

Capital Regional District | March 2023

How do I apply for a mail ballot?

Please complete the [application form](#) found on our website and email it to elections@crd.bc.ca by Friday, May 5, 2023. Applications will also be available for in-person pick up at our offices, located at 108-121 McPhillips Avenue, **Salt Spring Island** and 625 Fisgard Street, **Victoria**.

What is the deadline to apply for a mail ballot?

The deadline to submit an application is Friday, May 5, 2023. After this time mail ballot packages will not be mailed but will be available for pick up until May 24, 2023, at our **Salt Spring Island** Office (108-121 McPhillips Avenue) and **Victoria** Office (625 Fisgard Street) during regular office hours, 8:30am- 4:30pm, Monday to Friday, excluding statutory holidays. A completed application is still required. Confirmation will be sent once the package is ready for pick up.

Can I pick up my mail ballot in person?

Yes! Please arrange with CRD Elections staff to pick up your mail ballot packages at our **Salt Spring Island** or **Victoria** office locations.

Can someone pick up my mail ballot on my behalf?

Yes! Please indicate on your application that you have arranged for someone other than yourself to pick up your mail ballot. They will need to show their valid ID before the mail ballot is handed over to their custody.

Will you mail my ballot package if the address is outside of BC?

Yes! As long as you qualify to vote in this election, we will mail your ballot package to you even if you are not in BC at the time of the vote. Please know that we use Canada Post, and we cannot guarantee delivery times.

What is the deadline to return the mail ballot?

To be counted, your mail ballot must be received by the Chief Election Officer no later than **4pm on Thursday, May 25, 2023**. Please note that it is the obligation of the person applying to vote by mail ballot to ensure that the ballot is received by the Chief Election Officer within this time limit.

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What if I lose or spoil my ballot?

Email elections@crd.bc.ca or phone 250.360.3642 to request a replacement. You will be required to return a spoiled ballot, if the ballot is lost, you will be required to complete a form attesting to that. The deadline to return your ballot to the Chief Election Officer remains the same as outlined above.

Can I return my mail ballot in person?

Yes! You may leave your completed ballot package with our reception staff, and they will ensure the CRD Elections staff receives it. Please ensure you have all documentation completed and signed before sealing the package.

Can someone return my mail ballot on my behalf?

Yes! Please ensure that your mail ballot package is sealed, and that you have included all necessary documentation and signed where required before it is returned to the designated office location.

How much postage should I affix to my mail ballot return package?

Every package will be different based on which documents are required to be returned. Please go to Canada Post to ensure the proper postage for non-standard and oversize letter mail is attached to your return package.

Do I have to use Canada Post to return my mail ballot, or can I use a courier?

You absolutely can use a courier to return your mail ballot to our office if you wish.

I have a mail ballot but it's too late to mail it. Can I vote in person at a voting location?

Yes! Bring your mail ballot package to a voting station, and an election official will be happy to help you. The mail ballot package must be surrendered to the election official and a new ballot will be issued. Please bring your ID.

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How is my personal information protected at your office?

CRD Elections staff keep your information in a secured location with limited access. Your information is securely destroyed as soon as legislation allows.

Will my vote be counted if I put things in the wrong envelope?

Unfortunately, your vote will not be counted if we do not have the information in the correct order.

Please ensure that only your completed ballot is in the #1 secrecy envelope before sealing it and placing it into the #2 certification envelope which you then sign, date and seal.

If you are required to submit additional documents for voter registration, please ensure those documents are placed in the #3 envelope provided along with (but outside of) the certification envelope.

How do I register to vote as a Resident Property Elector?

If you are not on the Provincial Voters List, we will include registration forms and instructions in your mail ballot package. Please ensure you include all necessary documents, including a copy of 2 pieces of ID proving identity and residency, in the return package. At least one piece of ID must include your signature (for example a BC driver licence).

These will be forwarded to Elections BC for registration as the CRD does not keep a list of resident property electors.

How do I register to vote as a Non-Resident Property Elector?

If your name does not appear on our registration list, we will include registration forms and instructions in your mail ballot package. Please ensure you include all necessary documents, including a copy of 2 pieces of ID proving identity and property ownership, in the return package. At least one piece of ID must include your signature (for example a BC driver licence).

Which forms of ID are acceptable?

Two pieces of identification are needed in order to register to vote, and one of those must have your signature. Please visit [Elections BC](#) to see the full list of accepted types of Voter ID. Some examples of acceptable ID are:

- BC Driver's Licence
- BC Identification Card
- Canadian Passport
- Utility bill
- Property Tax Assessment
- Bank Card
- Credit Card
- School Transcript
- Statement of Canada Pension Plan benefits

Will my mail ballot application be kept for future elections?

No. Your mail ballot application only applies to this election. It is not permanent. You will be required to re-apply for mail ballot voting and declare you meet the voting eligibility criteria, for each election or referendum.