

**WORK PLAN (Amended April 15, 2015)
ISLAND VIEW BEACH REGIONAL PARK
MANAGEMENT PLANNING PUBLIC PARTICIPATION PROCESS**

Guideline for Public Participation

Based on the Capital Regional District's (CRD) Public Participation Framework and the spectrum for public participation identified in this Framework, Regional Parks will work with the public throughout the planning process to ensure that issues and associated interests are acknowledged, understood, documented and considered in preparing the park management plan. The public is defined as park visitors, adjacent landowners, interest groups and residents of the region. This level and type of public participation in the planning process will also apply to Regional Parks' engagement with the federal and provincial governments, District of Central Saanich and Tsawout First Nation.

Regional Parks' commitment to the public is that it will:

- keep the public informed about the planning process
- work with the public to exchange information, ideas and concerns
- provide objective information written in plain language to assist the public in understanding the park management planning situation, issues and management direction
- provide opportunities for the public to review and comment on the information used for park planning and the draft park management plan; and
- Provide feedback to the public on how their input was considered and influenced decisions in preparing the management plan.

This public participation process respects that the final decision for approval of a park management plan rests with the CRD Board.

Action	Objective	Form of Public Consultation	Amended Timeline
STEP 1 – Provide Information and Seek Feedback			
Provide factual technical and scientific information about the natural environment found in the park. • Regional geographic setting • Natural features of the Park: - Ecosystems - Terrain, hydrology - Species at risk (flora & fauna)	To assist in developing an understanding of the natural environment found within Island View Beach Regional Park and how this information will be considered in park management planning. To add to the information base on the natural environment through feedback.	Regional Parks staff will meet with federal and provincial government staff, District of Central Saanich Council and staff, Tsawout First Nation Land Use Committee and staff and the public to review natural environment information and seek feedback. Report to Regional Parks Committee on the feedback from the above involvement.	Completed March 2015
STEP 2 – Identify Issues and Interests			
Gather information about issues and interests.	To ensure there is an understanding by Regional Parks and the Regional Parks Committee of the issues and interests. To accurately define the issues that	Regional Parks staff will meet with and interview adjacent landowners, interest groups, federal and provincial government staff, District of Central Saanich staff, and the Tsawout First Nation. Staff will be in the park at various times from May through July to provide an opportunity for park	Summer 2015

Regional Parks Committee Meeting May 21, 2014, January 21, 2015, and April 15, 2015

Action	Objective	Form of Public Consultation	Amended Timeline
	need to be addressed and to identify the interests associated with each issue. Interests are why people care about an issue, what motivates them, and what they deem important.	visitors to identify issues and interests and to complete a response form. An online and paper copy response form will be available during Step 2. Report to Regional Parks Committee on the results of Step 2. Post the results of Step 2 on the CRD website and provide a copy to all participants.	
STEP 3 – Community Dialogue			
Hold round table dialogue sessions.	To provide a forum for those people who have an interest in the management of Island View Beach Regional Park to come together to jointly identify and discuss the ecological, cultural and visitor values of the park and share their ideas and work together to identify and discuss how the park should be managed.	Hold round table dialogue sessions and invite the federal and provincial government, District of Central Saanich, Tsawout First Nation, interest groups, and the public to participate. Provide the results of Steps 1 and 2 to all participants in the round table. Report to Regional Parks Committee on the results of the round table dialogue sessions.	Fall 2015
STEP 4 – Present Draft Plan, Seek Feedback and Prepare Final Plan			
Regional Parks staff prepare draft management plan.	To submit a draft management plan for review and feedback and to complete a final management plan for the Regional Parks Committee's review and subsequent recommendation to the CRD Board for approval.	Meet with adjacent landowners and interest groups involved in Steps 1, 2 and 3 to review the draft plan and hear and record their feedback. Report to Regional Parks Committee on results of these meetings. Forward draft Management Plan to the federal and provincial governments, District of Central Saanich Council, and the Tsawout First Nation for review and comment. Submit draft plan to Regional Parks Committee. Hold public town hall meetings at two locations in the CRD. Report to Regional Parks Committee on the outcome of the above work. Submit final park management plan to Regional Parks Committee for recommendation to CRD Board for approval.	Winter 2016