,782	428,842	452,432	381,177	377,917	443,897

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.630 Magic Lakes Estate Water - Capital Reserve Fund (Settlement Funds)

Bylaw 1498

Reserve Cash Flow

Fund: Fund Centre:	1024 102245	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		614,832	644,468	644,468	644,468	644,468	644,468
Transfer to Cap Fund		-					
Interest Income*		29,636					
Ending Balance \$		644,468	644,468	644,468	644,468	644,468	644,468

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Lyall Harbour Water

FINAL BUDGET

MARCH 2024

Service: 2.640 Lyall Harbour Boot Cove Water (Saturna)

Committee: Electoral Area

DEFINITION:

To provide and operate and maintain a domestic water supply and distribution system for the Saturna Island Water Supply and Distribution System Specified Area in the Lyall Harbour/Boot Cove district on Saturna Island. Bylaw No. 513 (November 22, 1978).

PARTICIPATION:

Specified Area #14 - G(764)

MAXIMUM LEVY:

Greater of \$150,000 or \$6.90 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$637,082.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3587 (Jan 14, 2009)	\$430,000
BORROWED:	SI Bylaw 3634 (Aug 12, 2009)	\$250,000
BORROWED:	SI Bylaw 3677 (Feb 10, 2010)	\$180,000
REMAINING:		<hr/> \$0

COMMITTEE:

Lyall Harbour/Boot Cove Water Committee established by Resolution - September 29, 1982
Lyall Harbour/Boot Cove Water Local Services Committee established by Bylaw No. 1875 (December 12, 1990)

FUNDING:

User Charge: Annual charge per single family equivalency unit connected to the system.
Parcel Tax: Annual charge levied only on properties capable of being connected to the system.
Connection Charges: Actual Cost + 15% Admin Fee (Minimum Connection \$400)

RESERVE FUND:

Bylaw No. 1785 (February 14, 1990)

2.640 - Lyall Harbour Water

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Repairs & Maintenance	30,470	35,000	5,660	-	20,000	25,660	5,780	5,900	6,020	6,150
Allocations	12,969	12,969	14,360	-	-	14,360	14,644	14,940	15,241	15,546
Water Testing	8,619	8,980	11,300	-	-	11,300	8,988	9,168	9,351	9,538
Electricity	3,660	3,500	3,760	-	-	3,760	3,840	3,920	4,000	4,080
Supplies	5,970	5,660	6,180	-	-	6,180	6,300	6,420	6,550	6,680
Labour Charges	119,940	152,700	130,580	-	-	130,580	133,192	135,855	138,573	141,344
Other Operating Expenses	15,858	13,028	13,018	-	-	13,018	13,330	13,640	13,950	14,280
TOTAL OPERATING COSTS	197,486	231,837	184,858	-	20,000	204,858	186,074	189,843	193,685	197,618
*Percentage Increase over prior year			-6.4%		10.1%	3.7%	-9.2%	2.0%	2.0%	2.0%
<u>DEBT / RESERVES</u>										
Transfer to Operating Reserve Fund	20,000	15,000	27,460	-	-	27,460	20,000	20,000	20,000	20,000
Transfer to Capital Reserve Fund	30,000	3,444	25,680	-	-	25,680	39,570	36,030	38,345	40,700
MFA Debt Reserve Fund	680	100	1,020	-	-	1,020	5,940	140	-	-
MFA Debt Principal	22,148	22,148	22,148	-	-	22,148	14,223	34,619	34,619	34,619
MFA Debt Interest	8,538	7,929	8,853	-	-	8,853	10,793	27,476	27,476	27,476
TOTAL DEBT / RESERVES	81,366	48,621	85,161	-	-	85,161	90,526	118,265	120,440	122,795
TOTAL COSTS	278,852	280,458	270,019	-	20,000	290,019	276,600	308,108	314,125	320,413
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(25,000)	(25,000)	-	-	(20,000)	(20,000)	-	-	-	-
User Charges	(119,864)	(121,470)	(128,315)	-	-	(128,315)	(131,450)	(146,581)	(149,505)	(152,503)
Grants in Lieu of Taxes	(758)	(758)	(768)	-	-	(768)	(800)	(820)	(840)	(860)
Other Revenue	(200)	(200)	(240)	-	-	(240)	(240)	(240)	(100)	(100)
TOTAL REVENUE	(145,822)	(147,428)	(129,323)	-	(20,000)	(149,323)	(132,490)	(147,641)	(150,445)	(153,463)
REQUISITION - PARCEL TAX	(133,030)	(133,030)	(140,696)	-	-	(140,696)	(144,110)	(160,467)	(163,680)	(166,950)
*Percentage increase over prior year										
User Fees			7.1%			7.1%	2.4%	11.5%	2.0%	2.0%
Requisition			5.8%			5.8%	2.4%	11.4%	2.0%	2.0%
Combined			6.4%			6.4%	2.4%	11.4%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	2.640	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Lyall Harbour Boot Cove Water (Sal							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$66,000	\$66,000	\$0	\$0	\$0	\$0	\$0	\$66,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$275,000	\$335,000	\$580,000	\$0	\$0	\$0	\$0	\$915,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$341,000	\$401,000	\$580,000	\$0	\$0	\$0	\$0	\$981,000

SOURCE OF FUNDS

Capital Funds on Hand	\$268,000	\$268,000	\$0	\$0	\$0	\$0	\$0	\$268,000
Debenture Debt (New Debt Only)	\$58,000	\$88,000	\$580,000	\$0	\$0	\$0	\$0	\$668,000
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
	\$341,000	\$401,000	\$580,000	\$0	\$0	\$0	\$0	\$981,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 2.640

Service Name: Lyall Harbour Boot Cove Water (Saturna)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
19-01	Replacement	Air Valve Replacement - Ph 2	Replace aging air valves that are a safety concern.	\$ 20,000	E	Debt	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
19-02	Replacement	PRV Bypass Assembly Replacement	Construct bypasses on the East Point, Narvaez and Boot Cove PRV stations to maintain system operation while the PRV's undergo maintenance.	\$ 8,000	E	Cap	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
19-03	Replacement	Standpipe and Valve Replacement	Replace the standpipe valves at 119 and 155 East Point Road that are seized and inoperable	\$ 8,000	E	Debt	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
19-04	New	Alternative Approval Process	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds. If the grant is not successful.	\$ 20,000	S	Res	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
19-05	New	Autoflush Installation	Install 3 autoflushes within the water distribution system to maintain distribution water quality.	\$ 20,000	E	Debt	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
20-02	New	Raw Water Turbidity Meter	Supply and install a new turbidity meter in the raw water line to aid in operation of the WTP.	\$ 10,000	E	Debt	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
21-01	Replacement	Source Water Viability Study	Study to determine vulnerability of the source water and its viability and assess recently acquired well.	\$ 75,000	S	Debt	\$ -	\$ 30,000	\$ 45,000	\$ -	\$ -	\$ -	\$ 75,000
22-01	New	Install Larger Supply Line to Tank	Construct a larger supply line to the tank to improve system reliability and operation.	\$ 175,000	S	Debt	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
22-02	Renewal	Dam Improvement and Regulatory Requirements	Seismic reinforcement of Money Lake Dam based upon the 2016 Dam Safety Review. Includes seepage pit construction and Dam Safety Review.	\$ 750,000	S	Cap	\$ 260,000	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000
22-02	Renewal		Currently unapproved portion of required grant funding aligned with GCF and including new well assessments.		S	Debt	\$ -	\$ -	\$ 360,000	\$ -	\$ -	\$ -	\$ 360,000
24-01	Replacement	Culvert Replacement for the Water Service	Saturna Island - Harris Road - Culvert Replacement for the Water Service	\$ 30,000	S	Grant	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
													\$ -
													\$ -
													\$ -
													\$ -
													\$ -
			GRAND TOTAL	\$ 1,116,000			\$ 341,000	\$ 401,000	\$ 580,000	\$ -	\$ -	\$ -	\$ 981,000

Service:

2.640

Lyll Harbour Boot Cove Water (Saturna)

Project Number	19-01	Capital Project Title	Air Valve Replacement - Ph 2	Capital Project Description	Replace aging air valves that are a safety concern.
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Project Rationale The air valves are 35 years old and are corroded, giving rise to safety concerns.

Project Number	19-02	Capital Project Title	PRV Bypass Assembly Replacement	Capital Project Description	Construct bypasses on the East Point, Narvaez and Boot Cove PRV stations to maintain system operation while the PRV's undergo maintenance.
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Project Rationale The inlet and outlet piping at the East Point, Narvaez and Boot Cove PRV stations are very corroded and there is no way to isolate the stations to replace or maintain the pressure reducing valves. It is proposed that new inlet and outlet piping be installed with 100mm gate valves and bypass piping so that customers are not without water when PRV's are being serviced.

Project Number	19-03	Capital Project Title	Standpipe and Valve Replacement	Capital Project Description	Replace the standpipe valves at 119 and 155 East Point Road that are seized and inoperable
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Project Rationale The standpipe valves at 119 and 155 East Point Road are seized and inoperable. Therefore, the operators cannot use them for flushing or draining of the mains. It is proposed the valves and corroded 50mm supply line to the standpipe be replaced. The scope of work and material pricing was re-evaluated in 2016. It was determined that the budget needed to be increased from \$5,000 to \$8,000 to accommodate the required works.

Project Number	19-04	Capital Project Title	Alternative Approval Process	Capital Project Description	Conduct public consultation to inform strategies for a referendum (AAP) to borrow necessary future capital funds. If the grant is not successful.
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Project Rationale Future required projects to maintain public safety and level of service require funding in excess of current projected reserve balance. Future funding will be for improvements the Water Treatment Plant to increase reliability and optimize for improved operations, conducting a regulatory requirement for a dam safety review and construct a larger supply line to the storage tank. Funding is required to undertake public consultation to inform borrow strategies and conduct a referendum.

Service: 2.640 Lyall Harbour Boot Cove Water (Saturna)

Project Number 19-05

Capital Project Title Autoflush Installation

Capital Project Description Install 3 autoflushes within the water distribution system to maintain distribution water quality.

Project Rationale Three water mains require frequent flushing to maintain disinfectant residuals and water quality. Flushing requires operator time which can be utilized conducting other maintenance tasks. Funds are required to construct 3 autoflushes.

Project Number 20-02

Capital Project Title Raw Water Turbidity Meter

Capital Project Description Supply and install a new turbidity meter in the raw water line to aid in operation of the WTP.

Project Rationale Install a new turbidity meter in the raw water line to aid in operation of the WTP.

Project Number 21-01

Capital Project Title Source Water Viability Study

Capital Project Description Study to determine vulnerability of the source water and its viability and assess recently acquired well.

Project Rationale Study to determine the medium to long term vulnerability of the source water (Money Lake) and its viability as a water source (quantity and quality) for the LHBC system in light of pressures such as projected de

Project Number 22-01

Capital Project Title Install Larger Supply Line to Tank

Capital Project Description Construct a larger supply line to the tank to improve system reliability and operation.

Project Rationale The supply line to the tank is undersized, installation of a larger supply line will improve operation. Funding is required to construct a larger supply line to the tank.

Service:

2.640

Lyall Harbour Boot Cove Water (Saturna)

Project Number 22-02

Capital Project Title Dam Improvement and Regulatory Requirements

Capital Project Description Seismic reinforcement of Money Lake Dam based upon the 2016 Dam Safety Review. Includes seepage pit construction and Dam Safety Review.

Project Rationale Conduct Dam Safety Review (DSR) report to meet regulatory requirements. Build upon previous 2016 DSR to assess seismic performance and requirements for buttressing and drainage improvements. Once geot

Project Number 24-01

Capital Project Title Culvert Replacement for the Water Service

Capital Project Description Saturna Island - Harris Road - Culvert Replacement for the Water Service

Project Rationale

Lyall Harbour Water
Reserve Summary Schedule
2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	6,497	13,957	33,957	53,957	73,957	93,957
Capital Reserve Fund	34,808	45,488	85,058	121,088	159,433	200,133
Total	41,305	59,445	119,015	175,045	233,390	294,090

Reserve Schedule

Reserve Fund: 2.640 Lyall Harbour Water System - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, filter media replacement etc.

Reserve Cash Flow

Fund: Fund Centre:	1500 105213	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		10,931	6,497	13,957	33,957	53,957	73,957
Transfer from Ops Budget		20,000	27,460	20,000	20,000	20,000	20,000
Transfer to Ops Budget		(25,000)	(20,000)	-	-	-	-
Planned Maintenance Activity			Reservoir Cleaning & inspection and Chlorine Contact Tank & Inspection	Replace filtration Media			
Interest Income*		566					
Ending Balance \$		6,497	13,957	33,957	53,957	73,957	93,957

Assumptions/Background:

Set level of transfers in order to avoid spikes in requisition resulting from unforeseen breakdowns in water infrastructure

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.640 Lyall Harbour Water System - Capital Reserve Fund - Bylaw 1785

Surplus money from the operation of the water system may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: Fund Centre:	1025 101369	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		32,171	34,808	45,488	85,058	121,088	159,433
Transfer from Ops Budget		8,870	25,680	39,570	36,030	38,345	40,700
Transfer from Cap Fund		-					
Transfer to Cap Fund		(8,000)	(15,000)	-	-	-	-
Interest Income*		1,767					
Ending Balance \$		34,808	45,488	85,058	121,088	159,433	200,133

Assumptions/Background:

To fully fund capital expenditure plan

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Skana Water (Mayne)

FINAL BUDGET

MARCH 2024

Service: 2.642 Skana Water (Mayne)

Committee: Electoral Area

DEFINITION:

To provide for the construction of water supply and distribution facilities for Skana Water Service Area.
Bylaw No. 3090 (November 12, 2003).

PARTICIPATION:

Southern Gulf Islands Skana Water Service Area #47, U(764)

MAXIMUM LEVY:

Greater of \$54,100 or \$9.65 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$332,364.

MAXIMUM CAPITAL DEBT:

AUTHORIZED:	LA Bylaw No. 3090 (Nov. 12/03)	157,700	
BORROWED:	S.I. Bylaw No. 3154 (Apr. 22/04)	-78,850	2.40%
	S.I. Bylaw No. 3196	-39,500	2.00%
	S.I. Bylaw No. 3457 (2007)	-29,200	4.82%
	Expired Nov 2008	-10,150	
REMAINING:		<u>0</u>	

COMMISSION:

Skana Water Service committee established by Bylaw # 3133 (Dec 10, 2003).

FUNDING:

User Charge:	Annual charge per single family equivalency unit connected to the system.
Parcel Tax:	Annual charge only on properties capable of being connected to the system.
Connection Charges:	At cost or minimum of \$1,000.

RESERVE FUND:

Capital Reserve Fund, established by Bylaw # 3192 (July 14, 2004)
Operating Reserve Fund, established by Bylaw # 4144 (December 14, 2016)

2.642 - Skana Water (Mayne)	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Operations Service Contract	11,830	-	12,240	-	-	12,240	12,480	12,730	12,980	13,240
Repairs & Maintenance	6,250	3,600	1,290	-	6,000	7,290	1,320	1,350	1,380	1,410
Allocations	5,908	5,908	6,405	-	-	6,405	6,531	6,657	6,786	6,917
Water Testing	2,958	2,958	3,510	-	-	3,510	3,585	3,662	3,739	3,817
Electricity	3,213	3,370	3,300	-	-	3,300	3,370	3,440	3,510	3,580
Supplies	750	1,710	780	-	-	780	790	800	810	820
Labour Charges	23,410	35,620	25,540	-	-	25,540	26,051	26,572	27,103	27,645
Other Operating Expenses	3,338	3,290	3,450	-	-	3,450	3,520	3,590	3,660	3,740
TOTAL OPERATING COSTS	57,657	56,456	56,515	-	6,000	62,515	57,647	58,801	59,968	61,169
*Percentage Increase over prior year			-2.0%		10.4%	8.4%	-7.8%	2.0%	2.0%	2.0%
<u>DEBT / CAPITAL / RESERVES</u>										
Transfer to Operating Reserve Fund	9,000	9,000	9,000	-	-	9,000	8,000	5,465	3,585	3,920
Transfer to Capital Reserve Fund	21,600	20,694	25,325	-	-	25,325	26,620	22,993	22,658	23,228
MFA Debt Principal	-	-	-	-	-	-	-	3,800	7,024	7,024
MFA Debt Interest	863	-	-	-	-	-	1,613	7,818	11,922	11,922
MFA Debt Reserve Fund	750	-	-	-	-	-	1,500	1,273	-	-
TOTAL DEBT / RESERVES	32,213	29,694	34,325	-	-	34,325	37,733	41,349	45,189	46,094
TOTAL COSTS	89,870	86,150	90,840	-	6,000	96,840	95,380	100,150	105,157	107,263
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(5,000)	-	-	-	(6,000)	(6,000)	-	-	-	-
User Charges	(59,090)	(60,370)	(64,160)	-	-	(64,160)	(67,370)	(70,740)	(74,277)	(75,763)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(64,190)	(60,470)	(64,260)	-	(6,000)	(70,260)	(67,470)	(70,840)	(74,377)	(75,863)
REQUISITION - PARCEL TAX	(25,680)	(25,680)	(26,580)	-	-	(26,580)	(27,910)	(29,310)	(30,780)	(31,400)
*Percentage increase over prior year										
User Fees			8.6%			8.6%	5.0%	5.0%	5.0%	2.0%
Requisition			3.5%			3.5%	5.0%	5.0%	5.0%	2.0%
Combined			7.0%			7.0%	5.0%	5.0%	5.0%	2.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	2.642	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Skana Water (Mayne)							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$10,000	\$115,000	\$674,120	\$0	\$0	\$0	\$799,120
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$45,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$100,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$45,000	\$60,000	\$165,000	\$674,120	\$0	\$0	\$0	\$899,120

SOURCE OF FUNDS

Capital Funds on Hand	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Debenture Debt (New Debt Only)	\$0	\$0	\$150,000	\$127,262	\$0	\$0	\$0	\$277,262
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$546,858	\$0	\$0	\$0	\$546,858
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$15,000	\$30,000	\$15,000	\$0	\$0	\$0	\$0	\$45,000
	\$45,000	\$60,000	\$165,000	\$674,120	\$0	\$0	\$0	\$899,120

Service: 2.642 Skana Water (Mayne)

Project Number 17-03 **Capital Project Title** Alternative Approval Process **Capital Project Description** Conduct an alternative approval process (AAP) to seek elector assent to borrow funds for storage tank replacement and well protection upgrades.

Project Rationale A loan will be required to fund the storage tank replacement any other capital work which will not be included under the capital reserve fund. The proposed loan will required public engagement and a referendum.

Project Number 17-04 **Capital Project Title** Well #8 Upgrade **Capital Project Description** Conduct well improvements including new well liner, replacement of well seal and investigations into future SCADA automation; relocate first customer service line to achieve proper CT.

Project Rationale A recent inspection of Well #8 identified a number of deficiencies. Recommended improvements include the installation of new well liner, replacement of the well seal, and other associated minor improvements to protect it from surface runoff.

Project Number 18-01 **Capital Project Title** Storage Tank Replacement **Capital Project Description** Replace the existing storage tanks subject to options assessment.

Project Rationale The existing storage tanks are at the end of their design life and do not meet seismic requirements. It is proposed to replace the existing tanks with a bolted steel tank.

Project Number 20-02 **Capital Project Title** Well Decommissioning **Capital Project Description** Numerous wells are not in use and are required to be decommissioned as per MoE requirements.

Project Rationale Numerous wells are not in use and are required to be decommissioned as per MoE requirements.

Service: 2.642 Skana Water (Mayne)

Project Number 23-01

Capital Project Title Well Protection Upgrades

Capital Project Description Carry out well protection upgrades such as signage, shock chlorination of Wells #8 and #13, assess well proximity to septic fields.

Project Rationale Funds are required to carry out well protection upgrades such as signage, shock chlorination of Wells #8 and #13, assess well proximity to septic fields.

Project Number 24-01

Capital Project Title Source Water Surveillance

Capital Project Description Design and install new well surveillance and water monitoring hardware to record and predict water issues.

Project Rationale Design and install new well surveillance and water monitoring hardware to record and predict water issues.

Project Number 24-02

Capital Project Title Storage Tank Options Assessment

Capital Project Description Assess material options and cost estimate for storage tank replacements.

Project Rationale Initial budget to revisit previous correspondence regarding storage tank replacements, conduct options assessment on tank replacement options and prepare an updated Class D cost estimate.

**Skana Water Reserves
 Summary Schedule
 2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	15,572	18,572	26,572	32,037	35,622	39,542
Capital Reserve Fund	30,088	25,413	37,033	60,026	82,684	105,912
Total	45,660	43,985	63,605	92,063	118,306	145,454

Reserve Schedule

Reserve Fund: 2.642 Skana Water (Mayne) - Operating Reserve Fund

Bylaw 4144

Reserve Cash Flow

Fund: 1500 Fund Centre: 105214	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Beginning Balance	6,092	15,572	18,572	26,572	32,037	35,622
Transfer from Ops Budget	9,000	9,000	8,000	5,465	3,585	3,920
Expenditures	-	(6,000)	-	-	-	-
Planned Maintenance Activity		Reservoir cleaning and inspection				
Interest Income*	480					
Ending Balance \$	15,572	18,572	26,572	32,037	35,622	39,542

Assumptions/Backgrounds:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.642 Skana Water (Mayne) - Capital Reserve Fund

Bylaw 3192

Reserve Cash Flow

Fund: 1067 Fund Centre: 101849	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Beginning Balance	11,638	30,088	25,413	37,033	60,026	82,684
Transfer from Ops Budget	17,845	25,325	26,620	22,993	22,658	23,228
Transfer to Cap Fund	-	(30,000)	(15,000)	-	-	-
Transfer from Cap Fund	-					
Interest Income*	605					
Ending Balance \$	30,088	25,413	37,033	60,026	82,684	105,912

Assumptions/Backgrounds:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Sticks Allison Water

FINAL BUDGET

MARCH 2024

Service: 2.665 Sticks Allison Water (Galiano)

Committee: Electoral Area

DEFINITION:

To establish, acquire, operate and maintain a water supply system for the Sticks Allison Water Area. The service is to supply, treat convey, store and distribute water. Local Service Area Bylaw No.2556 (January 28, 1998)

PARTICIPATION:

Local Service Area

MAXIMUM LEVY:

Greater of \$18,700 or \$2.27 / \$1,000 of actual assessed value of land and improvements. To a maximum of \$87,526.

COMMISSION:

Sticks Allison Local Service Committee established by Bylaw No. 2558

FUNDING:

User Charge: Annual charge per single family equivalency unit connected to the system
Excess Consumption Fee-for metered water use per service connection in excess of 110 cubic metres per three months: \$5.00 per cubic metre

Parcel Tax: Annual parcel tax levied only on properties capable of being connected to the system, and participating in debt servicing

Connection Charges: Actual cost plus 15% administration fee - minimum connection of \$400

RESERVE FUND:

Capital Reserve Fund - Bylaw No. 2740.
Operating Reserve Fund - Bylaw No. 4144.

2.665 - Sticks Allison Water	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024		TOTAL	2025	2026	2027	2028
				ONGOING	ONE-TIME					
<u>OPERATING COSTS</u>										
Repairs & Maintenance	6,020	1,020	1,060	-	7,000	8,060	1,070	1,080	1,090	1,100
Allocations	3,496	3,496	3,723	-	-	3,723	3,802	3,877	3,955	4,034
Water Testing	2,233	2,233	2,314	-	-	2,314	2,361	2,410	2,459	2,508
Electricity	2,500	1,510	2,500	-	-	2,500	2,550	2,600	2,650	2,700
Supplies	710	1,750	730	-	-	730	740	750	760	770
Labour Charges	37,380	37,380	40,690	-	-	40,690	41,504	42,334	43,181	44,044
Other Operating Expenses	4,165	3,075	4,260	-	-	4,260	4,340	4,420	4,500	4,590
TOTAL OPERATING COSTS	56,504	50,464	55,277	-	7,000	62,277	56,367	57,471	58,595	59,746
*Percentage Increase over prior year			-2.2%		12.4%	10.2%	-9.5%	2.0%	2.0%	2.0%
<u>CAPITAL/RESERVES</u>										
Transfer to Operating Reserve Fund	7,500	7,500	5,250	-	-	5,250	5,250	5,250	5,250	5,250
Transfer to Capital Reserve Fund	11,535	13,105	8,250	-	-	8,250	8,525	8,805	9,095	9,385
TOTAL CAPITAL / RESERVES	19,035	20,605	13,500	-	-	13,500	13,775	14,055	14,345	14,635
TOTAL COSTS	75,539	71,069	68,777	-	7,000	75,777	70,142	71,526	72,940	74,381
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(5,000)	-	-	-	(7,000)	(7,000)	-	-	-	-
Sales - Water	(600)	(1,130)	(600)	-	-	(600)	(600)	(600)	(600)	(600)
User Charges	(64,739)	(64,739)	(62,977)	-	-	(62,977)	(64,240)	(65,520)	(66,828)	(68,161)
Other Revenue	(100)	(100)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(70,439)	(65,969)	(63,677)	-	(7,000)	(70,677)	(64,940)	(66,220)	(67,528)	(68,861)
REQUISITION - PARCEL TAX	(5,100)	(5,100)	(5,100)	-	-	(5,100)	(5,202)	(5,306)	(5,412)	(5,520)
*Percentage increase over prior year										
Sales			0.0%			0.0%	0.0%	0.0%	0.0%	0.0%
User Fee			-2.7%			-2.7%	2.0%	2.0%	2.0%	2.0%
Requisition			0.0%			0.0%	2.0%	2.0%	2.0%	2.0%
Combined			-2.5%			-2.5%	2.0%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

7071 - 7078

Service #: 2.665

Service Name: Sticks Allison Water (Galiano)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
22-01	New	Service Line Replacement (Provisional)	Replace failed/leaking service lines when required	\$ 5,000	S	Res	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
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GRAND TOTAL				\$ 5,000			\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Service: 2.665 Sticks Allison Water (Galiano)

Project Number	22-01	Capital Project Title	Service Line Replacement (Provisional)	Capital Project Description	Replace failed/leaking service lines when required
Project Rationale	Budget available as required to replace failed/leaking service lines that may arise.				

**Sticks Allison Reserves
 Summary Schedule
 2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	15,443	13,693	18,943	24,193	29,443	34,693
Capital Reserve Fund	25,053	28,303	36,828	45,633	54,728	64,113
Total	40,497	41,997	55,772	69,827	84,172	98,807

Reserve Schedule

Reserve Fund: 2.665 - Sticks Allison Water - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as reservoir cleaning and inspection, hydrant maintenance and well inspections.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105215	2023	2024	2025	2026	2027	2028
Beginning Balance		7,433	15,443	13,693	18,943	24,193	29,443
Transfer from Ops Budget		7,500	5,250	5,250	5,250	5,250	5,250
Expenditures		-	(7,000)	-	-	-	-
Planned Maintenance Activity			Reservoir cleaning and inspection				
Interest Income*		510					
Ending Balance \$		15,443	13,693	18,943	24,193	29,443	34,693

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 2.665 Sticks Allison Water - Capital Reserve Fund - Bylaw 2740

To provide for capital expenditures or in respect of capital projects and to provide redemption of debentures issued.

Reserve Cash Flow

Fund:	1068	Actual	Budget				
Fund Centre:	101890	2023	2024	2025	2026	2027	2028
Beginning Balance		11,392	25,053	28,303	36,828	45,633	54,728
Transfer from Ops Budget		13,178	8,250	8,525	8,805	9,095	9,385
Transfer from Cap Fund		(93)					
Transfer to Cap Fund		-	(5,000)	-	-	-	-
Interest Income*		576					
Ending Balance \$		25,053	28,303	36,828	45,633	54,728	64,113

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Surfside Park Estates (Mayne)

FINAL BUDGET

MARCH 2024

Service: 2.667 Surfside Park Estates (Mayne)

Committee: Electoral Area

DEFINITION:

To provide for the construction of water supply and distribution facilities for the Surfside Park Estates Water Service Area. Bylaw No. 3088 (November 12, 2003).

PARTICIPATION:

The Southern Gulf Islands Surfside Park Estates Water Service Area #46, V(764).

MAXIMUM LEVY:

Greater of \$79,500 or \$13.97 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$410,552.

COMMISSION:

Surfside Park Estates Water Service committee established by Bylaw No 3131 (June 14, 2004)

FUNDING:

User charge: Annual charge per single family equivalency unit connected to the system

Parcel Tax: Annual charge only on properties capable of being connected to the system

Connection Charge: Actual Cost + 15% Admin fee (minimum connection \$400)

RESERVE:

Capital Reserve Fund, established by Bylaw # 3191 (July 16, 2004)

Operating Reserve Fund, established by Bylaw # 4144 (December 14, 2016)

2.667 - Surfside Park Estates (Mayne)

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Operations Services Contract	19,930	-	20,630	-	-	20,630	21,040	21,460	21,890	22,330
Repairs & Maintenance	5,820	3,680	6,030	-	-	6,030	6,140	6,260	11,380	4,460
Allocations	8,484	8,484	8,906	-	-	8,906	9,086	9,271	9,460	9,651
Water Testing	4,121	4,121	4,336	-	-	4,336	4,419	4,505	4,592	4,680
Electricity	4,220	4,500	4,330	-	-	4,330	4,420	4,510	4,600	4,690
Supplies	19,560	21,790	20,240	-	-	20,240	20,650	21,070	21,500	21,940
Labour Charges	34,110	63,000	37,100	-	-	37,100	37,842	38,599	39,371	40,158
Other Operating Expenses	10,590	12,110	11,000	-	-	11,000	11,240	11,480	11,720	11,980
TOTAL OPERATING COSTS	106,835	117,685	112,572	-	-	112,572	114,837	117,155	124,513	119,889
*Percentage Increase over prior year			5.4%			5.4%	2.0%	2.0%	6.3%	-3.7%
<u>DEBT / RESERVES</u>										
Transfer to Operating Reserve Fund	2,000	2,000	2,000	-	-	2,000	2,000	2,000	2,000	2,000
Transfer to Capital Reserve Fund	15,000	7,310	15,000	-	-	15,000	15,310	7,925	3,485	11,500
MFA Debt Principal	-	-	-	-	-	-	-	12,667	50,669	50,669
MFA Debt Interest	-	-	-	-	-	-	5,375	37,625	86,000	86,000
MFA Debt Reserve Fund	-	-	-	-	-	-	5,000	15,000	-	-
TOTAL DEBT / RESERVES	17,000	9,310	17,000	-	-	17,000	27,685	75,217	142,154	150,169
TOTAL COSTS	123,835	126,995	129,572	-	-	129,572	142,522	192,372	266,667	270,058
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(1,500)	(1,500)	-	-	-	-	-	-	(7,000)	-
User Charges	(98,445)	(101,600)	(104,852)	-	-	(104,852)	(115,342)	(155,714)	(210,214)	(218,624)
Other Revenue	(100)	(105)	(100)	-	-	(100)	(100)	(100)	(100)	(100)
TOTAL REVENUE	(100,045)	(103,205)	(104,952)	-	-	(104,952)	(115,442)	(155,814)	(217,314)	(218,724)
REQUISITION - PARCEL TAX	(23,790)	(23,790)	(24,620)	-	-	(24,620)	(27,080)	(36,558)	(49,353)	(51,334)
*Percentage increase over prior year										
User Fee			6.5%			6.5%	10.0%	35.0%	35.0%	4.0%
Requisition			3.5%			3.5%	10.0%	35.0%	35.0%	4.0%
Combined			5.9%			5.9%	10.0%	35.0%	35.0%	4.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	2.667	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Surfside Park Estates (Mayne)							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$15,000	\$500,000	\$1,500,000	\$0	\$0	\$0	\$2,015,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$15,000	\$520,000	\$1,500,000	\$0	\$0	\$0	\$2,035,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$500,000	\$1,500,000	\$0	\$0	\$0	\$2,000,000
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$15,000	\$20,000	\$0	\$0	\$0	\$0	\$35,000
	\$0	\$15,000	\$520,000	\$1,500,000	\$0	\$0	\$0	\$2,035,000

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2024 - 2028

Service #: 2.667

Service Name: Surfside Park Estates (Mayne)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
23-01	Replacement	Alternative Approval Process	Undertake an alternative approval process to borrow funds to carry out water system improvements in future years.	\$ 15,000	S	Res	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
24-01	Replacement	Wood Dale Drive Water Main Replacement	Replace approximately 200 m of leaking water main along Wood Dale Drive.	\$ 300,000	S	Debt	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
24-02	New	Source Water Surveillance	Construct source water surveillance for water quantity monitoring.	\$ 20,000	E	Res	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
25-01	Replacement	New Tank & PS	Design and construction new water storage tank and pump station	\$ 1,700,000	S	Debt	\$ -	\$ -	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ 1,700,000
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			GRAND TOTAL	\$ 2,035,000			\$ -	\$ 15,000	\$ 520,000	\$ 1,500,000	\$ -	\$ -	\$ 2,035,000

Service:

2.667

Surfside Park Estates (Mayne)

Project Number	23-01	Capital Project Title	Alternative Approval Process	Capital Project Description	Undertake an alternative approval process to borrow funds to carry out water system improvements in future years.
Project Rationale					

Project Number	24-01	Capital Project Title	Wood Dale Drive Water Main Replacement	Capital Project Description	Replace approximately 200 m of leaking water main along Wood Dale Drive.
Project Rationale					

Project Number	24-02	Capital Project Title	Source Water Surveillance	Capital Project Description	Construct source water surveillance for water quantity monitoring.
Project Rationale					

Project Number	25-01	Capital Project Title	New Tank & PS	Capital Project Description	Design and construction new water storage tank and pump station
Project Rationale					

Surfside Park Estates (Mayne)
Summary Schedule
2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	15,471	17,471	19,471	21,471	16,471	18,471
Capital Reserve Fund	53,732	53,732	49,042	56,967	60,452	71,952
Total	69,203	71,203	68,513	78,438	76,923	90,423

Reserve Schedule

Reserve Fund: Surfside Water - Operating Reserve Fund Bylaw 4144

The Operating Reserve Fund (ORF) is used to undertake the cyclical maintenance activities, to fund the procurement of equipment and supplies that typically do not occur on an annual basis and also to be used for emergency unplanned repairs. Operating surplus from time to time can be transferred to ORF.

Reserve Cash Flow

Fund:	1500	Actual	Budget				
Fund Centre:	105216	2023	2024	2025	2026	2027	2028
Beginning Balance		14,255	15,471	17,471	19,471	21,471	16,471
Transfer from Ops Budget		2,000	2,000	2,000	2,000	2,000	2,000
Expenditures		(1,500)	-	-	-	(7,000)	-
Planned Maintenance Activity		Hydrant maintenance				Reservoir cleaning & inspection	
Interest Income*		716					
Ending Balance \$		15,471	17,471	19,471	21,471	16,471	18,471

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: Surfside Water - Capital Reserve Fund - Bylaw 3191

To provide for capital expenditures or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works.

Reserve Cash Flow

Fund: Fund Centre:	1066 101850	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		70,105	53,732	53,732	49,042	56,967	60,452
Transfer from Ops Budget		5,570	15,000	15,310	7,925	3,485	11,500
Transfer from Cap Fund		60					
Transfer to Cap Fund		(25,000)	(15,000)	(20,000)	-	-	-
Interest Income*		2,996					
Ending Balance \$		53,732	53,732	49,042	56,967	60,452	71,952

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2024 Budget

Magic Lake Estates Sewer

FINAL BUDGET

MARCH 2024

Service: 3.830 Magic Lake Sewer Utility (Pender)

Committee: Electoral Area

DEFINITION:

To provide, operate and maintain sewage collection and disposal facilities for the Magic Lake Estates Sewerage System Specified Area on North Pender Island (Local Service Establishment Bylaw No. 1873 - June 26, 1991).

PARTICIPATION:

Specified Area - B(764) SA#8

MAXIMUM LEVY:

Greater of \$200,000 or \$7.10 / \$1,000 on actual assessed value of land and improvements. To a maximum of \$3,763,290.

MAXIMUM CAPITAL DEBT:

AUTHORIZED: LA Bylaw No. 4048 (Dec 2015). Fall Borrowing \$1,530,000 for 10 years

COMMITTEE:

Magic Lake Estates Water & Sewer Committee established by Bylaw No. 1870 (November 28, 1990).

FUNDING:

User Charge: Per single family equivalency unit to connected properties only

Parcel Tax: Only on properties capable of being connected to system.

Connection Charge: Actual Engineering and Construction costs, plus 15% Administration costs. The minimum charge is \$500.

RESERVE FUND:

Magic Lake Estates sewage system capital reserve fund (Dec 17, 1986). Bylaw No. 1497.

3.830 - Magic Lake Estates Sewer	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2024 ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
<u>OPERATING COSTS</u>										
Sludge Hauling Contracts	93,440	80,000	108,000	-	-	108,000	110,160	112,360	114,610	116,900
Grit & Waste Sludge Disposal	93,440	63,000	85,000	-	-	85,000	86,700	88,430	90,200	92,000
Repairs & Maintenance	11,940	31,400	12,360	14,600	-	26,960	29,950	70,450	45,960	31,470
Allocations	45,735	45,735	46,397	-	-	46,397	47,322	48,269	49,240	50,225
Electricity	24,370	23,000	25,030	-	-	25,030	25,530	26,040	26,560	27,090
Supplies	22,590	27,730	24,610	-	-	24,610	25,100	25,600	26,120	26,640
Labour Charges	298,256	365,836	323,715	-	-	323,715	330,189	336,793	343,529	350,400
Other Operating Expenses	35,640	42,930	39,890	-	-	39,890	36,710	37,590	38,490	39,410
TOTAL OPERATING COSTS	625,411	679,631	665,002	14,600	-	679,602	691,661	745,532	734,709	734,135
*Percentage Increase over prior year			6.3%	2.3%		8.7%	1.8%	7.8%	-1.5%	-0.1%
<u>DEBT / RESERVES</u>										
Transfer to Capital Reserve Fund	55,735	1,515	46,540	-	-	46,540	52,735	57,495	136,210	170,847
Transfer to Operating Reserve Fund	13,260	13,260	13,260	-	-	13,260	13,260	13,260	20,000	20,000
Debt Reserve Fund	290	290	380	-	-	380	380	380	380	380
MFA Principal Payment	133,463	133,463	133,463	-	-	133,463	133,463	133,463	68,476	46,668
MFA Interest Payment	40,640	40,640	40,640	-	-	40,640	40,640	40,640	24,995	17,120
TOTAL DEBT / RESERVES	243,388	189,168	234,283	-	-	234,283	240,478	245,238	250,061	255,015
TOTAL COSTS	868,799	868,799	899,285	14,600	-	913,885	932,139	990,770	984,770	989,150
Sludge Disposal Recovery	(11,200)	(11,200)	(11,590)	-	-	(11,590)	(11,820)	(12,060)	(12,300)	(12,550)
TOTAL COSTS NET OF RECOVERIES	857,599	857,599	887,695	14,600	-	902,295	920,319	978,710	972,470	976,600
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	(40,000)	(15,000)	-
User Charges	(267,099)	(267,099)	(276,447)	(14,600)	-	(291,047)	(296,870)	(302,810)	(308,870)	(315,050)
Grants in Lieu of Taxes	(3,330)	(3,330)	(3,333)	-	-	(3,333)	(3,520)	(3,590)	(3,660)	(3,730)
Other Revenue	(1,160)	(1,160)	(1,280)	-	-	(1,280)	(1,280)	(1,290)	(1,300)	(1,310)
TOTAL REVENUE	(271,589)	(271,589)	(281,060)	(14,600)	-	(295,660)	(301,670)	(347,690)	(328,830)	(320,090)
REQUISITION - PARCEL TAX	(586,010)	(586,010)	(606,635)	-	-	(606,635)	(618,649)	(631,020)	(643,640)	(656,510)
*Percentage increase over prior year										
User Fees			3.5%	5.5%		9.0%	2.0%	2.0%	2.0%	2.0%
Requisition			3.5%			3.5%	2.0%	2.0%	2.0%	2.0%
Combined			3.5%	1.7%		5.2%	2.0%	2.0%	2.0%	2.0%

3.830 - Magic Lake Estates Sewer - Debt Only
 - 6M Phase 1 Wastewater Treatment Plan Upgrade

DEBT

	2023		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2025	2026	2027	2028
Debt Reserve Fund	570	570	1,030	-	-	1,030	1,030	1,030	1,030	1,030
MFA Principal Payment	111,887	111,887	111,887	-	-	111,887	111,887	111,887	111,887	111,887
MFA Interest Payment	118,798	118,798	118,798	-	-	118,798	118,798	118,798	118,798	118,798
TOTAL DEBT	231,255	231,255	231,715	-	-	231,715	231,715	231,715	231,715	231,715

FUNDING SOURCES (REVENUE)

Balance c/fwd from 2022 to 2023	4,529	4,529	-	-	-	-	-	-	-	-
MFA Debt Reserve Earning	(570)	(570)	(1,030)	-	-	(1,030)	(1,030)	(1,030)	(1,030)	(1,030)
Grants in Lieu of Taxes	(1,108)	(1,108)	(1,226)	-	-	(1,226)	(1,170)	(1,190)	(1,210)	(1,230)
REQUISITION - PARCEL TAX	(234,106)	(234,106)	(229,459)	-	-	(229,459)	(229,515)	(229,495)	(229,475)	(229,455)

*Percentage increase over prior year Requisition

-2.0%

0.0% 0.0% 0.0% 0.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2024 to 2028

Service No.	3.830	Carry Forward from 2023	2024	2025	2026	2027	2028	TOTAL
	Magic Lake Sewer Utility (Pender)							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$4,500,000	\$4,200,000	\$300,000	\$0	\$0	\$0	\$205,000	\$4,705,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$4,500,000	\$4,260,000	\$300,000	\$0	\$0	\$0	\$205,000	\$4,765,000

SOURCE OF FUNDS

Capital Funds on Hand	\$1,500,000	\$1,400,000	\$100,000	\$0	\$0	\$0	\$1,500,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$3,000,000	\$2,800,000	\$200,000	\$0	\$0	\$0	\$3,000,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$60,000	\$0	\$0	\$0	\$165,000	\$225,000
	\$4,500,000	\$4,260,000	\$300,000	\$0	\$0	\$205,000	\$4,765,000

Service: **3.830** **Magic Lake Sewer Utility (Pender)**

Project Number 21-02	Capital Project Title Wastewater Improvements - Pump Station and Treatment Plant Upgrades	Capital Project Description 1. Renew Galleon and Schooner Pump Stations 2. Replace Cannon WWTP with a new pump station 3. Upgrade Schooner WWTP (headworks, EQ tank, 2nd aeration tank, new clarifiers, electrical/genset)
Project Rationale Wastewater Improvements - Pump Station and Treatment Plant Upgrades		

Project Number 24-01	Capital Project Title Towable Genset Replacement	Capital Project Description Replacement of the towable genset as it is nearing the end of life.
Project Rationale Replacement of the towable genset as it is nearing the end of life.		

Project Number 28-01	Capital Project Title CCTV Inspection of AC Pipe	Capital Project Description Conduct a CCTV inspection of all remaining asbestos cement pipe to monitor its condition and identify pipe that might require replacement.
Project Rationale CCTV inspections of AC sewer mains to prioritize replacement.		

Project Number 28-02	Capital Project Title Pump Stations - Mechanical and Electrical Upgrades (Replace when grant received or sufficient funds in CRF)	Capital Project Description Renew Buccaneer, Capstan, Cutlass and Masthead Pump Stns
Project Rationale Additional funding required to carry out the works to upgrade Buccaneer, Capstan, Cutlass and Masthead PS's.		

Project Number 28-03	Capital Project Title AC Sewer Pipe Replacement	Capital Project Description Based on CCTV inspection, replace portions of AC pipe that are failing.
Project Rationale Replacement of AC sewer pipes based on CCTV. Cost estimation to be further developed following CCTV and concept design.		

**Magic Lake Estates Sewer
Reserve Summary Schedule
2024 - 2028 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	29,241	42,501	55,761	29,021	34,021	54,021
Capital Reserve Fund	393,385	379,925	432,660	490,155	626,365	632,212
Total	422,625	422,425	488,420	519,175	660,385	686,232

Reserve Schedule

Reserve Fund: 3.830 Magic Lake Sewer System - Operating Reserve Fund - Bylaw 4144

Reserve fund used for: unforeseen operational repairs and maintenance; infrequent maintenance activities such as treatment facility tankage draining/cleaning/inspection etc.

Reserve Cash Flow

Fund: Fund Centre:	1500 105217	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		23,075	29,241	42,501	55,761	29,021	34,021
Transfer from Ops Budget		4,744	13,260	13,260	13,260	20,000	20,000
Planned Expenditures		-	-	-	(40,000)	(15,000)	-
Planned Maintenance Activity					Sewer System Flushing	Outfall Inspection	
Interest Income*		1,422					
Ending Balance \$		29,241	42,501	55,761	29,021	34,021	54,021

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 3.830 Magic Lake Sewer System - Capital Reserve Fund

Bylaw 1497

Reserve Cash Flow

Fund: 1042 Fund Centre: 101386	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Beginning Balance	374,653	393,385	379,925	432,660	490,155	626,365
Transfer from Ops Budget	-	46,540	52,735	57,495	136,210	170,847
Transfer to Cap Fund	-	(60,000)	-	-	-	(165,000)
Transfer from Cap Fund	-					
Interest Income*	18,732					
Ending Balance \$	393,385	379,925	432,660	490,155	626,365	632,212

Assumptions/Background:

* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.